



Davidson School of
Chemical Engineering



Meeting Minutes – Chemical Engineering Graduate Student Organization (GSO)

September 9th, 2024, Monday 12:00 AM – 1:00 AM

Meeting Location: Forney Hall of Chemical Engineering 3062B and via Zoom

Attendees:

Sarah Gustafson – President

Zachary Beickman

Ashutosh Bhadouria

Isaac Timmer

Bev Johnson – Staff Advisor

Wei-Ling Huang

Sameera Vellore

Anurag Ramesh

Dr. John Morgan – Faculty Advisor

Esra Ulgey

Samantha Jernigan

Zachary Hillman

Sarah Finch

Dalton Yu

Excused:

Katherine Young

Wei-Ling Huang

ChE GSO Meeting Agenda, 9/09/2024

Symposium

Symposium - suggestions for next year?

- Making name tags be meal tickets - for example, putting tickets in the back of name tags (because first years also get name tags)

- Suggest poster sessions be 1.5 hours each
 - Group posters be Wednesday? Add small poster session to orientation?
- Spreading out posters a little more? Put group posters by distillation column etc. (pull middle posters out and put them around the room, so that there is more space for individual posters)
- Consistent number of judges per oral presentation?
- Industrial reps - strategies for more?
 - DOD reps?
 - Alumni - PhD LinkedIn page?
- Schedule judging times and give to poster presenters
 - Potentially put on whiteboard, so that others can see times that will be judged
 - Mention in orientation to first years?
- Prof. Morgan emailing faculty on Tuesday of that week (tells companies, # speakers, # posters, please attend if able)?
- Cost vs. money in - concerning disparity - perhaps cancel mixer? And just add a cocktail hour prior to the dinner?
- Designated photographer for event? Especially for keynote address etc.
- Recommend reaching out to winners prior to dinner, encouraging their attendance?

Symposium - positive feedback

- Ripple - great venue for Mixer
- Chiring of oral talks went really well

Symposium - feedback/polls

- Poster presentations - Megha
- Oral speakers - Katherine
- Industrial reps - Sarah G.

