

VIP Professional Development Plan

Guide for Students and Mentors

Week 1: Review Professional Development (PD) Plan directions and VIP syllabus; start identifying potential PD activities through Brightspace PD course and other sources.

Week 2: Students and mentors should discuss appropriate PD Plan activities prior to submission

Week 3: Mentors give feedback on PD Plan submission through team's Brightspace

Weeks 3 – 14: Students should follow their PD Plan and keep track of which activities have been completed. Students may update their choice of activities as needed without resubmitting the PD Plan on Brightspace.

Week 15: Record all activities and submit in the Final Individual Performance Evaluation & PD Reflection assignment on team's Brightspace course

Suggested Approaches for...

Who?	Activities and how to find them
All Students	3 required – 1) Watch “Welcome to VIP” video available on Brightspace PD 2) Write an abstract and 3) present project at a conference or expo (or to external stakeholders)
New Students	Start with Brightspace PD Resource Materials – communication, research and design tools
Returning Students	Branch out and find workshops, technical talks, etc. through professional societies, Graduate School, leadership initiatives, IDSI, etc.
Mentors	Review materials on Brightspace PD course to see what skills and knowledge you would like your students to gain this semester. Also consider suggesting outside activities that fit well with your team's project and/or develop and contribute content.