The Advanced Methods at Purdue Initiative (AMAP: <https://www.purdue.edu/amap/>) is hiring a half time (0.50 FTE) HHS Graduate Student RA for Fiscal Year 2021-2020. The RA position would start in July, but the start date is somewhat flexible. This student must be a PhD graduate student in good standing in a department in the college of Health and Human Sciences.

We are looking for a motivated student who is interested in quantitative and/or qualitative methods in the social, behavioral, and health sciences and is willing and able to complete administrative tasks related to maintaining the aims of the AMAP initiative.

Through this RA position, the RA will develop several professional skills, including networking with faculty and guest scholars, learning how to organize symposia and talks relevant to service activities in professional organizations. The RA may also be involved in outreach efforts with communities and/or with companies. We will welcome the RA student driven ideas and initiatives for implementing and expanding the AMAP vision and aims. Training will be provided on administrative duties.

The RA will work closely with the AMAP steering committee comprised of four faculty. Duties will include, but are not limited to the following:

* Managing the AMAP certificate program, including processing applications and certificate completion, communicating with prospective and current students in the certificate program, and serving as a liaison between the students and steering committee.
* Managing (updating and expanding) the AMAP webpage to include event information, keeping the affiliate pages up to date, maintaining and expanding information on methods courses at Purdue, and creating new resource pages that provide, for example, information on methodology-related learning and engagement opportunities.
* Collaborate with the co-coordinators and steering committee to design and organize events and guest speaker visits. This includes working with administrators on travel, budgeting, room reservations, audio-visual, and refreshments. The RA would also communicate with guests to organize accommodations and develop schedules.
* Collaborate with the co-coordinators and steering committee to develop new programs, initiatives and resources related to applied methods and statistics.
* Communicating and advertising AMAP events and other AMAP notices through the listserv, Purdue Today, IDSI, and related outlets.
* Assist with grant proposal writing to secure funding for conferences, pre- and post-doc training, and AMAP-related research. This may include undertaking literature reviews and helping to develop and administer surveys within and outside of Purdue.
* Opportunity to work on research projects related to methods and methods education. We welcome projects of particular interest to the RA.
* Opportunity to develop your own teaching workshop related to research methodology and/or participate as a presenter in the AMAP brownbag series. (We anticipate that these will be in-person or hybrid.)
* This RA position could also serve as the capstone requirement for the AMAP Certificate.
* Participate in meetings with the Steering Committee and other duties as they arise.

**To apply, please submit your CV and a letter of interest to** **AMAP@purdue.edu**

**Review of applications will begin on June 15, 2021, and continue until the position is filled.**