Various

Assignments

1. Poster presentations - Megha
2. Oral speakers - Katherine
3. Industrial reps - Sarah G.

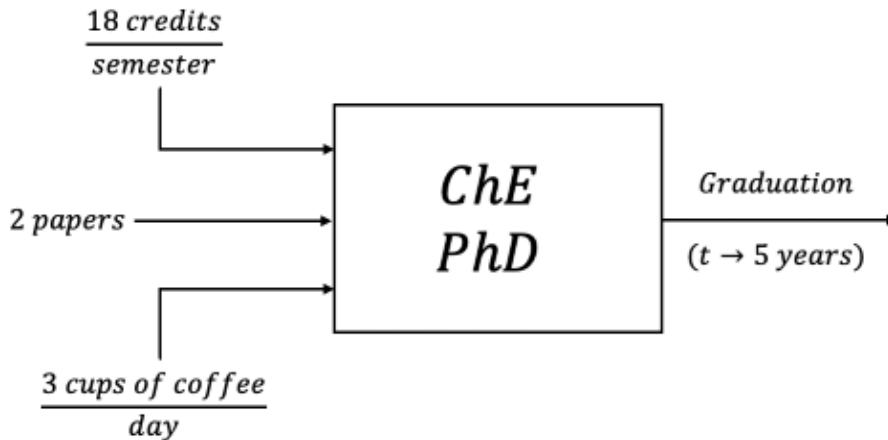
Officer Updates

- Vice President/Treasurer (Zach):
 - If you have receipts for reimbursements, please send them as PDFs to me, it makes things a lot easier on my end 😊
 - If you are running events, please put them here on this spreadsheet to make them easy to track
 - **ADD YOUR EVENTS PLEASE**
 - https://docs.google.com/spreadsheets/d/1MHI1-lvFhifr82LjsiZE4pdrT8Rej9FNcyA0uR_7o4o/edit?usp=sharing
 - Fundraising event?
- Co-Curricular (Megha):
 - N/A
- Communications (Samantha):
 - Making a Symposium Post
- First Year Representatives (Sameera and Isaac):
 - chmegrad@purdue.edu
 - Met with first years and talked to them about the advisor selection process.
- Outreach (Zachary):
 - First day tomorrow
 - Sending out email with instructions today to those coming
- Safety (Wei-Ling):
 - Safety gloves “Fit and feel”, and RightCycle event: September 4, 1-3 pm, FRNY Atrium
- Social Chair (Sarah F.):
 - Coffee: September 27th, October 18th, November 15th, December 6th
 - Friday night on the 20th: little shop of horrors movie night
 - Montgomery request: make sure dalton attends dei club
 - Fire pit at exploration acres??
 - Budget: https://docs.google.com/spreadsheets/d/14Ry_KWx0c-Q04F1rTFM6faaZc8fB0bUXkac9y_VPUns/edit?usp=sharing
 -
- Sports (Ashu):
 - Fall semester schedule:

Saturday, August 24, 2024	3-5pm	Basketball	Corec	\$	30.00
Saturday, September 7, 2024	4-6pm	Indoor Volleyball	Corec	\$	20.00
Thursday, September 12, 2024	6-8pm	Soccer	Corec	\$	20.00
Saturday, September 28, 2024	7-10pm	Bowling	PMU	\$	100.00
Saturday, November 9, 2024	4-6pm	Esports Event	PMU	\$	30.00
Saturday, November 16, 2024	4-6pm	Table tennis	Corec	\$	20.00

- Volleyball event feedback?
- **All APFS submitted and approved (waiting for room reservation confirmations)**
 - Will complete posters and send them out to Sarah G and Samantha

- Student Advocacy (Anurag):
 - Scheduled emails
 - Anonymous survey form created.
 - Published live link
- Sustainability (Esra):
 - Mug design survey: <https://forms.gle/8KJ1Z2pzeoNHJNsu9>



- For 47 students (order 50?)
 - How many extra mugs can we order and how many will we need? Batch of 50s?
 - Check the website to find out how much to order
- Will send out to Dr. Corti for approval once the design is finalized
- PGSG (Katherine):
 - First senate meeting we worked on a new piece of legislation that would fund research departments will not. Like passion projects or things adjacent to what you have funding for, etc.
- Diversity, Equity, and Inclusion (Dalton):
 - https://docs.google.com/presentation/d/14Fok8iBDXEfXWw7rTq0dS2RwH_BJ-hYRFpQnQZWC2E/edit#slide=id.g2fd73546a7f_0_18
- Encourage GSO Officers and Grad Students for seminars to bring in their mugs!
- DCC - Diversity Culture Club - Montgomery? and Dave Corti
- President (Sarah G.):
 - Keys - everybody has keys now
 - GSAC Funding report turned in
 - GSO drive - next meeting, will go through drive, making sure documents are updated
 - Industrial reps

- GSAC event Sept 20th - set-up at 3 - would be nice to have a few people help set-up
 - Sarah
 -
- GSO Symposium speaker - Billy Bardin
- Qual board event
 - Sept 19th 3-4p
 - Cookies - I am thinking 50 assorted, 12 gluten-free.
 - Panel - GSO members available? How many total (goal 6-10)? How to reach out to them?
 - Sarah,
- Staff Advisor (Bev):
 - Online orientation for students
 - Plan First Year Picnic First Year Reps plan
 - IAC -
 - Grad Showcase - virtual - info session Sept 29th, 7-8p, Sunday (second half, students help) -
 - Zach,
- Faculty Advisor (Dr. Morgan):

Action Items:

1. Meet with prior officer in your role (if you haven't already)
2. Communications: Upload meeting minutes
3. Let Sarah G. know about upcoming events for Fall (Date, time, and event)