This Form is for the formation of (file sharing) groups for research or administrative use. To create a course group, please use the ME Course Group Request form

**BY SIGNING BELOW, THE APPLICANTS ARE AGREEING TO FOLLOW THE RULES ASSOCIATED WITH GROUPS AT THE MECHANICAL ENGINEERING COMPUTER LABORATORIES:**

1) Groups are available only to faculty, staff and graduate student accounts.

2) It is the user’s responsibility to learn to use this group correctly and the Mechanical Engineering Computer Laboratories and their staff assume no responsibility for the security of the files.

3) No individual is to apply for or to use any group with the intent of causing detriment to the system or any user. This includes excessive disk utilization. Files may be deleted with little or no warning to ensure system stability.

4) The group may be revoked at any time, without notice, by the system staff for any reason they deem necessary for the general good of the system. This includes the use of the group for purposes other than those listed below in the application.

5) The Group Leader is the person responsible for the renewal of the group and the conduct of the group members.

**Designated Group Leader:**

[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

login signature date

**Group Purpose:** _____________________________________________________________

**Group Expiration Date:** ____________________________________________________

Please attach a TYPED list of all group member logins. Note, the logins are the ECN logins not the @purdue.edu email addresses.

**Comments:** ________________________________________________________________

____________________________________________________________________________

Authorizing Signature: ______________________________________________________

Authorizing’s Printed Name: _________________________________________________

Date: _____________________________

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**FOR OFFICE USE ONLY**

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