# Timeline for MS Students

(This timeline assumes the student begins in a fall semester.)

| Before Semester 1 | • Communicate with your Major Professor.  
|                   | • Arrive to campus at least one week before semester starts- speak with your Major Professor to agree on date.  
|                   | • Attend ABE Graduate Student Orientation and the Graduate School’s Orientation during week before classes.  
|                   | • Meet with Major Professor to plan first semester courses. Register for courses, ABE 69400, and research credits (fall and spring semesters, register for 15 total credits in each semester, 9 in the summer)  
|                   | • Complete syllabus form (found in Appendix C) to register for research credits (often 6 credits)  
| Semester 1 | • Satisfy admissions conditions (submit official transcripts, etc.) per the Graduate School.  
|           | • Develop Plan of Study, based on discussions with Major Professor and your interests. Include a draft Committee, which can be changed later if needed.  
| Semesters 2-3 (up until the final semester) | • Meet with your Committee to discuss courses, research, and progress each semester.  
| | • Take courses and research credits - complete syllabus form for each semester of research credit registration.  
| | • Take ABE 696 Seminar in a Spring semester before completing an MS degree.  
| | • Before the end of the semester, register for the next semester including research credits  
| Before Final Semester | • Register as CAND 991, 992, or 993 for the semester you plan to graduate (See Section 6.1 of the ABE Graduate Student Manual for details)  
| | • Plan process for final exam with Advisor and Committee  
| | • Ensure that your Plan of Study is complete, courses in your Plan are correct, and all degree requirements are met, including ABE 694 and 696  
| Final Semester | • Schedule Defense date with Major Professor and Committee. The Defense date must be at least 2 weeks before the end of the semester (see Graduate School Calendar) but usually prior to that to make time for updates.  
| | • Schedule a room for your Defense with the Main Office  
| At least 2 weeks before Defense | • Initiate Form 8 “Request for Appointment of Examining Committee” with the Grad School through MyPurdue Graduate School link  
| | • Send Thesis to all Committee members, following the Graduate School’s required format  
| | • Prepare Defense Announcement using ABE template provided by Grad Admin, template can also be found on ABE website. Graduate Program Admin will announce date and time by email.  
| Day before Defense | • Prepare and print Rubric Forms for each Committee member from ABE Grad Admin or from website (Also in Appendix D)  
| Day of Defense | • Present and defend your thesis  
| When Thesis completed | • Complete electronic Thesis Acceptance Form (ETAF). Discuss with your advisor questions about Delay of Publication and Confidentiality.  
| | • Once approved, you will be able to log into to your Plan of Study portal and find the link to submit your thesis to HammerRR.  
| | • Upload thesis for Graduate School review at least 24 hours before the Deposit Deadline.  
| After graduation | • Keep in touch with your Major Professor and the Grad Program Admin in ABE!
## Timeline for Ph.D. Students

| (This timeline assumes the student begins in a fall semester.) Before Semester 1 | Before Semester 1 | Semester 1 | Semesters 2 through the final year | At least 1 year before you plan to graduate (Must be completed no less than 1 year prior to graduation) | Before Final Semester | Final Semester | At least 2 weeks before Defense | Day before Defense | Day of Defense |
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| • Communicate with your Major Professor | • Satisfy admissions conditions (submit official transcripts, etc.) per the Graduate School | • Take courses and research credits, including ABE 697 in a Fall semester and ABE 696 in a Spring semester (both should be taken either before or during the semester you plan to Prelim) | • Take courses and research credits, including ABE 697 in a Fall semester and ABE 696 in a Spring semester (both should be taken either before or during the semester you plan to Prelim) | • Meet with Committee to plan Preliminary Examination procedures | • Register as CAND 991, 992, or 993 for the semester you plan to graduate (See Section 6.1 of ABE Graduate Manual for details) | • Schedule Defense date with Major Professor and Committee. The Defense date must be at least 2 weeks before the end of the semester (see Graduate School Calendar) but usually prior to that to make time for updates | • Initiate Form 8 “Request for Appointment of Examining Committee” with the Grad School through MyPurdue Graduate School link | • Prepare and print Rubric Forms for each Committee member from ABE Grad Admin or from ABE website (Also in Appendix D) | • Present and defend your dissertation |
| When Dissertation completed | - Complete electronic Thesis Acceptance Form (ETAF). Discuss with your advisor questions about Delay of Publication and Confidentiality.  
- Once it has been approved, you will be able to log into to your Plan of Study portal and find the link to submit your thesis to HammerRR.  
- Upload dissertation for Graduate School review at least 24 hours before the Deposit Deadline. |
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