**Fall 2017 Registration Guide**

for

**Newly Admitted ME Grad Students**

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**Last day students can register online through myPurdue:**

Aug. 27, 2016

*(Please register as soon as you are able, as classes tend to fill up quickly)*

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1. **Schedule of Classes - identify course number and CRN**
   - Log in to *myPurdue* and click on "View the schedule of classes" to locate course numbers and CRN #'s.
   - Check if you need signature and/or approval for course overrides for courses outside of ME.
   - Register for ME 691 (CRN: 57228). This is a required course and is only offered in the Fall.

2. **Email your temporary advisor**
   - Email your temporary advisor to determine if the courses you selected are appropriate.
   - Once approved, use your PIN to enter your registration through *myPurdue*.

3. **PIN numbers**
   - Log in to retrieve your PIN number at: [http://eng.purdue.edu/BannerPin](http://eng.purdue.edu/BannerPin)

4. **Funded students**
   - If you are being funded by a research or teaching assistantship or a fellowship, you are required to register for at least 12 credit hours of coursework and/or research.

5. **Thesis option students**
   - ***If you are a PhD, D-PhD, or MS thesis option student, you are required to enroll in thesis research with the professor supervising your research every semester.***
   - Fill out Form 23 and submit to ME Grad Office.
   - Form MUST be signed by you and your major professor. Print-outs of your plan of study & current registration must be submitted with the Form 23 to your major professor.
   - Form 23s are available in the ME Grad Office.

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**Double-check your registration ("Concise Student Schedule") once it is entered**