

**PURDUE UNIVERSITY College of Engineering
Faculty Affairs Committee (FAC)
Meeting Minutes
February 12, 2025 - 12:30 p.m. – 1:30 p.m., ARMS 3041**

Member	Title	Unit	Term Ends	Present
David Bahr	Sr. Associate Dean of Faculty	COE	N/A	Y
Karen Marais	Professor	AAE	2027	Y
Marshall Porterfield	Professor	ABE	2026	N
Andrew Brightman	Professor of Practice	BME	2025	Y
Ted Weidner	Professor of Practice	CCE	2025	Y
Jeffrey Miller	Professor	ChE	2025	Y
Stanislaw Zak	Professor	ECE	2025	Y-Zoom
Abigail Engelberth	Associate Professor	EEE	2025	N
Joyce Main	Professor	ENE	2027	Y
Susan Hunter	Associate Professor	IE	2025	Y
Neera Jain	Associate Professor	ME	2026	Y
Mike Titus	Associate Professor	MSE	2027	Y
Chan Choi	Professor	NE	2026	N
Kathy Heath	Managing Director, Office of Academic Affairs	OAA	N/A	Y
Robin Benson	Sr. Administrative Asst.	OAA	N/A	Y

Purpose and Charter of the FAC

https://engineering.purdue.edu/Engr/AboutUs/Administration/AcademicAffairs/Policies/engineering_faculty_bylaws.html

Engineering Faculty Affairs Committee: *Members of the committee shall consist of one representative each from the voting members of the faculties of the schools, departments and divisions of engineering, plus the Dean of Engineering or the Dean's designated representative. Members representing the schools, departments and divisions shall be elected by ballot by the voting members of their respective faculties, except that Heads of engineering schools, departments and divisions shall be ineligible for membership. Each member shall normally serve for three years beginning with the start of the fall semester. No member shall serve continuously for more than six years.*

This committee shall:

- a) Advise the Dean on issues regarding faculty affairs.*

- b) *Suggest and provide ways and means for effective communication among all members of the engineering academic community.*
- c) *Obtain nominations for and supervise elections to engineering committees as required by these bylaws or by University Regulations.*
- d) *Review appointments to engineering committees which require a vote for the election of the members.*
- e) *Advise the Dean relative to the agenda of faculty meetings, matters relating to membership of various committees, and other matters affecting committee and faculty activities.*
- f) *Serve in other capacities as requested by the Dean or the faculty.”*

FAC Members

https://engineering.purdue.edu/Engr/People/Committees/ptPeopleListing?group_id=23820

Agenda and Discussion Leaders

1. Meeting Administration – Joyce Main
 - a. The meeting was called to order at 12:30 p.m.
 - b. The January 2025 meeting minutes were unanimously approved as presented.
 - c. The meeting agenda was presented and unanimously approved.
2. COACHE Survey (Collaborative on Academic Careers in Higher Education), was discussed. All faculty have been emailed the information and survey, which will remain open for responses for 7 weeks. Faculty are strongly encouraged to participate in the survey, despite it being quite time consuming. D. Bahr indicated that if a school doesn't have enough participation, they will not see the overall results. Some committee members expressed an interest in receiving a summary from the last survey to distribute to their faculty, to demonstrate that any previously identified problems have been addressed and solutions implemented. D. Bahr will look into the availability of previous data. Because the survey is lengthy, and will require a time commitment, it was suggested to instruct those filling out the survey to carve out a convenient time to complete it, as we want faculty to be reflective in their responses.
3. Dr. Brandon Sorge, Assistant Vice Provost for Indianapolis Faculty Affairs, attended the meeting to participate in the discussion and answer questions regarding the Proposal for Integrating Indianapolis Faculty into the FAC. J. Main reminded the committee that the previously considered proposal received questions and recommendations, leading to the revised proposal presented today. T. Weidner asked about Professors of Practice. B. Sorge indicated that all clinical POPs are already housed in West Lafayette and not part of the University Tenure in Indianapolis Division referenced in the proposal under discussion. After some discussion, the policy was approved unanimously. J. Main indicated that an amendment to the FAC By-Laws would be required in order to adopt and implement this change. After discussion surrounding the required procedure for changes to the by-laws, it was determined that there would need to be a faculty vote, and the most seamless way to accomplish this is by way of a Town Hall. The entire CoE faculty will be invited a minimum of two weeks in advance, with notice of the intent to vote on the specific proposed by-laws

revision. Furthermore, a quorum of 35 faculty must be present, which can include a live electronic presence. J. Main will move forward on this effort.

4. D. Bahr led the discussion of the University's response to Indiana Bill SEA202. Committee members were directed to <https://www.purdue.edu/policies/academic-research-affairs/ia4.html>. In accordance with Indiana law, faculty will be assessed, based on their responses to the following: 1) Has the individual exposed students to scholarly works from a variety of political or ideological frameworks that may be within and applicable to the given academic discipline?; and 2) Has the individual refrained from subjecting students to views and opinions concerning matters not related to the discipline or assigned course of instruction? Each school has their own process for annual reviews and those will not be changed. They have, however, been asked to collect their faculty's responses to this assessment. The college is then required to respond to campus leadership with an overall outcome, by 2/25/25.
5. Joyce invited additional agenda items for future meetings. Hearing none, she reminded committee members to reach out to her if items do arise.
6. Next meeting: **Wednesday, March 12, 2025, 12:30-1:30 p.m. – ARMS 3041.**
7. Meeting adjourned at 1:30 p.m.

Proposal for Integrating Additional FAC Members

1. Brandon Sorge will appoint a departmental faculty from Indy as a non-voting member to serve for a 1.5-year term beginning January 2025. At the end of the 1.5-year term, a decision will be made by the FAC, regarding whether to continue the current arrangement or convert the position to a permanent role. Should a faculty member be appointed to represent Indianapolis in addition to elected to represent a department, Brandon will identify a new Indianapolis representative.
<<Approved by FAC 12/11/2024>>

For discussion on Feb. 12, 2025:

2. The university faculty will hold an election to appoint a voting FAC representative to serve a 3-year term with a limit of two successive terms. Eligible faculty must have their primary teaching and research responsibilities in one of the engineering schools and be part of the University Tenure in Indianapolis division.

*If proposal number 2 above is approved, a change to the FAC bylaws to include a voting FAC representative is needed.

Amendment to the Bylaws

An amendment to these bylaws may be initiated by the Engineering Leadership Team, the Engineering Faculty Affairs Committee, or by petition of the faculty, acting through the Engineering Faculty Affairs Committee. Such faculty petitions shall contain the signatures of at least thirty five (35) voting members of the faculty. A proposed amendment shall be presented and discussed at faculty meeting and shall be distributed to all voting members of the faculty not less than two weeks prior to that meeting. Following the presentation, the proposed amendment shall be put to a vote of all the voting members of the faculty. The Engineering Faculty Affairs Committee shall act as teller and shall announce the results to the faculty.