I understand that it is my responsibility to make all backups of the files contained on my computer account. CD burners, DVD burners and zip drives are available in the computer labs to aid in the process. Please see the ME computer support page for availability in each lab area.

This Termination request affects ONLY computer accounts maintained by the School of Mechanical Engineering on departmental servers (tools and widget servers). The College of Engineering Computer Network (ECN), ITAP, and other Purdue computer accounts may have different policies and termination dates. For information about those accounts, you will need to contact the appropriate support group.

Termination Date: ____________________________________________

If the termination date is more than a month from now, your advisor must authorize the extension:

Reason ______________________________________________________

__________________________________________________________

Major Professor’s Signature __________________________________

I authorize Technical Service to dispose of the data in my ME Accounts as indicated above.

Signature __________________________________________________

Printed Name _________________________________________________

Date _________________________________________________________

FOR OFFICE USE ONLY

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Rev. 4/10/2006