SAFETY COMMITTEE MINUTES
Mar. 24, 2016

Present: Rick DuVall, Steve Florence, Steve Kessler, Mike Logan, Marty Mlynarik, Peter Meckl, Justin Seipel, Mike Sherwood, John Starkey, Justin Weibel

Absent: Bumsoo Han, Bob Lucht, Nathan Toner, Matt Yochim

1. Approve Minutes from Feb. 18, 2016 Meeting (as edited)

2. Discuss ME Safety Indemnification Process:
   After the safety walk-through by REM on Feb. 24, a number of issues were identified. At this point, all of these have been addressed except for ME 1164.

   Also, a number of labs had excess cardboard boxes cluttering up their areas. Rick suggests that students in those labs take the boxes out to the dumpster rather than putting them out in the hallway.

3. Discuss ME 463 Prototype Use Off-Campus:
   John Starkey mentioned a request by one of the ME 463 Senior Design teams to take their prototype after the semester ends and set it up in a place of business for further testing.

   As far as intellectual property is concerned, the students own it, but what about the prototype?

   Current policy for prototypes is to release them to the company if they sponsored the project. Otherwise, they are not released and ME reuses the salvageable parts.

   Rick suggested that John contact Risk Management for their advice. One of the concerns is the potential for liability if anything goes wrong with the prototype, such as starting a fire.

   One potential solution is to suggest to the project team to develop a new prototype based on the ME 463 prototype. Since this would be designed and built on their own time without Purdue affiliation, it would resolve any potential liability issues.

4. New Business:
   Leaky Sink:

   A sink leak was reported in one of the Gatewood labs. It turned out to have had acetone poured down the drain. This suggests the importance of disposal guidelines for any chemicals. The default for all students should be that nothing is poured down the drain unless it is known to be safe.

5. Old Business:
   Machine Shop Quiz:

   A more prominent location for the machine shop quiz will be found on the ME website.

6. Schedule Next Meeting:
   Next meeting will be on Thurs., April 21, 2016 at 9:00 am.