

PURDUE UNIVERSITY
Schools of Engineering
Committee on Faculty Relations

Minutes of Meeting #964
REVISED

January 21, 2003

Present: Professors Chandrasekar, Cipra, Eckert, Huggins, Montgomery, Revankar, Spitzer, and Zoltowski.

Absent: Professors Collicott, Fricker, and Okos.

1. The meeting was called to order by Chair Zoltowski. The agenda was approved as distributed.
2. Meeting minutes #963 were approved as distributed.
3. Announcements:
 - Reminder that university senate elections for ChE, ECE, IE, and MSE should be completed and the information sent to Chris Murray by 2/3/03.
4. Montgomery moved that EFD 22-00 be approved for the faculty; Eckert seconded the motion, which passed unanimously. **EFD 22-00 was approved for the faculty.**
 - **EFD 22-00 ECE New Course ECE 437 Computer Design and Prototyping**

It was noted that a hard copy of the email summary of documents available online for faculty review was inadvertently not distributed to the faculty for EFD 22-00 (CFR minutes #959, 2/15/02). A hard copy summary will be distributed for future documents.

5. Huggins proposed using an electronic approval process on an experimental basis for final EFD approval for the faculty and deletion of courses that have not been offered in many years. An electronic voting mechanism will be provided and discussion of a course will be moved to a meeting agenda if requested by one committee member. This process was approved on an experimental basis until the first meeting of the fall semester where the process will be reviewed.
6. Eckert moved that EFD 24-01 be approved for distribution to the faculty; Montgomery seconded the motion. After discussion Huggins moved that EFD 24-01 be returned to ChE for review of the C grade requirement in ChE 205 and course catalog footnotes. It was suggested that the proposed biology requirement and the proposed C grade requirement be separate faculty documents.
 - **EFD 24-01 was returned to ChE.**
7. The meeting was adjourned at 1:40 p.m.

Chris Murray
Recording Secretary