RAIL BUILDING SAFETY OVERVIEW

A Quick Reference Guide for Safety Topics
For the Rail Building
Building Contacts

In Case of Emergency - CALL 911 from any phone

- **Building Operations Manager:**
  Pam Graf, ME G044, 49-45654
  pgraf@purdue.edu

- **Assistant Building Deputy/Shipping Clerk:**
  Jacob Bailey, ME G044, 49-45654
  baile367@purdue.edu

- **Managing Director of Technical Services:**
  Michael Logan, ME 1200, 49-63742
  loganm@purdue.edu

- **Assistant Department Head, Facilities and Operations:**
  Jun Chen, ME 2145, 49-47050
  junchen@purdue.edu
After Hours Non-Emergencies Contact Information

For non-emergency situations that are urgent and time sensitive, you can call the Purdue Police dispatch non-emergency number to get help after hours.

- Purdue Police
  - Non-Emergency Number: 494-8221

- If it is an emergency – DIAL 911
RAIL Building Emergency Plan

All users of the RAIL Building are expected to be familiar with the Emergency plan and complete an annual refresher quiz.
All Purdue Buildings are required to create and maintain an Emergency Plan.

- What to do in case of Fire
- What to do in case the All-Hazards Siren goes off.
- Locations of severe weather shelters.
- Locations of AED’s for Medical Emergencies.
- Emergency Contact Information
Users of the Rail Building are expected to read and review the Rail Emergency Plan

- This presentation is merely a review of key points. It is important to review the entire RAIL Emergency Plan.

You can find the Rail Emergency Plan on the Web

- From the Campus Emergency Preparedness Website
  - https://www.purdue.edu/ehps/emergency-preparedness/emergency-plans/bep/

- From the ME Homepage
  - https://engineering.purdue.edu/ME/AboutUs/Safety
For All Emergencies Call…..
Evacuation Alarm - FIRE

When the Fire Alarm Activates, Leave the Building Immediately using the Closest Available Exit

- Do NOT continue working. Safely shut down any equipment and leave the area.

- Know the closest emergency exit. Be aware of alternative exit points in case the primary exit is blocked.

- Proceed to the Emergency Assembly area
  - Loading Dock area of the ME Building

- Do NOT re-enter the building until cleared to do so by a uniformed officer (Police or Fire)
To Activate the Fire Alarm, use a Pull Station

- This WILL turn on all the Fire Alarm system and evacuate the building. You CANNOT reset this once activated.

- The Fire Department will respond to this action.

- Once you have left the building, Call 911 to report the activation and provide additional details to emergency responders.

- Proceed to the Emergency Assembly area
  - Loading dock area of ME Building
Evacuation Routes

Evacuation Route
EAA - Loading Dock of ME
Tornado Shelter - Ground Floor ME
Evacuation Routes

Evacuation Route
EAA - Loading Dock of ME
Tornado Shelter - Ground Floor ME
Evacuation Routes - Emergency Assembly Area
All Hazards Siren – Shelter in Place

When the All Hazards Siren Activates, Go Indoors Immediately

- Determine the cause of the siren using:
  - Text Alerts
  - E-mail Messages
  - Purdue Home Page

- Take Appropriate Action for the Emergency.
All-Hazards Siren - Weather Emergency

In case of Severe Weather or Tornado

- Move to an interior space away from windows and skylights
- If possible, move to the Basement, Ground, or First Floor of the ME Building
- Look For this sign. Locations are indicated on evacuation maps and building maps in hallways
- Wait for the All-Clear
All Hazards Siren – Shelter in Place

In the case of Campus Violence or Active Shooter

- Move to interior rooms that can lock
- Stay Aware from Glass Doors and Windows
- Remain ‘Out of Sight’ from someone outside the room
- Evaluate your options for escape and concealment
Shelter-in-Place Considerations

