SAFETY COMMITTEE MINUTES  
Dec. 11, 2014

Present: Rick DuVall, Bob Lucht, Peter Meckl, Marty Mlynarik, Bobbie Riley, Becky Schumm, Justin Seipel, Justin Weibel

Absent: Bumsoo Han, Mike Logan, Mike Sherwood, John Starkey, Nathan Toner

1. Approve Minutes from Nov. 13, 2014 Meeting

2. Update on June 2014 ME REM Inspection:
   A total of 58 deficiencies were identified and these have been addressed.

3. Review Building Emergency Plan Presentation and BEP Certification:
   Marty Mlynarik went over his revised summary of the ME BEP presentation. Comments from the committee will be incorporated into a revised version.
   Marty will also generate a set of quiz questions. Both the presentation and questions will be posted on-line so that all staff can use these for annual recertification.

4. Discuss Preparations for Next Safety Indemnification:
   Rick DuVall will distribute packets with the Self-Audit forms and other forms by Dec. 18. These will be due by Jan. 30. A REM walk-through will be scheduled for the week of Feb. 9.
   A safety luncheon to be presented by someone from REM will be scheduled during the week of Jan. 12, primarily for new faculty filling out the forms for the first time. Peter Meckl will contact Jim Schweitzer to schedule.
   Members of the committee commented that faculty need to be sure that forms are correctly filled out. To ensure that forms are properly completed, it would be useful to identify labs that had the most issues last year.

5. Schedule Next Meeting: Next meeting will be on Jan. 22, 2015 at 10:30 am.