Mechanical Engineering

Building Emergency Plan

KEY POINTS
For All Emergencies Call…

Nearly 300 Emergency Telephone Systems
EVACUATION ALARM

FIRE

Leave the building immediately
Use nearest emergency exit

Fire Alarm Horn-Strobe
EVACUATION ALARM

FIRE

Manual Pull Stations

The red fire alarm pull stations will sound an evacuation.
EVACUATION ALARM

FIRE

Go to the Emergency Assembly Area

Primary Location: Purdue Mall outside MSEE
Secondary Location: Atrium of MSEE

• From the front and sides of ME, go east up the main sidewalk. MSEE will be the building on the left.

• From the rear of ME, go around to the front and turn east to MSEE. MSEE will be the building on the left.

Do not reenter ME until the All Clear has been given by a uniformed officer (Police or Fire)
EVACUATION ROUTES (Hallways)

Hallways must be kept clear, and egress widths maintained as designed.

(Noncompliance to this policy can cause loss of building access privileges.)
EMERGENCY ASSEMBLY AREA
ALL HAZARDS SIREN

Shelter in Place
ALL HAZARDS SIREN

Go indoors immediately

Determine the cause of the siren using Purdue communications protocols
  • Text alerts
  • E-mail messages
  • Purdue home page

Take appropriate action for the emergency
Emergency Alert Beacon
Located in ME 1061 and 1130
SHELTER IN PLACE
TORNADO OR SEVERE WEATHER

Move to a tornado shelter location
Basement, ground, or First floor
Away from windows and skylights

Look for this sign:
SHELTER IN PLACE
ACTIVE SHOOTER OR CAMPUS VIOLENCE

Interior doors with card swipe entry will lock

- Access is with your ME key or Purdue ID

Stay away from glass doors and windows

- Remain out of sight of someone outside of the building

Determine your options for escape or concealment
SHELTER IN PLACE
ACTIVE SHOOTER OR CAMPUS VIOLENCE

Escape if possible

- If possible while maintaining your safety, leave the area
- Leave belongings behind
- Help others escape, if possible
- Keep your hands visible

If escape is not possible, hide

- Out of view
- Lock and/or barricade entrance

Last resort – take action

- Only when your life is in imminent danger
Get Ready...Get Set...Go
Shelter-in-Place Considerations for Life-Threatening Incidents

This information is designed to encourage building occupants to develop an individual plan based on potential life threatening incidents such as a shooting on campus. Actions should be based on situational awareness. React to Purdue ALERT information as well as what you see and hear in your general area. See EP website for more info

http://www.purdue.edu/emergency_preparedness/
# Get Ready...Get Set...Go

## Shelter-in-Place Considerations for Life-Threatening Incidents

<table>
<thead>
<tr>
<th><strong>Get Ready</strong> ...be prepared. A life threatening incident has occurred on the West Lafayette campus; incident location is not near me.</th>
<th><strong>General Actions:</strong></th>
<th><strong>Specific actions based on your location:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• Follow information sources: Homepage, Twitter @PurdueEmergency, text &amp; email alerts.</td>
<td>• Note that several building doors will lock but are accessible by key or card access.</td>
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<tr>
<td></td>
<td>• Review your BEP (located on the ME website).</td>
<td>• Be sure to have your Purdue ID on your person.</td>
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<tr>
<td></td>
<td>• Notify others of incident.</td>
<td>• Identify a location that can be barricaded or locked where you can shelter if needed.</td>
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<tr>
<td></td>
<td>• Review internal procedures; be ready to implement.</td>
<td>• Identify exit paths from the building that will allow you to escape if needed.</td>
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<tr>
<td></td>
<td>• Plan next steps if incident impacts my area:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>o Should I get out?</td>
<td></td>
</tr>
<tr>
<td></td>
<td>o Where will I shelter if needed?</td>
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<tr>
<th><strong>Get Set</strong> ...stay alert; be prepared to implement your plan. A life threatening incident has occurred on the West Lafayette campus; incident location is near me but not in my building.</th>
<th>Implement all Get Ready actions.</th>
<th><strong>Prepare to shelter in place if necessary.</strong></th>
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</thead>
<tbody>
<tr>
<td></td>
<td>• If the threat is ongoing or you feel your safety is in jeopardy, implement your department or building specific actions.</td>
<td>• Prepare to escape if that is best option.</td>
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<tr>
<td></td>
<td>• Be ready to get out/escape or shelter in safe area based on situational awareness.</td>
<td>• Shut down any hazardous-material operations.</td>
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<tr>
<th><strong>Go</strong> ...stay calm and activate your plan. A life threatening incident has occurred on the West Lafayette campus; incident location is in my building or I feel my safety is in jeopardy (location of perpetrator is unknown).</th>
<th>Based on situational awareness, immediately:</th>
<th><strong>Execute your plan as indicated in General Actions to the left.</strong></th>
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<td></td>
<td>• Decide if you can escape; if possible get out of the building to a safe location.</td>
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<td></td>
<td>• If you can’t escape, then shelter in a lockable area and/or a room that you can secure or barricade.</td>
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<td>• As an absolute last resort, consider taking action if your safety is in jeopardy.</td>
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</tbody>
</table>
AUTOMATED EXTERNAL DEFIBRILLATORS (AEDs)

An AED automatically diagnoses cardiac arrhythmias and corrects them.
AUTOMATED EXTERNAL DEFIBRILLATORS (AEDs)

Located next to elevators on all floors of ME
BUILDING EMERGENCY PLAN

Please read and review the ME Emergency Plan

- This is a review of some key points regarding the plan, but it is important to understand the entire plan

You can find the ME Building Emergency Plan On the Web:

- [https://engineering.purdue.edu/ME/InfoFor/BuildingSafety/index.html](https://engineering.purdue.edu/ME/InfoFor/BuildingSafety/index.html)
- ME Home page => Building Safety => Building Emergency Plans=>ME
- [Emergency Planning and Preparedness Office](https://emergency.purdue.edu/ME/InfoFor/BuildingSafety/index.html)
CONTACT INFORMATION

In event of an emergency, Call 911

- Building Manager:
  Rick DuVall - G044, 49-45654
  rwduvall@purdue.edu

- Assistant Building Manager:
  Adrian Matlock - G044, 49-45654
  almatlock@purdue.edu

- Computer and Electronics Systems Manager:
  Mike Logan - 2042, 49-63742
  loganm@purdue.edu

- Assistant Department Head:
  Peter Meckl - G084, 49-45686
  meckl@purdue.edu
OTHER CONTACT INFORMATION

- **Fire:** Purdue Fire Department (PUFD) 49-46919
- **Police:** Purdue Police Department (PUPD) 49-48221
- Radiological and Environmental Management: 49-46371
- Physical Facilities Services: 49-49999
- Emergency Preparedness Office: 49-40446
- Emergency Room: St. Elizabeth Hospital: 502-4000
  1701 S Creasy Ln, Lafayette
- Emergency Room: IU Health Arnett Hospital: 448-8000
  5165 McCarty Lane, Lafayette