SAFETY COMMITTEE MINUTES
Oct. 15, 2015

Present: Rick DuVall, Steve Florence, Mike Logan, Peter Meckl, Marty Mlynarik, Justin Seipel, Mike Sherwood, John Starkey, Nathan Toner, Matt Yochim

Absent: Bob Lucht, Bumsoo Han, Justin Weibel

1. Approve Minutes from Sept. 20, 2015 Meeting

2. Discuss REM Safety Inspection Results:

   This inspection takes place once a year. This year, it occurred on Sept. 22-24. This time, more violations were found than in past years. Rick DuVall estimated that so far approximately 60% of the violations have been fixed.

3. Discuss ME Safety Violation Policy:

   Peter Meckl presented a draft policy to be voted on.

   Discussion on the draft document brought the following changes:

   - Adding the suggestion that an individual be designated as safety coordinator for each lab space. (This is in addition to the faculty member in charge of that lab.)
   - Revising frequency of inspections from “every 3 months” to “each quarter” to suggest more of a random inspection plan.
   - Leaving the classification of violations more open-ended so that they align more closely with the REM violations.
   - Adding a section to define what it means to rectify violations in a timely manner.
   - Revising the consequences section to emphasize “habitual or repeated failures to rectify violations.”
   - Adding a sentence on re-inspections to grant lab access after being locked out.

   The revised document (with these changes) was then emailed to all the committee members for an electronic vote. The new policy was unanimously approved.

4. Schedule Next Meeting:

   Next meeting will be on Thurs., Nov. 19, 2015, at 10:30 am. (Rescheduled to Nov. 12, 2015.)