SAFETY COMMITTEE MINUTES
Feb. 20, 2014

Present:  Rick DuVall, Mike Logan, Bob Lucht, Peter Meckl, Marty Mlynarik, Bobbie Riley, Becky Schumm, Justin Seipel, Mike Sherwood, John Starkey, Nathan Toner, Justin Weibel

Absent:  None

1. Approve Minutes from Jan. 9, 2014 Meeting

2. Entertain Comments/Questions regarding Emergency Procedure:

   Discussion focused on procedures for “shelter in place.” In particular, several members questioned what to do in classrooms. How can word about an emergency best be distributed to faculty in classrooms? Is there something that can be done to secure classroom doors? How can faculty and staff be trained in emergency procedures in classrooms? One suggestion was that faculty should go over emergency procedures for their particular classroom at the start of the semester.

   Mike Logan presented a proposal for handling card access during a “Shelter in Place” emergency for an active shooter event. He proposed that all interior doors in ME and Gatewood with card access be programmed for card access only during such an event. This would mean that doors that are normally unlocked during the day would be converted to card access only during such an emergency. Manual intervention would be required to trigger this change in card access during an emergency. The proposal was discussed in the committee and approved by a vote of 11-1.

3. Debrief Recent REM Inspection and Recertification Process

   After the REM inspection on Feb. 13, a number of lab spaces were flagged as having issues that needed to be addressed. Most of these were minor, involving unlabeled containers, trip hazards, and missing documentation. In one lab, an unregistered laser was identified, and in another lab, missing machine guards were called out.

   Two goals for next year were also identified:

   - Update laser signage in ME labs (REM Laser Safety Officer will begin this process)
   - Develop process to flush eyewashes

   The expectation is that researchers should flush eyewashes regularly, but there is concern that grad students are ill equipped to properly conduct this flushing. Peter Meckl will contact Jim Schweitzer on how best to flush the eyewashes, since they do not have direct drains. He will also ask whether other buildings do this on a weekly basis.

4. Schedule Next Meeting:

   Next meeting will be at 2:30 pm on March 27, 2014.