

PURDUE UNIVERSITY
Schools of Engineering
Committee on Faculty Relations

Minutes of Meeting #977

October 23, 2003

Present: Professors Cipra, Fricker, Montgomery, Revankar, Rundell, Spitzer, and Swain

Absent: Professors Collicott, Huggins, Lawley, Okos, and Wang

Guest: Professor Krousgrill, ME

1. The meeting was called to order by Chair Montgomery. The agenda was approved as distributed.
2. Meeting minutes #976 were approved as distributed.
3. Announcements: Five EFDs are available for committee e-balloting for approval for the faculty.
4. Cipra moved that EFD 10-03 be approved for distribution to the faculty; Fricker seconded the motion, which passed unanimously.
 - **EFD 10-03 was approved for distribution to the faculty with editorial changes.**
5. Fricker moved that EFD 48-02 be approved for distribution to the faculty; Cipra seconded the motion, which passed unanimously.
 - **EFD 48-02 was approved for distribution to the faculty with editorial changes.**
6. Agenda item EFD 51-02 was discussed informally due to the absence of Professor Okos. Suggested revisions will be forwarded to him.
7. The Chair announced he would be out of town on Nov. 6 and asked if a substitute should convene the committee. The committee agreed to cancel the meeting.
8. Swain and Revankar were appointed to develop EFD templates for new courses, course changes, and curriculum changes, including information on supporting documentation. The possibility of incorporating ABET requirements in supporting documentation was discussed.

The meeting was adjourned at 1:20 p.m.

Chris Murray
Recorder