Purdue University
Chemical Engineering Graduate Student Organization

Constitution

Article I. Name

The name of the organization shall be the Chemical Engineering Graduate Student Organization. The organization can also be designated “ChE GSO” or where appropriate, simply “GSO”.

Article II. Objectives of the Organization

The organization, composed of and run entirely of chemical engineering graduate students, shall cooperate with university officials, faculty and chemical engineering students in order to fulfill the following objectives:

1. To provide a link between students and faculty
2. To aid the professional growth of graduate students
3. To foster a sense of community in the School of Chemical Engineering

In order to fulfill the objectives listed above, one of the major activities of the organization shall be to plan and carry out the annual chemical engineering graduate student research symposium (see Article V.)

Article III. Organization and Membership

Section A

The Chemical Engineering Graduate Student Organization is the organization of, by, and for graduate students enrolled in chemical engineering graduate programs (M.S. or Ph.D.) at Purdue University.

Section B

Membership in the Chemical Engineering Graduate Student Organization shall be open to all graduate students in the School of Chemical Engineering at Purdue University. Membership will be granted upon enrollment in the chemical engineering graduate program and terminated upon graduation (or upon termination of graduate study). No
membership fees shall be assessed at any time during that period.

Section C

Privileges of membership include, but are not limited to the following activities:

1. Participation in the Chemical Engineering Graduate Research Symposium
2. Participation in all social events organized by the ChE GSO
3. Nomination and participation in elections for any office defined in Article IV.

Section D

Membership and participation are free from discrimination based on race, religion, color, sex, national origin or ancestry, marital status, parental status, sexual orientation, disability, or status as a disabled or Vietnam-era veteran.

Article IV. Organization Officers and Election Procedure

Section A

The officers of the chemical engineering graduate student organization shall be: advisor, president, vice-president/treasurer, three graduate committee representatives (voting, non-voting and first-year), social chair, and Purdue graduate student government (PGSG) senator. These officers will make up the executive committee of the ChE GSO. Other officers may be elected when it is deemed necessary by the executive committee. (For example, a representative for the grade appeals committee.)

Section B

All ChE GSO officers shall be elected annually and serve a one-year term starting May 15th and ending May 14th the following year. Officers must be elected by a majority of members voting in the election, and ballots may be cast via email or written vote. Elections must be held at least 1 week prior to the start of the term and after PGSG elections to allow the current chemical engineering senator to run for PGSG office the following year if he/she chooses.

Article V. Annual Graduate Research Symposium

Section A

The ChE GSO shall organize and carry out an annual research symposium to be held on the Thursday prior to the start of the fall semester.

Section B

A committee shall be formed to plan the symposium in early May. The committee will consist of at least one of each of the following positions: committee head, publications coordinator, scheduling coordinator, poster session coordinator, judging coordinator, refreshment coordinator, general planning coordinator, industrial packet coordinator, industrial liaison(s). The description of these positions shall be updated each year and kept in the packets for each coordinator.

Section C

Members shall be allowed to present their research in an oral presentation once before graduation. Any member
who has not already presented at a symposium will be allowed to participate in the oral presentations. A poster session will also be held annually as part of the research symposium.

**Article VI. Amendments**

**Section A**

Proposed amendments to the ChE GSO Constitution and Bylaws must be submitted to the president in writing and subsequently distributed among members for review. After an amendment is submitted, no more than 2 months may pass before a vote is taken. An amendment to the ChE GSO Constitution and Bylaws shall require a majority vote of ALL members to pass. Amendments to the Bylaws may not conflict with the Constitution.

**Section B**

All amendments to the constitution and bylaws are subject to the approval of the Office of the Dean of Students. They can not take effect until they have been approved.
Bylaws

Article I. Relationship to the Constitution

The Bylaws shall be part of the ChE GSO Constitution.

Article II. Duties of Officers

All officers of the GSO shall undertake and fulfill positions of responsibility during events organized by the GSO.

Section A – President

The president shall be the chief executive of the ChE GSO and is responsible for fulfilling the mission of the ChE GSO. The president presides over all meetings of the GSO, serves as the head of the symposium planning committee and appoints the committee heads for planning of the annual GSO symposium. The president’s other duties include: keeping the webpage up to date, serving on the recruiting committee and helping to plan recruiting events, and meeting with the department head once a semester.

Section B – Vice President / Treasurer

The vice president is the second ranking officer in the GSO. The vice president fulfills the president’s duties when the president is unable to do so. The vice president also serves as treasurer and is responsible for managing the finances of the GSO. The treasurer keeps accounts, deposits the organization’s funds, and makes expenditures in a manner approved by the Business Office for Student Organizations.

Section C – Voting Representative

The voting representative is one of three officers to serve on the graduate committee. He/She alone has the power to vote on matters during graduate committee meetings (once a month), however he/she is expected to take into consideration input from both the non-voting and first year representatives prior to voting. In order to optimally serve his/her constituents, the voting representative is responsible for soliciting issues and concerns from the student body and present them to the committee and represent the general opinion of the students on all matters brought before the graduate committee.

Section D – Non-Voting Representative

The non-voting representative is one of three officers to serve on the graduate committee. The non-voting representative is expected to work with the voting and first year representatives to solicit student opinion on issues discussed during graduate committee meetings and to represent student interests accurately.

Section E – First-Year Representative

The first-year representative is one of three officers to serve on the graduate committee. He/She MUST be a member of the first-year class when elected to office. The first-year representative is expected to work with the voting and non-voting representatives to solicit student opinion on issues discussed...
during graduate committee meetings and to represent student interests accurately. The first-year representative also has the additional task of seeking input specifically from the first-year class.

**Section F – Social Chair**

The social chair is responsible for planning most GSO social activities along with the GSO officers and members of the social committee. All social activities must be proposed to the GSO executive committee for approval at least 2 weeks prior to any event. The social chair is responsible for planning events such as (but not limited to): bowling, pizza parties, skating, annual student/faculty soccer tournament, volleyball, cricket, softball, etc.

**Section G – PGSG Senator**

The PGSG senator represents the School of Chemical Engineering in the Purdue Graduate Student Government (PGSG). The senate meets once a month and discusses subjects important to graduate students across the university; the senator also has the right to make motion and vote on them. It is required by the PGSG that the senator serves on at least one committee in PGSG.
Signature Page

Date of Adoption ______________________________ Date of Recognition ______________________________

President’s Signature __________________________ Office of the Dean of Students ______________________

Advisor’s Signature ____________________________