

**PURDUE UNIVERSITY College of Engineering
Faculty Affairs Committee (FAC)
Meeting Minutes
November 6, 2024, 11:45a.m. – 12:45p.m., ARMS 3041**

Member	Title	Unit	Term Ends	Present
Luna Lu	Associate Dean of Faculty	COE	N/A	Y
Karen Marais	Professor	AAE	2027	Y
Marshall Porterfield	Professor	ABE	2026	N
Andrew Brightman	Professor of Practice	BME	2025	Y
Ted Weidner	Professor of Practice	CCE	2025	Y
Jeffrey Miller	Professor	ChE	2025	Y
Stanislaw Zak	Professor	ECE	2025	Y
Abigail Engelberth	Associate Professor	EEE	2025	N
Joyce Main	Professor	ENE	2027	Y
Susan Hunter	Associate Professor	IE	2025	Y
Neera Jain	Associate Professor	ME	2026	Y
Mike Titus	Associate Professor	MSE	2027	Y
Chan Choi	Professor	NE	2026	N
Kathy Heath	Managing Director, Office of Academic Affairs	OAA	N/A	N
Robin Benson	Sr. Administrative Asst.	OOA	N/A	Y

Purpose and Charter of the FAC

https://engineering.purdue.edu/Engr/AboutUs/Administration/AcademicAffairs/Policies/engineering_faculty_bylaws.html

Engineering Faculty Affairs Committee: *Members of the committee shall consist of one representative each from the voting members of the faculties of the schools, departments and divisions of engineering, plus the Dean of Engineering or the Dean's designated representative. Members representing the schools, departments and divisions shall be elected by ballot by the voting members of their respective faculties, except that Heads of engineering schools, departments and divisions shall be ineligible for membership. Each member shall normally serve for three years beginning with the start of the fall semester. No member shall serve continuously for more than six years.*

This committee shall:

- a) Advise the Dean on issues regarding faculty affairs.*
- b) Suggest and provide ways and means for effective communication among all members of the engineering academic community.*
- c) Obtain nominations for and supervise elections to engineering committees as required by these bylaws or by University Regulations.*
- d) Review appointments to engineering committees which require a vote for the election of the members.*
- e) Advise the Dean relative to the agenda of faculty meetings, matters relating to membership of various committees, and other matters affecting committee and faculty activities.*
- f) Serve in other capacities as requested by the Dean or the faculty.”*

FAC Members

https://engineering.purdue.edu/Engr/People/Committees/ptPeopleListing?group_id=23820

Agenda and Discussion Leaders

- 1) Meeting Administration – Joyce Main**
 - 2) Call to order at 11:47am
 - 3) Agenda reviewed and approved by consensus
 - 4) Review and approval of minutes: October Minutes were reviewed by the committee and a request was made to provide more detail and additional items that were discussed that were not noted in the minutes. Therefore, updated minutes will be provided to the committee for review and subsequent approval at the December meeting.
- **Presentation – Nikhilesh Chawla**, Associate Dean for Engineering in Indianapolis, Ransburg Professor and Associate Head of Materials Engineering.
 - Prof. Chawla provided an overview of the Indianapolis campus, emphasizing the point that Purdue Indianapolis is an extension of the West Lafayette Campus rather than a satellite campus. Prof. Chawla commutes twice a week to Indianapolis; spending the remaining days in West Lafayette.
 - Differences in campuses: Indianapolis engineering students are enrolled in their major on day one. There is no First Year Engineering. Prof. Chawla indicated there are no plans to add this to Indy curriculum. Large emphasis on internships for students.
 - There are currently 1,432 engineering undergraduate students enrolled and 43 faculty within ME, BME & ECE disciplines. Each discipline has a “site director” with the corresponding head in West Lafayette. The most popular engineering major in Indianapolis is Motor Sports with 110 students currently in the program.
 - Looking at upcoming early admissions for fall 2025 – Purdue Indy has received 2500 applications with the Indy campus being their first choice.
 - EPICS and VIP are a part of the Indianapolis offerings, providing a piece of the important component of learning by doing.
 - Indianapolis is working on “Transition to Indy” (T2i) initiative to increase the number of WL engineering students who do not get their first choice to move to the Indy campus. There are two key components or “waves” that would also involve advising and housing to navigate these initiatives.
 - There are some new proposed programs in the works: (slide 11)
 - a. Biotechnology and Bioprocess Engineering Professional Master’s Program

- b. Industrial Engineering (2+2) = 2 years in Indy, 2 years in WL
 - c. Industrial Engineering – Systems Engineering (Indy only)
 - d. Construction Management – Business Program
 - e. Sports Engineering (Currently in Indy only)
 - f. Integrated Business and Engineering
- Question was asked of Prof. Chawla regarding FAC representation from Indy faculty and how they would get selected, tenure track only or tenured professors only, would they have voting privileges or participate on hybrid basis? Prof. Chawla indicated he would encourage at least one each of tenure/tenure track to be a part of FAC. No process at this point on how they would be selected.
 - Prof. Chawla recommended bringing in [Brandon Sorge](#), Assistant Vice Provost for Faculty Affairs as a resource. Joyce Main will follow up with him on these questions.
 - Prof. Chawla hopes to encourage faculty to transition to Indianapolis campus, especially those faculty who live nearby versus commuting to West Lafayette. *A copy of his presentation is attached to these minutes.
- 5) [Presentation](#) - **Meghan Sarault**, Procurement Center Operations Supervisor
 Meghan provided an overview of the new Purdue Purchasing/Procurement Service Portal Team Dynamix (TDX). Meghan provided guidance on navigating the site to reach any forms necessary for purchasing submissions. The link to the Purdue Service Portal (updated May 2024) is: <https://service.purdue.edu/TDClient/32/Purdue/Home/>
- 6) Topics for Next Meeting
 Committee members were invited to share ideas for requested future presenters, but no topics were recommended.
- 7) Next meeting: **Wednesday, December 11, 2024, 11:45 am - 12:45 pm – ARMS 3041**
- 8) Meeting adjourned at 12:45 pm