

PURDUE UNIVERSITY
Schools of Engineering
Committee on Faculty Relations

Minutes of Meeting #963

October 15, 2002

Present: Professors Collicott, Eckert, Fricker, Huggins, Montgomery, Okos, Revankar, Schmeiser, Spitzer, and Zoltowski.

Absent: Professor Groll.

1. The meeting was called to order by Chair Zoltowski. The agenda was approved as distributed.
2. Meeting minutes #962 were approved as distributed.
3. Announcements:
 - Chair Zoltowski asked for introductions around the table and Professors Eckert, Fricker, and Montgomery were welcomed as new members.
 - Dean Huggins announced that the draft strategic plan is available on the engineering website and all were encouraged to review and submit feedback. Two open forums will be scheduled in November.
 - Hard copies of EFDs that are on the agenda will continue to be available at the meetings.
4. Huggins moved that EFD 22-00 be approved for distribution to the faculty; Revankar seconded the motion, which passed unanimously.
 - **EFD 22-00 was approved for distribution to the faculty with editorial changes.**
5. The CFR website and electronic distribution of EFDs was discussed. EFD 41-01, approved last spring for distribution to the faculty was used as an example for format. Edits were made to the mechanism for flagging a document for faculty meeting discussion. This document will be used as a test before others are posted to the website.
6. The process and procedures for the Grade Appeals Committee was discussed. University Regulations requires that the committee consist of four faculty members, two undergraduate students, and 2 graduate students, with alternates from each category. The number of alternates may vary depending upon anticipated school needs. Formal action from CFR to the University Senate to change these requirements was discussed and will be added to a future agenda for further consideration.
7. The meeting was adjourned at 10:00 a.m.

Chris Murray
Recording Secretary