

ME 463 Grade Definitions

Grade	Reports	Presentations	Design Notebooks	Peer Evaluations	Design Process	Prototype	Special Topic Presentation	Professionalism
“A” Grade	<ul style="list-style-type: none"> • Detailed Exec. Sum. • Technically correct • Effectively Layered • No grammatical/ spelling errors • Captions w/ all Figs./Tables • Well documented Appendix 	<ul style="list-style-type: none"> • Well practiced • Effectively organized • Excellent attention to details • Effective for target audience 	<ul style="list-style-type: none"> • Follows all prescribed tasks on design notebook checklist 	<ul style="list-style-type: none"> • Above average contributions • Effective team leader • Detailed Eval. of Peers • Peer Evals. completed on time 	<ul style="list-style-type: none"> • Clear and well thought out Design Process • Detailed Gantt Chart • Effectively uses Design Process/ Gantt Chart to track progress 	<ul style="list-style-type: none"> • Fully-functioning prototype 	<ul style="list-style-type: none"> • Creative presentation format • Interactive and engaging discussion • Informative content 	<ul style="list-style-type: none"> • Attends all meetings • Always on time • Notifies teammates/instruct or in advance of absences • Always meets deadlines
“B” Grade	<ul style="list-style-type: none"> • Good Exec. Sum. • Minor Tech. Probs • Layered • Few grammatical/ spelling errors • Captions w/ most Figs./Tables • Documented Appendix 	<ul style="list-style-type: none"> • Practiced • Organized • Attention to most details • Some consideration of target audience 	<ul style="list-style-type: none"> • Follows 90% of prescribed tasks on design notebook checklist 	<ul style="list-style-type: none"> • Average contributions • Effective team member • Adequate Eval. of Peers • Tardy with some Peer Evals. 	<ul style="list-style-type: none"> • Adequate Design Process • Adequate Gantt Chart • Frequently uses Design Process/Gantt Chart to track progress 	<ul style="list-style-type: none"> • Partially-functioning prototype 	<ul style="list-style-type: none"> • Traditional presentation format • Mostly one-way conversation • Helpful content 	<ul style="list-style-type: none"> • Attends most meetings • Occasional tardiness • Occasionally fails to notify teammates/instruct or of absences. • Meets most deadlines
“C-F” Grades	<ul style="list-style-type: none"> • Poor Exec. Sum. • Major Tech. Probs • Poorly Layered • Several grammatical/ spelling errors • Captions missing on many Figs./Tables • Appendix Incomplete 	<ul style="list-style-type: none"> • Poorly practiced • Poorly organized • Poor attention to details • Little consideration of target audience 	<ul style="list-style-type: none"> • Follows less than 90% of prescribed tasks on design notebook checklist 	<ul style="list-style-type: none"> • Below average contributions • Ineffective team member • Sketchy Eval. of Peers • Frequently tardy with Peer Evals. 	<ul style="list-style-type: none"> • Sketchy Design Process • Sketchy Gantt Chart • Seldom uses Design Process/Gantt Chart to track progress 	<ul style="list-style-type: none"> • Non-functioning prototype 	<ul style="list-style-type: none"> • Poorly prepared • Lecture only • Trivial content 	<ul style="list-style-type: none"> • Chronically misses meetings • Chronically tardy • Chronically fails to notify teammates/instruct or of absences • Frequently misses deadlines
Comments								

Individual student grades may not be the same as team grades on team deliverables if individual contributions are not substantial