SAFETY COMMITTEE MINUTES
Apr. 2, 2015

Present: Rick DuVall, Steve Florence, Mike Logan, Bob Lucht, Peter Meckl, Marty Mlynarik, Bobbie Riley, Justin Seipel, John Starkey, Nathan Toner, Justin Weibel

Absent: Bumsoo Han, Becky Schumm, Mike Sherwood

1. Approve Minutes from Feb. 19, 2015 Meeting

2. Review Safety Indemnification Process:

The entire process from initial notification to faculty to final REM walk-through seems to be too long, thereby losing some of its urgency. Try shortening the time for the entire process. Consider getting Self-Audit Forms out in early January, with REM walk-through in mid-February next year.

Some comments on lab housekeeping:

- any electronic equipment to be disposed – check with the Electronic Shop, fill out on-line form to salvage; these are processed the first week of each month
- empty cartons and boxes – set these outside the door to the lab or take them directly to the dumpster

Peter Meckl will work with Jim Schweitzer to get ME re-indemnified.

3. Discuss Building Emergency Plan Certification Process:

The BEP training presentation is ready, but a quiz still needs to be finalized prior to posting. Justin Weibel agreed to prepare a quiz with options and correct answer indicated. Once ready, the presentation and quiz questions will be sent to Mike Logan, who will prepare these for posting.

The plan is to pilot the on-line presentation and quiz in June, and roll out the process for new hires in fall 2015.

4. New Business:

AED training – Marty Mlynarik will contact Lt. Guerra for availability to come to ME and give a short training course

Posting Safety Committee Meeting minutes – Peter Meckl will check with Jim Schweitzer on need for restricting access to these

Building Emergency Plan – these are going paperless; ME BEP will be updated as of May 1.

5. Schedule Next Meeting: Next meeting will be on Wed., May 20, at 10:30 am.