UNIVERSITY OF MARYLAND
COLLEGE OF AGRICULTURE AND NATURAL RESOURCES
AGRICULTURAL EXPERIMENT STATION

POSITION ANNOUNCEMENT

Title: Assistant Manager
Position Number: 103023
Category Status: Exempt Regular
Unit: AGNR-AES-Wye Research and Education Center

Position Summary/Purpose of Position:
Under the direction of the Program Manager of Facilities and Grounds Maintenance for the Wye Research and Education Center, maintain approximately 25 buildings, including minor structural repairs to buildings and upgrades to electrical, plumbing, painting, pressure washing, and re-lamping. In addition, monitoring and minor maintenance to HVAC systems including heat pumps, air handlers, air compressors, boilers, vacuum pumps, pneumatic controls, sewage pumps and emergency generators is performed.

This program is responsible for approximately 30 acres of grounds maintenance, including grass mowing, herbicide applications, snow removal on walkways, parking lots and roadways, tree trimming and removal.

Qualifications:
Required –
  ● Bachelor’s degree or High School Diploma or GED AND 3 years experience providing facilities maintenance. Except for qualifications established by law, additional related experience and formal education in which one has gained the knowledge, skills, and abilities required for full performance of the work of the job class may be substituted for education or experience requirement on a year-for-year basis with 30 college credits being equivalent to one year of experience.
  ● Ability to interact with vendors, diverse faculty and staff in a research environment.
  ● Knowledge of HVAC, electrical, plumbing, carpentry and grounds maintenance.

Preferred Knowledge and Skills:
An extensive knowledge of HVAC systems, carpentry skills to perform routine interior and exterior building maintenance and renovations. Familiar with operation of large equipment (e.g. backhoe, tractors, aerial lift, mowers, and all types of power tools). Competent in computer usage.

Additional Information:
Lift and transport supplies, tools, and equipment, to climb, working from ladders, and to perform extensive standing and walking; to work in extreme weather conditions; to wear and work in personal protective equipment. Available for on-call emergency after hours, weekends and holidays may be required.

Salary & Benefits: Salary will be commensurate with experience, with base salary starting at $41,004. The University of Maryland offers an extensive benefits package.

Applications: All Interested persons must submit their application via our website: https://ejobs.umd.edu/ for position #103023.

Closing Date: For best consideration apply before January 26, 2021 or until a suitable candidate has been identified.

The University of Maryland, College Park, actively subscribes to a policy of equal employment opportunity, and will not discriminate against any employee or applicant because of race, age, sex, color, sexual orientation, physical or mental disability, religion, ancestry or national origin, marital status, genetic information, or political affiliation. Minorities and women are encouraged to apply.