April 15, 2021

Deesha Shah   *PUID: 28204911*

Dear *Deesha:*

Congratulations! The School of Electrical and Computer Engineering is pleased to offer you the **Bilsland Dissertation Fellowship**.

In recognition of your outstanding academic achievements, this fellowship provides **one semester** of graduate school support and is being administered as **a half-time (0.5 FTE) Fiscal Year assistantship.** You are expected to devote approximately 20 hours per week to the completion of all doctoral degree requirements and to receive your doctoral degree at the completion of the award tenure. Your supervisor will be Prof. Shalaev.

This fellowship is not renewable. If you receive your degree prior to the completion of this award, you will forfeit any remaining funds. You must register full time, a minimum of 8 credits for Fall/Spring Semester and a minimum of 6 credits for Summer Session. Bilsland Dissertation Fellows cannot register as Degree Only.

The **Bilsland Fellowship** provides the following compensation and benefits for the **Fall semester: August 16, 2021 – December 24, 2021.**

- Base salary from the Graduate School of **$7,450.00** for the fiscal year, paid in bi-weekly increments.
- An annual medical insurance premium contribution, the value of which is currently estimated at $593.00 per semester, to cover a portion of the total cost of your medical insurance.
- The **Bilsland Fellowship** will pay the following student fees (amounts listed are for the current academic year and are subject to change):
  - Repair and Rehabilitation fee - $161.00 Fall, Spring; $80.50 Summer session
  - Student Fitness & Wellness Fee - $117.00 Fall, Spring; $58.50 Summer session
  - Student Activity Fee - $20.00 Fall, Spring; $10.00 Summer session
  - International Student Fee (if applicable) – $80.00 Fall, Spring, Summer
- A College Differential Fee, currently $562.00, is charged to engineering students at the beginning of each semester. This fee will be your responsibility.
- A graduate tuition remission, currently valued at **$14,004.90** for the semester, is provided to cover your tuition costs.

Your appointment is subject to the terms and conditions described in the enclosed document. Please read them carefully, and respond to this offer by returning the last page to our office by the indicated date. If we can assist with answering any questions, please do not hesitate to contact our graduate office at 765-494-3374 or goldenm@purdue.edu.

Sincerely,

Vijay Raghunathan
Associate Head, School of Electrical and Computer Engineering

Dana Weinstein
Associate Dean of Graduate Education

Cc: Business Office

Purdue University Fellowship Award Terms and Conditions

Award Guarantee:
Acceptance of this offer constitutes a formal agreement with Purdue University, which requires you to fulfill the conditions described in this document by the indicated dates. This award is: (1) conditionally guaranteed for the period of time listed on page 1 of this offer letter while pursuing the degree program to which you were admitted, and (2) is subject to maintaining satisfactory academic, scholarly, and work performance.

Award Conditions. The following are the actions you need to take to receive all the benefits offered:
➢ **Officially submit the Fellowship Reply Form (last page of this document) by the indicated date.**
➢ This offer is contingent upon submitting proof of your identity and eligibility to work in the United States. Purdue University utilizes an online onboarding system through which you will complete new hire electronic documents, including the electronic Section 1 of the USCIS *Form I-9, Employment Eligibility Verification.* Section 1 must be completed *no later* than your start date.
➢ A Welcome email will be sent to you from *Purdue HR* and will contain the link and information needed to log into your employee dashboard where you will complete your electronic documents. Section 2 of the electronic I-9 must be completed no later than the 3rd business day after your start date and requires you to **physically present original and unexpired document(s)** from the **List of Acceptable Documents** found at https://www.uscis.gov/i-9-central/acceptable-documents. Another communication will notify you where to go on campus to complete section 2 in person.
➢ Ensure you have set up a bank account and recorded it through your account in both myPurdue and OnePurdue.
➢ Be enrolled and maintain status as a full-time graduate student in the degree-granting graduate program at Purdue to which you were admitted. You will not receive funding for any pay period in which you are not registered and enrolled as a full-time student.
➢ Maintain a minimum 3.0 GPA. Fulfill all academic milestones as outlined by this program.
➢ Report all other financial awards, such as NSF, NDSEG, SMART, NIH, etc., to your graduate administrator. This award cannot be held simultaneously with any other award providing full support.
➢ Adhere to all applicable university policies and maintain ethical behavior regarding all academic practices and work performed.
➢ Purdue's *Grad Staff Employment Manual* and *Fellowship Manual* describe other policies and benefits applicable to your appointment. You are encouraged to familiarize yourself with these policies, which are located at https://purdue.edu/gradschool/faculty/publications.html
➢ Students are presumed to have received/read all University e-mail sent to their official Purdue University e-mail account.

Additional Financial Terms:
▪ Provided the directions above are followed, the first deposit into your account is expected to occur no later than two weeks following the end of your first pay period. Subsequent deposits will be made bi-weekly. Failure to fulfill the conditions on or before the deadlines described above may result in late deposits of funds. You will be paid by electronic deposit.
▪ Any changes to your appointment, including changes to your salary, must be in writing.
▪ Initial and final biweekly payments will be prorated based on the number of days worked during the pay period. View the biweekly pay periods and use the pay estimator at https://purdue.edu/hr/workpurdue/grad/fygrad.php.
▪ Purdue's medical insurance information can be found at: https:/purdue.edu/hr/Benefits/gradstaff/index.php. When looking through the Academic Health Plan Portal, please note you are eligible for the graduate staff insurance.

Funding Reply Form

Student: Deesha Shah
PUID: 28204911
Semester: Fall 2021

School of Electrical and Computer Engineering
Fellowship: Bilsland Dissertation Fellowship
Offer date: April 15, 2021

Please complete the information below and return **as soon as possible, but no later than April 22, 2021**.

Submit electronically to goldenm@purdue.edu:

My response below signifies that I have read and agree to the terms and conditions of this fellowship. I understand that by submitting this form, I am entering into an agreement with Purdue University.

_____**I am accepting the offer at Purdue University, as described in the offer letter.**

_____I am declining this fellowship offer. Reason: _____

_____

Signature: _____Date_____

Email: _____

Street: _____

City: _____ State _____ZIP_____

Telephone Number: _____

Purdue University participates in the Council of Graduate Schools Resolution Regarding Graduate Scholars, Fellows, Trainees and Assistants. For more information, visit *http://cgsnet.org/april-15-resolution.*