**AGENDA**
Dean’s Office Staff
Tuesday, February 14, 2017
10:00 -11:00 am
ARMS 3041

<table>
<thead>
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<th>TIME</th>
<th>DESCRIPTION</th>
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| 10:00 | - Welcome new staff/introductions  
- Space usage in Dean’s Office  
- Dean Search- status and what to expect  
- Updates with Kerry Ticen, Facilities Manager  
- Emergency contact list  
- Performance Reviews  
- What would you like to see (e.g. pot luck lunch)  
- From whom would you like to hear?  
- Roundtable updates |
|      | Adjourn |

**Volunteer Team**
Hadley Thomas, Vicki Leavitt, Marsha Freeland, Kristy Smith, Cris Crozier

**Safety Team**
Donna Ahlen, Will Sondgerath

**Professional Development Team**
Senem Guler, Will Sondgerath, Darshini Render