



Davidson School of  
Chemical Engineering



**Meeting Minutes – Chemical Engineering Graduate Student Organization (GSO)**

**September 23rd, 2024, Monday 12:00 AM – 1:00 AM**

**Meeting Location: Forney Hall of Chemical Engineering 3062B and via Zoom**

**Attendees:**

Sarah Gustafson – President

Zachary Beickman

Ashutosh Bhadouria

Isaac Timmer

Bev Johnson – Staff Advisor

Wei-Ling Huang

Sameera Vellore

Anurag Ramesh

Katherine Young

Dr. John Morgan – Faculty Advisor

Esra Ulgey

Samantha Jernigan

Zachary Hillman

Megha Das

Sarah Finch

Dalton Yu

Wei-Ling Huang

---

**ChE GSO Meeting Agenda, 9/23/2024**

**Symposium**

Recap - next week, as (1) am still corresponding with Mercedes and (2) polls were sent out later than hoped.

Next meeting - cost breakdown, final cut from Conferences, and poll results.

GSO Network Drive - please check Symposium 2022 folder

## Officer Updates

- Grad Recruiting Committee (Tayler Hebner):
  - Updating flyers for recruiting materials
    - Thoughts or suggestions?
    -
  - Facilitating faculty-student interactions - brainstorming
    - End-of-year picnic for faculty + students
    - Faculty vs. students cornhole -
    - Coffee hours - extending invitations to faculty?
    - Extending invitations to faculty for already planned GSO events
      - If planned a month in advance - can be announced in faculty meeting minutes
    - Soccer? Sporting events?
- Vice President/Treasurer (Zach):
  - If you have receipts for reimbursements, please send them as PDFs to me, it makes things a lot easier on my end 😊
  - If you are running events, please put them here on this spreadsheet to make them easy to track
    - **ADD YOUR EVENTS PLEASE**
    - [https://docs.google.com/spreadsheets/d/1MHI1-JvFhifr82LjsiZE4pdrT8Rej9FNcyA0uR\\_7o4o/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1MHI1-JvFhifr82LjsiZE4pdrT8Rej9FNcyA0uR_7o4o/edit?usp=sharing)
  - Fundraising event?
- Co-Curricular (Megha):
  - N/A
- Communications (Samantha):
  - Making a Symposium Post
  - Reach out to Dr. Hebner to give photos for recruiting
- First Year Representatives (Sameera and Isaac):
  - chmegrad@purdue.edu
  - Sent out the unofficial advisor selection google form and sheet last week.
  - Reach out to students again this week
  - Actual Dept. form due Nov 4
- Outreach (Zachary):
  - Murdoch Outreach tomorrow
  - Sending out email with instructions today to those coming
- Safety (Wei-Ling):
  - Safety gloves “Fit and feel”, and RightCycle event: September 4, 1-3 pm, FRNY Atrium
- Social Chair (Sarah F.):
  - Coffee: September 27th, October 18th, November 15th, December 6th

- Friday night on the 20th: little shop of horrors movie night: complete and discuss
- Fire pit at exploration acres?? October 19th 5-9th look into it more and fire pit rental, call them
- Continue to discuss, cookie decorating at the coffee hour
  - Little cute tiny pumpkin thing
- Budget: [https://docs.google.com/spreadsheets/d/14Ry\\_KWx0c-Q04F1rTFM6faaZc8fB0bUXkac9y\\_VPUns/edit?usp=sharing](https://docs.google.com/spreadsheets/d/14Ry_KWx0c-Q04F1rTFM6faaZc8fB0bUXkac9y_VPUns/edit?usp=sharing)
- 

- Sports (Ashu):

- Fall semester schedule:

Saturday, August 24, 2024	3-5pm	Basketball	Corec	\$	30.00
Saturday, September 7, 2024	4-6pm	Indoor Volleyball	Corec	\$	20.00
Thursday, September 12, 2024	6-8pm	Soccer	Corec	\$	20.00
Saturday, September 28, 2024	7-10pm	Bowling	PMU	\$	100.00
Saturday, November 9, 2024	4-6pm	Esports Event	PMU	\$	30.00
Saturday, November 16, 2024	4-6pm	Table tennis	Corec	\$	20.00

