SAFETY COMMITTEE MINUTES  
Jun. 23, 2016

Present: Rick DuVall, Steve Kessler, Mike Logan, Marty Mlynarik, Peter Meckl, Nathan Toner

Absent: Steve Florence, Bumsoo Han, Bob Lucht, Justin Seipel, Mike Sherwood, John Starkey, Justin Weibel

1. Approve Minutes from Apr. 21, 2016 Meeting

2. Discuss Next Round of Lab Inspections:
   Since REM is planning to do a building inspection in June or July, there is no need to do our own ME inspection this summer. Next round would be scheduled for September or October.

   Rick DuVall has prepared a spreadsheet to record any violations during lab inspections. We will need to update lab room numbers and list of faculty researchers in each lab, especially for ME 1164 and ME 2046.

3. Revisit Right-to-Know Training Materials:
   Since the Hazard Communication Awareness training link that is currently on the ME website is outdated and does not mention the new SDS forms, the committee considered alternatives. REM offers two online training courses: Awareness Training and Comprehensive Training. The committee voted unanimously to replace the current Awareness training link with the Awareness Training link from REM, and suggested that all labs that fit under the HazCom classification should require all their students to do the Comprehensive Training when the students first join the lab and Awareness Training annually after that.

4. New Business:
   Incoming Grad Student Orientation:
   Rick reminded us that all incoming graduate students will hear a safety presentation put on by REM on Monday, Aug. 15, at 1:30 pm.

   Building Emergency Plan for RAIL:
   Marty Mlynarik pointed out that the RAIL Building Emergency Plan will be ready by end of June. It is now fully in electronic form (using Cascade) and changes can be made regularly, not only once a year.

   New Web Developer:
   Mike Logan mentioned that ME now has a dedicated web developer, Brad Thompson. The ME Safety page is due for an update to make it more user-friendly. Simple updates can be sent to Mike Black with cc: to Jared Pike.

5. Old Business:
   None

6. Schedule Next Meeting:
   Next meeting will be on Thurs., Aug. 11, 2016 at 9:30 am.