SJTU ONLINE APPLICATION TUTORIAL

url: apply.sjtu.edu.cn
WATCH OUT THE “PUREMESSAGE ADMIN” EMAIL IN YOUR INBOX

The following messages were quarantined by PureMessage because they appear to be spam. To request for a message to be automatically released from the quarantine and delivered to you, click on the message’s ID and send the request. To release all messages in the list, you can simply reply to this message.

Please be aware that quarantined messages are only available for ten (10) days from today’s date. After that time, you will receive an error if attempting to retrieve a message.

To connect to the End User Web Interface, sign in with your career account login and password here: https://spamq.purdue.edu

For more information about this service or if you would like to opt-out please visit this web page:
https://support.purdue.edu/goldanswers/172078

Click on the message ID to request release the email.
Click **Send**. No need to change subject or content here.
Dear Student,

You have been nominated as an exchange student at Shanghai Jiao Tong University. Click the link below to validate your email address. If you cannot click it successfully, please copy the link into your browser address bar.

[Link to validation](http://apply.sjtu.edu.cn/c.asp?action=student_email_validate&t=2h0NrYwxKrrWWZwAoIbK0N Xqkrth8%2FaLxxKwilZTc%3D)

Initial Password is 123456

With Best Regards,
International Mobility Office,
Shanghai Jiao Tong University
Log in with your email & password.

If the initial password doesn’t work, click on retrieve your password link.

Please do not use Gmail’s mailbox when register. If you use Hotmail, Live and Outlook mailbox for registration, and can not receive the validate email sent by our system, please register by other mailbox.
Your e-mail address is validated successfully.
2秒后，返回首页页面！
Click on the application icon.
I hereby affirm that:

1. I have read the International Student admissions of SJTU [link to undergraduate admission page] (Undergraduate Program) or [link to graduate admission page] (Graduate Program) carefully, and I meet all requirements.

2. All the information and materials I provided here are true and correct. If there is any false or伪造 documents, I will undertake all the consequences.

3. In the period I stay in China, I will abide by the Chinese laws and decrees, and will not participate in any activities which may be harmful to the social order in China, and are inappropriate to the capacity as a student.

4. During my study in China, I shall observe the rules and regulations of the SJTU, and will follow the University teaching programs.

Check the box before clicking the Next button.
<table>
<thead>
<tr>
<th>Application List</th>
<th>Study Duration</th>
<th>Teaching Language</th>
<th>College &amp; Major</th>
<th>Application Status</th>
<th>Operate</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. WEI QIU</td>
<td>From 2016/1/11 To 2016/5/27</td>
<td>English</td>
<td>School of Mechanical Engineering, Mechanical Engineering(080200)</td>
<td>Unsubmitted</td>
<td>View</td>
</tr>
<tr>
<td>2. W W</td>
<td>From To</td>
<td></td>
<td></td>
<td>Overdue</td>
<td>View</td>
</tr>
</tbody>
</table>

Click the **view** link to open the online form.
Click the **Modify** button in each section to upload documents or fill in information.
OR you can click the section tabs to fill in info section by section.
### SECTION 1 – BASIC INFO

**Basic Info**

- **Family Name (as shown on passport):** QIU
- **Given Name (as shown on passport):** WEI
- **Chinese Name:**
- **Gender:** Female
- **Marital Status:**
- **Nationality:** United States of America
- **Date of Birth:** 2015-10-4
- **Country of Birth:**
- **Religion:**
- **Finally Educational:** High School Diploma
- **Passport No.:**
- **Passport Expiration Date:**
- **Email:** weil90@purdue.edu

**Remember to save after filling out the blanks!**
SECTION 2 – STUDY PLAN

**Study Plan**

- **Application Category:** Research Topic Based Exchange Student
- **Teaching Language:** Chinese
- **Intended Study Level:** Bachelor
- **Study Duration:** 2015 - 2016 Visiting Student Program From 2015/9/1 To 2016/12/31
- **College:** School of Mechanical Engineering
- **Major:** Mechanical Engineering (080200)
- **Home University:** USA - Purdue University
- **Faculty at Home University:**
- **Major at Home University:**

**Step 2 Study Plan**

- Step 3 Educational & Employment
- Step 4 Language Proficiency
- Step 5 Contact Info
- Step 6 Others Info
- Step 7 Upload Documents
- Step 8 Application Fee
- Step 9 Submit

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Dr. Dianne Atkinson

School of Mechanical Engineering
### SJTU ONLINE APPLICATION

**SECTION 3 – EDUCATION & EMPLOYMENT**

#### Educational Background

<table>
<thead>
<tr>
<th><em>Year Attended (From)</em></th>
<th><em>Year Attended (To)</em></th>
<th><em>School Name</em></th>
<th><em>Field of Study</em></th>
<th><em>Diploma Received</em></th>
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</thead>
<tbody>
<tr>
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<td></td>
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<td>2015-10-9</td>
<td>2015-10-9</td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Employment Background

<table>
<thead>
<tr>
<th>Year Attended (From)</th>
<th>Year Attended (To)</th>
<th>School or Company</th>
<th>Job</th>
</tr>
</thead>
<tbody>
<tr>
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<td>2015-10-9</td>
<td>2015-10-9</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Enter N/A here.
Select mother tongue and then click Save and Next. (Don’t worry about language proficiency for Chinese or English.)
SECTION 5 – CONTACT INFO

Fill in Dr. Atkinson’s address here.
D. L. Atkinson
School of Mechanical Engineering
585 Purdue Mall
Purdue University
West Lafayette, Indiana, USA
47907-2088
TEL: 765.494.1363
SECTION 6 – OTHERS INFO

Address to receive Admission Document:
D. L. Atkinson
School of Mechanical Engineering
585 Purdue Mall
Purdue University
West Lafayette, Indiana
47907-2088

Select “Minhang Campus”
SJTU ONLINE APPLICATION

SECTION 7 – UPLOAD DOCUMENTS

Upload Documents

<table>
<thead>
<tr>
<th>Document Name</th>
<th>Memo</th>
<th>View</th>
<th>Operation</th>
</tr>
</thead>
<tbody>
<tr>
<td>* Photocopy of the front page of your passport which includes personal information</td>
<td>Please upload PDF file. File size should not exceed 3MB.</td>
<td>Not Upload</td>
<td>Browse...</td>
</tr>
<tr>
<td>* Transcript from home university</td>
<td>Please upload PDF file. File size should not exceed 3MB.</td>
<td>Not Upload</td>
<td>Browse...</td>
</tr>
<tr>
<td>* Resume</td>
<td>Please upload PDF file. File size should not exceed 3MB.</td>
<td>Not Upload</td>
<td>Browse...</td>
</tr>
<tr>
<td>* Recommendation letter from home university</td>
<td>Please upload PDF file. File size should not exceed 3MB.</td>
<td>Not Upload</td>
<td>Browse...</td>
</tr>
<tr>
<td>* ID Photo</td>
<td>2.8cm x 2.2cm, 300dpi, file size about 10k</td>
<td>View</td>
<td>Browse...</td>
</tr>
</tbody>
</table>

Ps: If you can not upload documents, please click this button Send Mail. We will contact with you as soon as possible and help you.

Careful with the file size of your photo
No need to select payment here. Click “save and to step 9”.
Click **Submit** if you have completed and reviewed all 8 sections in the online application form.
If you need to review or start over again, click “back to home page” link, which is always on the top of this page. And you’ll land on the screen shown on the next slide.
Click the application icon.
Check the box before clicking the Next button.
Click the **view** link to open the online form.