Purdue Appointment Scheduling System (PASS) – Instructions

https://engineering.purdue.edu/PASS

MSE Labs can be found at two sites:


(Research > Labs and Facilities > Lab Reservations) https://engineering.purdue.edu/MSE/research/lab-reservation/mse-labs-reservation-pass

1. Click on the desired lab/room
2. Login to PASS using your Purdue Career Account login. You will be prompted once you click on a schedule’s link for the first time. Here is what you will see once you successfully login:

![PASS Scheduling System](image)

3. **Open** appointments will be highlighted in green.
4. Select your desired time(s) and confirm by clicking the blue ‘Confirm Appointment’ button