



Davidson School of
Chemical Engineering



Minutes of Meeting – Chemical Engineering Graduate Student Organization

Tuesday August 2nd 2022, 1:00 PM -2:00 PM

Meeting Location: Forney Hall of Chemical Engineering 3062B and via Zoom

Attendees:

Montgomery Smith – President
Jiselle Thornby
Kurt Russell
Angelique Klimek
Jackson Harris
Melissa Marsing

Dr. John Morgan – Faculty Advisor
Tyler Roberts
Dharini Varadharajan
Michael Woulfe
Anne Serban

Meeting Start: 1:00 PM

1. Symposium (40 minutes)

a. Planning Updates

i. Oral Presentations

1. 28 presenters
2. Schedule was finalized

a. Symposium\Symposium 2022\Schedules\Schedule of 2022 Student Speakers in the “Final Schedule” workbook

3. Abstract/Resume template sent

. Gentilcore updated his last minute - can we change it?

i. Uploaded to the drive with the date next to it

- a. Bev completed
- b. Need final cover
- c. Assemble physical copies when? ***This Thursday***

ii. Poster Presentations

1. Printing email goes out today.

. Talked to Jason already

a. Hanging on to the posters until the symposium so I don't have to recollect them from anyone.

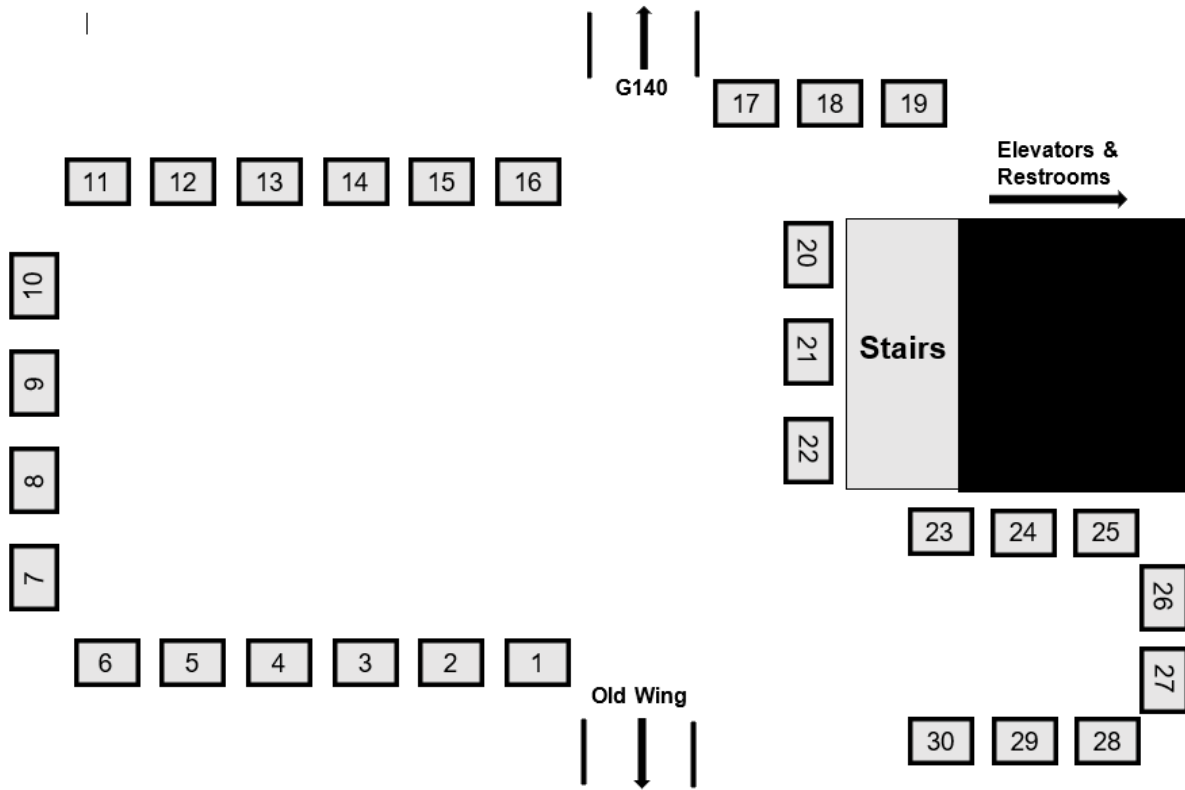
b. Put up the night before or morning of? (1 hr before poster session)

