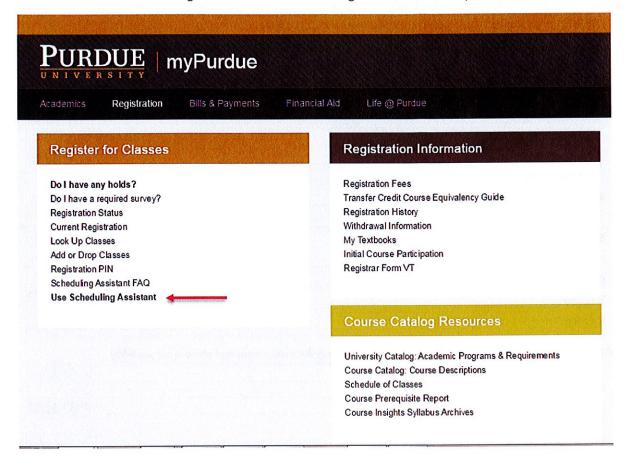
Student Experience

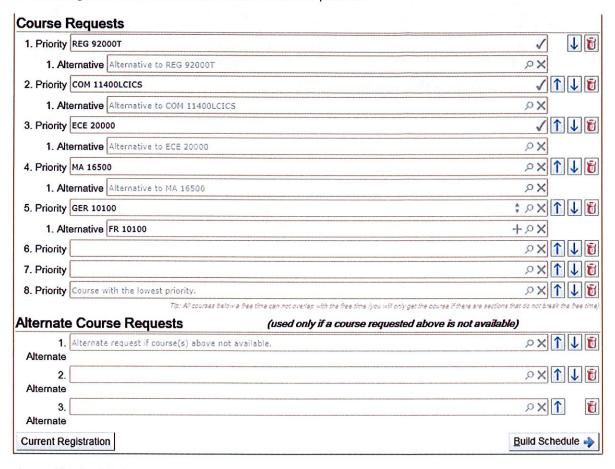
Student Course Request/Scheduling Assistant Experience

Students access the Scheduling Assistant via the Scheduling Assistant link on myPurdue.



Student Entering a Request

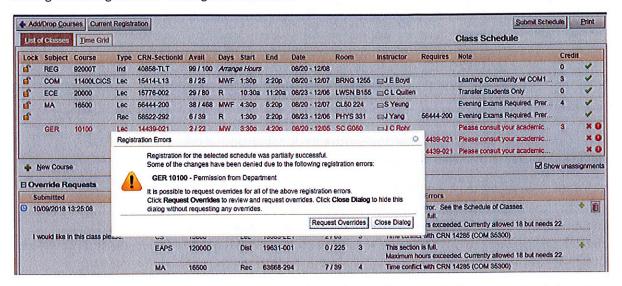
The following screen shows the Course Requests Form. This example shows the form after the student has entered several courses. Students should be encouraged to enter their courses in priority order. Please note that for some priority choices, the student provided an alternative course. Students should be encouraged to enter alternative courses whenever possible.



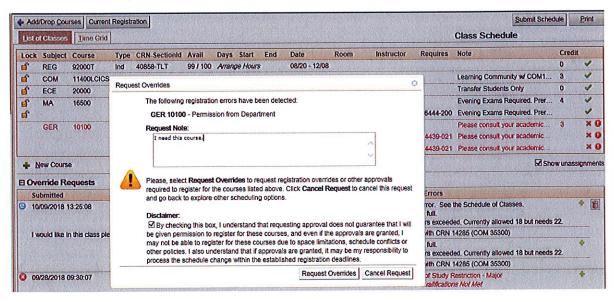
The Build Schedule button is used to submit the course request.

Student Submitting a Registration Override Request

After building their schedule, the student will be able to review their current registration request and make any desired changes. Once they are comfortable that they have the schedule they want to request, they will click Submit Schedule. When registration restrictions are detected, the student is notified as reflected below. When this occurs, the student has the option of requesting overrides or closing the dialog box and revising their schedule:



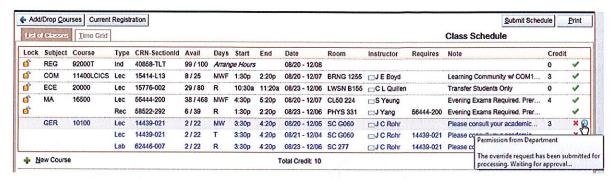
When the "Request Overrides" button is selected, the student will be provided the opportunity to add a note to go with the submitted override requests. The student must also read and check the disclaimer checkbox before they will be allowed to submit their request.



Once the student has submitted their override request, the system:

- 1. Creates the override request;
- 2. Notifies the required reviewer;

- 3. Saves all registration updates that could be made that didn't require an override;
- 4. Updates the course requests form with icons that illustrate some courses have outstanding override requests.



If the "Close Dialog" button is selected, the registration is not saved and the student can make additional changes to their course requests.

At this point, for requested overrides, the student must wait for an email notification that indicates their request(s) have been resolved. The email will indicate the action taken on each request. If the request is approved, the student will be required to go back to the Scheduling Assistant and submit their schedule again in order to register for the requested course. If the request is denied, the student will be notified as such and the student will not be allowed to get in to the course/section requested.