

## **Purdue MRI Facility Project Authorization Process Description**

Access to conduct experimentation at the Purdue MRI Facility is available to all members of the Purdue University faculty or staff. Only those projects which have been authorized by the Weldon School of Biomedical Engineering Imaging Facilities Committee, in conjunction with the Purdue MRI Facility Manager of Operations, will be granted study numbers and allowed to schedule time via the Purdue MRI Facility Calendar.

“Project Authorization” is obtained when the following information has been provided to the Purdue MRI Facility Manager of Operations and verified as being correct:

- 1) The name and contact information of a PI who holds Faculty or Staff status.
- 2) A brief (one or two paragraph) description of the nature/goals of the work.
- 3) The number of a billable research account (OnePurdue account number) that may be invoiced by the Purdue MRI Facility after each imaging session.
- 4) If human subjects are involved in the research project, a valid IRB approval letter and copy of MRI-related consent form.
- 5) If animal subjects are involved in the research project, a valid PACUC approval letter.

“Project Authorization” requests will be granted for a period of one year. At the end of this period, “Project Authorization” status may be renewed pending the following review:

1. Confirmation of available research funds.
2. Confirmation of current IRB/PACUC approval (if necessary).
3. Assessment of recent scanning activity to confirm that the PI and any assisting individuals have adhered to the safety regulations and recommendations of the Purdue MRI Facility.

The Purdue MRI Facility Manager of Operations will maintain a database of all authorized projects.