Shelter-in-Place Considerations for Life-Threatening Incidents

This information is designed to encourage building occupants to develop an individual plan based on potential life threatening incidents such as a shooting on campus. Actions should be based on situational awareness. React to Purdue ALERT information as well as what you see and hear in your general area. See EP website for more info

http://www.purdue.edu/emergency_preparedness/
# Shelter-in-Place Considerations

<table>
<thead>
<tr>
<th>Get Ready...be prepared. A life threatening incident has occurred on the West Lafayette campus; incident location is not near me.</th>
<th>General Actions:</th>
<th>Specific actions based on your location:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Follow information sources: Homepage, Twitter @PurdueEmergency, text &amp; email alerts.</td>
<td>Note that several building doors will lock but are accessible by key or card access.</td>
<td>• Be sure to have your Purdue ID on your person.</td>
</tr>
<tr>
<td>Review your BEP (located on the ME website).</td>
<td>• Be sure to have your Purdue ID on your person.</td>
<td>• Identify a location that can be barricaded or locked where you can shelter if needed.</td>
</tr>
<tr>
<td>Notify others of incident.</td>
<td>• Note that several building doors will lock but are accessible by key or card access.</td>
<td>• Identify exit paths from the building that will allow you to escape if needed.</td>
</tr>
<tr>
<td>Review internal procedures; be ready to implement.</td>
<td>• Note that several building doors will lock but are accessible by key or card access.</td>
<td>• Be sure to have your Purdue ID on your person.</td>
</tr>
<tr>
<td>Plan next steps if incident impacts my area:</td>
<td>• Note that several building doors will lock but are accessible by key or card access.</td>
<td>• Identify a location that can be barricaded or locked where you can shelter if needed.</td>
</tr>
<tr>
<td>- Should I get out?</td>
<td>• Prepare to escape if that is best option.</td>
<td>• Identify exit paths from the building that will allow you to escape if needed.</td>
</tr>
<tr>
<td>- Where will I shelter if needed?</td>
<td>• Shut down any hazardous-material operations.</td>
<td>• Be sure to have your ID with you.</td>
</tr>
</tbody>
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<tr>
<th>Get Set...stay alert; be prepared to implement your plan. A life threatening incident has occurred on the West Lafayette campus; incident location is near me but not in my building.</th>
<th>Implement all Get Ready actions.</th>
<th>Prepare to shelter in place if necessary.</th>
</tr>
</thead>
<tbody>
<tr>
<td>If the threat is ongoing or you feel your safety is in jeopardy, implement your department or building specific actions.</td>
<td>• Prepare to escape if that is best option.</td>
<td>• Be sure to have your ID with you.</td>
</tr>
<tr>
<td>Be ready to get out/escape or shelter in safe area based on situational awareness.</td>
<td>• Shut down any hazardous-material operations.</td>
<td>• Be sure to have your ID with you.</td>
</tr>
</tbody>
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<tr>
<th>Go...stay calm and activate your plan. A life threatening incident has occurred on the West Lafayette campus; incident location is in my building or I feel my safety is in jeopardy (location of perpetrator is unknown).</th>
<th>Based on situational awareness, immediately:</th>
<th>Execute your plan as indicated in General Actions to the left.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Decide if you can escape; if possible get out of the building to a safe location.</td>
<td>• Decide if you can escape; if possible get out of the building to a safe location.</td>
<td>• Be sure to have your ID with you.</td>
</tr>
<tr>
<td>If you can't escape, then shelter in a lockable area and/or a room that you can secure or barricade.</td>
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<td>• Be sure to have your ID with you.</td>
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<td>As an absolute last resort, consider taking action if your safety is in jeopardy.</td>
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<td>• Be sure to have your ID with you.</td>
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</table>
AED’s are located near the elevators on all floors of the ME Building

- These tools will diagnose and treat cardiac arrythmias.

- These are used in conjunction with CPR to provide lifesaving care before Emergency Medical Services arrive

- If you use an AED, make sure to call 911 as well.

- CPR Training is available at no cost through the Purdue Fire Department
THANK YOU

If you have questions, please contact Mike Logan or Pam Graf. Contact details located at the beginning of this presentation.