**FALL 2018 MSE ORIENTATION SCHEDULE**

**Monday, August 13** **MSE Orientation** **ARMS 1109**

 Continental Breakfast 8:30 – 9:00

**Welcome--Department Head, Professor Dave Bahr** 8:45 – 9:00

**remarks and staff introductions:** *Donna Bystrom, Tim Van Meter,*

*Robyn Jakes, Stacey Coar*

**Graduate Admission Chair-- Professor Rod Trice** 9:00 - 9:45

 **Graduate Committee Chair--Professor Kevin Trumble**  9:45 – 10:30

MSE 600 Fundamentals of Materials

MSE General Exam and Ph.D. Preliminary Exam

Work Expectation

Teaching Experience

***All Sessions on this schedule are mandatory for research and***

***teaching certifications.***

 **Graduate Advisor – Vicki Cline** 10:30 - 11:00

 **Graduate Committee Assistant—Rosemary Son** 11:00 – 11:15

 **Lab Culture and Safety –Shannon Heidrich** 11:15 - 11:30

 **MSE Lab Access Information—Jameson Root**  11:30 – 11:45

**Minority Engineering Program—Director, Virginia** 11:45 – 12:00

**Booth Womack**

 **Women in Engineering—Director, Dr. Beth** **Holloway** 12:00 – 12:15

**MSEGSA Presentation** 12:15 – 2:00

 **Lunch and Tour of Armstrong/Campus**

**Blackboard TA Certification Workshop** **SC 231**

 **3:00 - 4:30**

**Tuesday, August 14** **MSE Faculty Seminars** **ARMS 1109**

 Scheduled all day from 8:30 to 12:10 and 3:00 to 5:00

**Wednesday, August 15** **Graduate Teaching Assistant Orientation** **CL50**

 7:45- 3:00

**Thursday, August 16** **MSE Faculty Seminars** **ARMS 1109**

 Scheduled all day from 8:30 to 12:10 and 3:00 to 5:00

**Friday, August 17** **New Graduate Student Convocation** **Loeb Playhouse**

 ***All New Graduate Students*** 8:00 – 12:00

 Breakfast and information. Please see schedule in your folder. . .

 **Teaching in the American Classroom** **WALC 1087**

 ***All International Students*** 1:00 – 2:30

Monday, August 20 MSE Faculty Seminars ARMS 1010

 If needed 3:30 – 5:20

**Use free time to complete online training and attend GPO Orientation Session**

* <http://www.purdue.edu/business/payroll/Payroll/i9.html> You will need to fill out the I-9 form on this link
* <https://engineering.purdue.edu/MSE/research/facilities> Sign up online to complete training
* Respect Boundaries: Sexual Violence Awareness Program access through Blackboard
* Equal Employment and Equal Opportunity **online training**. Print certificates and give them to Rosemary or send by email.

\*\*Schedule will be sent by email at a later date.