

## FLEX CO-OP EMPLOYER TRANSITION FORM

(To be submitted by Student to Purdue Co-Op Coordinator at conclusion of second work session, and each subsequent work session, as needed.)

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Co-Op Discipline: \_\_\_\_\_

Co-Op Coordinator: \_\_\_\_\_

Co-Op Employer: \_\_\_\_\_ Division: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

Position Title: \_\_\_\_\_

I have completed two (2) work sessions with my first Co-Op Employer and I elect to continue my Co-Op assignment with this company for \_\_\_\_\_ (1, 2, or 3) more work sessions as follows: (e.g. Fall 2019)

3<sup>rd</sup> session term: \_\_\_\_\_ 4<sup>th</sup> session term: \_\_\_\_\_ 5<sup>th</sup> session term: \_\_\_\_\_

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I have completed two (2) or three (3) work sessions with my first Co-Op Employer and I elect to discontinue my Co-Op assignment with this company, and seek another Co-Op assignment with a different company.

The reason(s) for this decision include: \_\_\_\_\_

I understand that I am NOT guaranteed a Co-Op assignment with another company, and that I must go through the recruiting process again in an effort to secure a second Co-Op assignment.

I also understand that I must complete a minimum of two (2) work sessions with my second employer for the experience to be considered Co-Op experience.

Further, I understand that if I am unsuccessful in that effort, it may not be possible for me to return to my initial Co-Op employer to complete my Co-Op program.

Student Signature: \_\_\_\_\_ Employer Rep Signature: \_\_\_\_\_

Student Name: \_\_\_\_\_ Employer Rep. Name: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_