. Leave responsibility to presenters in the evening or the morning of. Assign numbers to presenters

c. We have magnets technology

2. New floor plan I'd like to finalize:

- a. Move 1 or 2 posters to hallways to reduce load in the corner (23-30 area). Replace blue bins near #30 to get more space & possibly cover stairs.
-







3. Confirmed with Jeff that the atrium will be cleared out Wednesday afternoon and poster stands will be put in.

a. I'll just set them up that afternoon, any volunteers who want to help will be appreciated.

iii. Communicate priority to the department on speakers who have not presented yet.

iv. Industrial Liaison Emails

1. **Resource email for confirmed reps to be sent this week. Includes hotel recommendations, parking permit and travel info, and finalized schedule.**

a. Send email this week, MS will share docs

v. **Confirmed Attendees (21 reps total!):**

Name	Company
Rick Ray	Corteva Agriscience
Jay Devaraj	Corteva Agriscience
Brad Fuller	AcuTech
Saurin Rawal	Eli Lilly and Company
Siddhi Hate	Eli Lilly and Company
Peter Johnson	SABIC
Greg Hemmer	SABIC
Patrick Stenger	Procter & Gamble
Eric Stangland	Dow
Margaret Hwang	Dow
Chris Haak	3M
Braden Snook	ExxonMobil
Mike Detwiler	Evonik
Jeff Kloosterman	Air Products
Sydney Hollingshead	Cook Biotech
Ben Woodworth	The Heritage Group
Lexie Seward	The Heritage Group
Cole Radel	The Heritage Group
Chris D'Acosta	Swift Fuels
Saadet Acikgoz	Honeywell/UOP
Susana Diaz	Bayer

- vi. **Abstract and Resume Books for Reps. - Options for companies who want to collect paperwork without attending (e.g., GSK Pharmaceuticals)**
1. Give booklets for free (If the company is an IAC Member, yes?)
 2. Charge full price through conferences (\$425)

a. **Note: Adding a new ticket item at a unique price on conferences site increases the cut conferences will take from our earnings; keeping the \$425 won't influence the cut.**

3. **Accept a set (e.g., \$100/book) price on a donation-basis to ChE Dept.**
4. **Do not sell/distribute books to those that do not attend symposium**

Consensus: If company is an IAC member, paperwork is free. If not, company will pay full price (\$425) on conferences site. GSK will receive paperwork for free this year, but will need to pay dues in future years.

b. Assignments

- i. Order name-tag supplies, bags, and folders DONEish
 1. Decided on binders
 - a. Will assemble with Bev
 - ii. Pick gift for keynote speaker
 1. Travel coffee cup?
 2. Coasters
 - iii. Generate abstract/resume books and binder covers by Monday August 8th
 1. Send Jiselle electronic book copies - Registered industrial attendees would like copies ASAP. To be completed Today
 - iv. Montgomery wrote a email announcement about symposium
 - v. Proctor Information:
 1. Info packets need assembly
 - . Extra judging sheets for reps.
 - a. Extra pens
 - b. 5-min and 2-min warning cards
 - c. Contact speakers - know how to pronounce name + project
 2. 2 new proctors needed for last 2 sessions of Symposium. Montgomery and Jiselle need to help corral everyone into the Atrium for formal Symposium closure. Volunteers?
 - vi. Assemble the faculty judges for Symposium
 1. Has email been sent out to faculty?
 2. Bev will send email if not already sent
- c. New business/Suggestions**
- d. Other**
2. **General GSO Business (20 minutes)**
 - a. **Old Business**
 - b. **Officer Updates**
- i. Vice President/Treasurer (Jiselle):
 1. [Events Sheet](#) (please fill out for all events, even if they are free!)

ii.Co-Curricular (Tyler):

1. None

iii.Communications (Mahit):

1. Done:

a. Nothing much was assigned. We take wins here :)

2. Announcements:

. Please do send me your pictures for the events so I can publicize them on social media after it happened. It would make them more active and people can see that we actually do stuff.

i.Text me @ +1 717 856 3559 or email me. Anything works. I have whatsapp too.

