GSO Meeting Minutes - 7/30/2015

Absent: Sydney, Mariana, Parul, Han-Ting, Robert, Ridade

Symposium:

1) Sydney: Send banquet invitations requiring RSVP
   - Already sent out a week ago. Deadline is July 31st

2) Rick: Print judging cards and sample judging cards, and certificates
   - Used template from last year. Will print with Resume and Abstract Books.

3) Arthur: Print sample resume book
   - Alphabetical by last name. Will print with abstract book and judging cards and certificates.

4) Robert: Print sample abstract book
   - All ready.
   - Add Ishant and Jonatan to index.

5) Rick: Print certificates
   - Used templates from last year.
   - Last year: Oral: $600 total. Poster: $300 total (1. 150 2. 100 3. 50)

6) Scott:
   - Oral Presentations – submit as PDF or PPT… everything will be ready beforehand (for ease of transition)
   - Bring laser pointers for use during entire day. (Arthur, Jimmy, everyone else)
   - Sign up for proctoring!

7) Jimmy
   - Nametags – Poster and Oral presentors, GSO officers, First years, Faculty, Industrial Reps…
   - Will have different colors for different peoples.
   - Hotel Package:
     - Abstract book, Resume Book, Name tag, ChE Chocolate bars, separate copy of schedule…

8) Taufik
   - Parking passes? When do we distribute them? Mixer? O.O

6) Parul:
   - 6 companies have registered till now: 3M, Tenneco Automotive, P&G, BP, Abbvie, Air Products. Shell, Exxon, Eli Lilly, Evonik should register soon.
   - I talked to Prof. Gounder and he will be sending invitation to his contacts in BASF, Dow and Exxon Research. Also, we got a contact from Prof. Nagy in Archer Daniels Midland Company. We are talking to her. She wants to have a look at the abstract book. Do we have a version ready? I need to send her one.

Other:

Scott:

- Pint Night last Thurs @ Brewing Co. Laird showed up.
- Ropes Course last Sat.
- Next month:
  - Pint Night around first week of classes.
  - Block Party? – Last 2 years was @ Nathan Carter’s house... Who can host this time?
  - Tailgate @ Football game.
First-year Reps
- Info-package for first years (particularly international students) – draft will be ready by next week.
- Selfie-Scavenger hunt during orientation.
- Mentor-Mentee program setup by 1st week of school.

Robert:
- Committee funding paragraphs by today.
- Sydney will submit by August 7.

Sean:
- Will start Murdock by mid-September.

Jimmy:
- Talk to Brew about access to anonymous survey.

Arthur:
- Newsletter. Symposium, Block Party, Pint Night, Tailgate, etc.