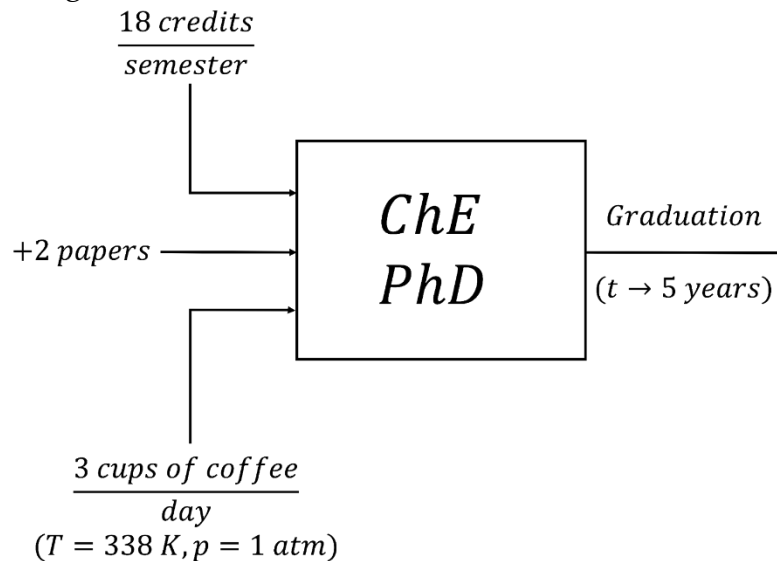
- Volleyball event feedback?
- **All APFS submitted and approved (waiting for room reservation confirmations)**
  - Will complete posters and send them out to Sarah G and Samantha

- Student Advocacy (Anurag):

- Scheduled emails
- Anonymous survey form created.
- Published live link

- Sustainability (Esra):

- Design:



-

- Batch sizes:

Qty	12+	24+	36+	72+	144+	288+	576+
Printed	\$9.81	\$8.90	\$8.27	\$6.38	\$5.64	\$5.12	\$4.56
Save	-	9%	16%	35%	43%	48%	54%



Item # ST2900  
16 oz. Miami Two-Tone Bistro Mugs

[x]

Quantity  (\$6.38 ea.)

Setup & Other \$234.00 [view details](#)

Shipping \$159.00

**Total \$1,031.00**

- 
- Will send out to Dr. Corti for approval once the design and batch size is finalized
- PGSG (Katherine):
  - First senate meeting we worked on a new piece of legislation that would fund research departments will not. Like passion projects or things adjacent to what you have funding for, etc.
- Diversity, Equity, and Inclusion (Dalton):
  - [https://docs.google.com/presentation/d/14Fok8iBDXEfXWw7rTq0dS2RwH\\_BJ-hYRFpQnQZWC2E/edit#slide=id.g2fd73546a7f\\_0\\_18](https://docs.google.com/presentation/d/14Fok8iBDXEfXWw7rTq0dS2RwH_BJ-hYRFpQnQZWC2E/edit#slide=id.g2fd73546a7f_0_18)
  - Encourage GSO Officers and Grad Students for seminars to bring in their mugs!
  - DCC - Diversity Culture Club - Montgomery? and Dave Corti
- President (Sarah G.):
  - GSO drive - looking at symposium folders
  - PCard - social and sports chairs
  - GSO Symposium speaker - would like to send email soon. Recommendations?
  - Bernal - LinkedIn page for ChE PhD graduates that communications (?) would be in charge of
  - October GSO email - posters! Please get to me by Friday, September 27th, if possible (thank you!!)
    - DEI meeting time? DEI event/poster
  - Reached out to AICHE about outreach and fundraiser opportunities. Will follow up with outreach contact (cc'ing Zachary H.) about the custodial event, and follow up (cc'ing Zach B) about fundraising (they are definitely doing apparel)

- Tumbler design - coordinate with AICHE for flyers - advertising to grad and undergrad

Next meeting:

- Safety officer modification to constitution (placeholder for next meeting in-person)
- Staff Advisor (Bev):
  - Online orientation for students
  - Plan First Year Picnic First Year Reps plan
  - IAC -
  - Grad Showcase - virtual - info session Sept 29th, 7-8p, Sunday (second half, students help) -
    - Zach,
- Faculty Advisor (Dr. Morgan):
- 

**Action Items:**

1. Meet with prior officer in your role (if you haven't already)
2. Communications: Upload meeting minutes
3. Let Sarah G. know about upcoming events for Fall (Date, time, and event)