3. Need to Do:

. Post about the picnic.

a. Make ads for disc golf. - Fall event

b. Make ads for indoor vball. - Fall event

c. Make ads for bowling. - Fall event

d. Make ads for hot dog eating contest.

e. Make ads for succulents. - Fall event

f. Make ads for the block party. - Fall event

g. Make ad for the mentor mentee if need be. - Fall event

iv.First Year Representatives (Ajay & Michael):

1. Matching 1st years with mentors this week

. Organize a coffee event on Wed.

a. **Noon on Tuesday?** Games/relax at Purdue Mall area?

b. Email mentor who was not matched to let them know

2. Housing Information for incoming First Years (send at colloquium)

v.Outreach (Kurt):

1. I have reached out to Murdock about scheduling the after school program and STEM night (Aug. 22 at 1 PM)

2. There is potential interest in having a STEM night in the fall and the spring

vi.Safety (Jackson):

1. Officer replacement

. Juan Dominguez (Agrawal) is interested in taking over in December.

a. Austin Choi (Pol) also showed interest

vii. Social Chair (Angelique):

1. Block party (Aug. 19)

. Always happened the Friday of orientation

a. Location? Launch - Dylan Fortney - said he can't reserve an outside space for us but we can still do it there

.key fob to clubhouse - Dylan can borrow

i.6-7pm (for APF), then GSNo

2. Sunflower trails

. First week of September

a. Sent out an email to see interest mid August

3. plant/painting night

. Sep. 28 (Dharini will fill out APF)

viii.Sports (Melissa):

1. Disc Golf - Monday, August 29

. Where is the meeting location? Slayter Amphitheater

.<https://www.pdga.com/course-directory/course/pickett-park-disc-golf-course-purdue-university>

a. Wasn't able to find the flier on Canva

b. Provide drinks and snacks

2. Hot Dog Eating Contest - Saturday, September 17

. Lawn games, bbq hot dogs for everyone, chips

a. Maybe a Cornhole Tourney instead? Check for waivers first.

3. Volleyball Tournament Fundraiser - postponed to August/September

. Will determine priority after symposium/talk with Dr. Kim

a. Any limitations on fundraisers?

.Specifically related to non-Purdue participation

4. Indoor Volleyball - October 24

5. Bowling - November (week of 17th)

ix.Student Advocacy (Anne):

1. Talking in the hallways

. L+Ratio+"digaholeandgetin"

x.Sustainability (Dharini):

1. Succulent Event APF - To be started soon.

xi.PGSG (Annie):

1. Need an alternate for PGSG monthly meeting

xii.President (Montgomery):

1. GSO poster updated and put up in showcase next to Bev's office

2. New link tree for all things GSO

. <https://linktr.ee/chegsopurdue>

3. Initiatives after symposium

. Amendments to GSO constitution

.Meeting attendance policy

i.Officer replacement protocol (e.g. Safety Officer)

xiii.Staff Advisor (Bev):

1. Qual committee - Tentatively last couple weeks in Sept.

. Assemble panel of graduate students

a. Provide *comfort* food (ex. cookies)

b. IAC - early **Sept. 8th** - Poster Session (overlaps OCHE)

.Tyler will help organize

2. First year picnic

. Park is booked

a. Food is invoiced

- b. Need to send invitation to dept
- .Send email before and reminder day of
- i. Anne will forward last year's draft to Bev
 - 3. Orientation student panel -**Tues. Aug. 16 at 11 AM**
 - . Please volunteer if you are available
 - a. GSO intro and building tours **Monday, Aug. 15th at 10:30-11:30 AM - Need volunteers! Be there or be square**
 - .**Can come to breakfast 0930** - Bev will send a schedule which will include when we are invited
 - i. Attire = Casual
 - b. Planning any GSO events during the week?
- xiv. Faculty Advisor (Dr. Morgan): GSK Pharmaceuticals -
 - 1. Give booklets for free this year, not free in years to follow