



Davidson School of
Chemical Engineering



Meeting Minutes – Chemical Engineering Graduate Student Organization (GSO)

August 26, 2024, Monday 12:00 AM – 1:00 AM

Meeting Location: Forney Hall of Chemical Engineering 3062B and via Zoom

Attendees:

Sarah Gustafson – President

Zachary Beickman

Ashutosh Bhadouria

Isaac Timmer

Bev Johnson – Staff Advisor

Wei-Ling Huang

Dr. John Morgan – Faculty Advisor

Esra Ulgey

Samantha Jernigan

Zachary Hillman

Megha Das

Sarah Finch

Excused:

Katherine Young

ChE GSO Meeting Agenda, 8/26/2024

Symposium

Symposium - suggestions for next year?

- Making name tags be meal tickets - for example, putting tickets in the back of name tags (because first years also get name tags)
- Suggest poster sessions be 1.5 hours each
 - Group posters be Wednesday? Add small poster session to orientation?
- Spreading out posters a little more? Put group posters by distillation column etc. (pull middle posters out and put them around the room, so that there is more space for individual posters)

- Consistent number of judges per oral presentation?
- Industrial reps - strategies for more?
 - DOD reps?
 - Alumni - PhD LinkedIn page?
- Schedule judging times and give to poster presenters
 - Potentially put on whiteboard, so that others can see times that will be judged
 - Mention in orientation to first years?
- Prof. Morgan emailing faculty on Tuesday of that week (tells companies, # speakers, # posters, please attend if able)?
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Symposium - positive feedback

- Ripple - great venue for Mixer
- Chairing of oral talks went really well

Symposium - feedback/polls

- Poster presentations - Megha
- Oral speakers - Katherine
- Industrial reps - Sarah G.

Various

- Missing one clicker -

Assignments

1. Poster presentations - Megha
2. Oral speakers - Katherine
3. Industrial reps - Sarah G.

Officer Updates

- Vice President/Treasurer (Zach):
 - If you have receipts for reimbursements, please send them as PDFs to me, it makes things a lot easier on my end 😊
 - If you are running events, please put them here on this spreadsheet to make them easy to track

- **ADD YOUR EVENTS PLEASE**
- https://docs.google.com/spreadsheets/d/1MHI1-JvFhifr82LjsiZE4pdrT8Rej9FNcyA0uR_7o4o/edit?usp=sharing

- Co-Curricular (Megha):
 - N/A
- Communications (Samantha):
 - GSO Poster is posted
- First Year Representatives (Sameera and Isaac):
 - chmegrad@purdue.edu
 - We sent out the Mentor-Mentee list. Ice cream social on 08/14/24 - 3-5 pm ?
 - Setting up a meeting
- Outreach (Zachary):
 - Shifted first day to September 10
 - Sent out invite
 - Asked to advertise Children’s Museum Science Day
 - Given suggestion to create new event – One day science camp
 - Custodial event
 - Note: AICHE - kids day - working with them
- Safety (Wei-Ling):
 - Safety gloves “Fit and feel”, and RightCycle event: September 4, 1-3 pm, FRNY Atrium
- Social Chair (Sarah F.):
 - Coffee: September 27th, October 18th, November 15th, December 6th
 - Friday night on the 20th: mean girls and bracelet
 - Planning for September
 - Request for textbooks for first years
 - Montgomery request: make sure dalton attends dei club
 - Talk about exploration event next time
 - Budget: https://docs.google.com/spreadsheets/d/14Ry_KWx0c-Q04FlrTFM6faaZc8fB0bUXkac9y_VPUns/edit?usp=sharing
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- Sports (Ashu):
 - Fall semester schedule:

Saturday, August 24, 2024	3-5pm	Basketball	Corec	\$	30.00
Saturday, September 7, 2024	4-6pm	Indoor Volleyball	Corec	\$	20.00
Thursday, September 12, 2024	6-8pm	Soccer	Corec	\$	20.00
Saturday, September 28, 2024	7-10pm	Bowling	PMU	\$	100.00
Saturday, November 9, 2024	4-6pm	Esports Event	PMU	\$	30.00
Saturday, November 16, 2024	4-6pm	Table tennis	Corec	\$	20.00

- **All APFS submitted and approved (waiting for room reservation confirmations)**

- Will complete posters and send them out to Sarah G and Samantha

- Student Advocacy (Anurag):
 - Scheduled emails
 - Anonymous survey form created.
 - Published live link
- Sustainability (Esra):
 - Final reminder emails sent out today
 - At the end of July: Order mugs - 47 students (order 50?) - should be ordered **this summer** so that they can be distributed in the fall
 - Working on finding an awesome quote
 - Will decide the design and color
- PGSG (Katherine):
 - First senate meeting is the first week of September
- Diversity, Equity, and Inclusion (Dalton):
 - Encourage GSO Officers and Grad Students for seminars to bring in their mugs!
 - DCC - Diversity Culture Club - Montgomery? and Dave Corti
- President (Sarah G.):
 - Keys - everybody has keys now (Zach has outreach key)
 - GSAC budget
 - Timeline - due 9/5
 - Event-planning roles (social, sports, outreach, DEI, sustainability) - plan year of events and create budget for the year as soon as possible
 - We will look at numbers in context of GSO budget and discuss in near future
 - Monthly email
 - Please send me flyers as soon as possible for all events in September
 - Qual board event? With cookies? Yes (yummy)
 - 3rd week of September - Sept 16-20, Sept 19th at 3p - reserve a room
 - During seminar - during week we did not have seminar
- Staff Advisor (Bev):
 - Online orientation for students
 - Plan First Year Picnic First Year Reps plan
 - IAC Sept 6 - poster session - Megha - 5-8 posters - contact group posters, see if they would be willing to do
- Faculty Advisor (Dr. Morgan):

Action Items:

1. Work on symposium upcoming deadlines (see above)
2. Meet with prior officer in your role (if you haven't already)
3. Communications: Upload meeting minutes
4. Let Sarah G. know about upcoming events for Fall (Date, time, and event)