

ECE 477 Parts Order Packet

Team number:	
Team project name:	
Name of person placing order:	
E-mail of person placing order:	@purdue.edu
Signature of person placing order Date	
Purpose of parts for project:	
Order total (\$):	

Instructions for placing orders:

- 1) Fill out the packet (2 pages) using a PDF reader. Forms filled out by hand will **NOT** be accepted.
- 2) Use a separate parts order packet (2 pages) for each different vendor/seller you are using. Orders with individual items exceeding \$50.00 or order totals exceeding \$100.00 will be subject to instructor review, and may take additional time to process.
- 3) When entering Catalog Number on page 2, **DO NOT** enter the part number (LM7805, R101, MAX1353, etc.). Instead, enter the vendor catalog number. For example, Sparkfun is typical SEN-3234 or WRL-2232, Digikey is typically ND-#####. (Refer to the ordering guide included in the .zip file.)
- 4) Submit **TWO (2)** copies of each packet to the dropbox in EE65.
- 5) Order times cannot be guaranteed, so submit your requests as soon as possible. That being said, do not be hasty. Make sure you need what you are ordering, and that is relevant to the project. All re-usable components (breakouts, shields, etc.) must be returned at the end of the semester.
- 6) If you need to order more than 8 items from one vendor, use the Excel spreadsheet included in the .zip file.

