

REQUEST FOR ADDITION, EXPIRATION,
OR REVISION OF A COURSE

EFD 4-05

DEPARTMENT School of Aeronautics and Astronautics

EFFECTIVE SESSION Fall 06

INSTRUCTIONS: Please check the items below which describe the purpose of this request.

- | | | | |
|-------------------------------------|---|--------------------------|---|
| <input checked="" type="checkbox"/> | 1. New course with supporting documents | <input type="checkbox"/> | 7. Change in course attributes |
| <input type="checkbox"/> | 2. Add existing course | <input type="checkbox"/> | 8. Change in instructional hours |
| <input type="checkbox"/> | 3. Expiration of a course | <input type="checkbox"/> | 9. Change in course description |
| <input type="checkbox"/> | 4. Change in course number | <input type="checkbox"/> | 10. Change in course requisites |
| <input type="checkbox"/> | 5. Change in course title | <input type="checkbox"/> | 11. Change in semesters offered |
| <input type="checkbox"/> | 6. Change in course credit/type | <input type="checkbox"/> | 12. Transfer from one department to another |

PROPOSED:

EXISTING:

Subject Abbreviation AAE Subject Abbreviation _____
 Course Number 395 Course Number _____
 Long Title Undergraduate Seminar
 Short Title _____
 Abbreviated title will be entered by the Office of the Registrar if omitted. (22 CHARACTERS ONLY)

TERMS OFFERED
Check All That Apply:
 Summer Spring Fall

CAMPUS(ES) INVOLVED
 Calumet Ft. Wayne
 Indianapolis N. Central
 W.Lafayette Cont Ed
 Tech Statewide

CREDIT TYPE

1. Fixed Credit: Cr. Hrs. 0
 2. Variable Credit Range:
 Minimum Cr. Hrs. _____
 (Check One) To Or
 Maximum Cr. Hrs. _____
 3. Equivalent Credit: Yes No
 4. Thesis Credit: Yes No

COURSE ATTRIBUTES: Check all That Apply

1. Pass/Not Pass Only
 2. Satisfactory/Unsatisfactory Only
 3. Repeatable
 Maximum repeatable credit: _____
 4. Credit by Examination
 5. Designator Required
 6. Special Fees

7. Registration Approval Type

- Department Instructor
 8. Variable Title
 9. Remedial
 10. Honors
 11. Full Time Privilege
 12. Off Campus Experience

Instructional Type	Minutes Per Mtg	Meetings Per Week	Weeks Offered	% of Credit Allocated	Delivery Method (Asyn. Or Syn)	Delivery Medium (Audio, Internet, Live, Text-Based, Video)
Lecture	50	2	16			
Recitation						
Presentation						
Laboratory						
Lab Prep						
Studio						
Distance						
Clinic						
Experiential						
Research						
Ind. Study						
Pract/Observ						

Cross-Listed Courses

COURSE DESCRIPTION (INCLUDE REQUISITES):

Prerequisites: none

Course description: The course is intended to provide a forum for guest speakers, organizational and informational meetings with undergraduates, and to provide a venue for assessment.

Calumet Undergrad Curriculum Committee	Date	Calumet Department Head	Date	Calumet School Dean	Date
Fort Wayne Department Head	Date	Fort Wayne School Dean	Date	Fort Wayne Chancellor	Date
Indianapolis Department Head	Date	Indianapolis School Dean	Date	Undergrad Curriculum Committee	Date
North Central Department Head	Date	North Central Chancellor	Date	Date Approved by Graduate Council	Date
West Lafayette Department Head	Date	West Lafayette College/School Dean	Date	Graduate Council Secretary	Date
Graduate Council Area Committee Chair	Date	Graduate Dean	Date	West Lafayette Registrar	Date

Robert E. Montgomery 5/17/06
Shirley L. Miller 5/23/06
Shirley L. Miller 5/23/06

TO: The Engineering Faculty
FROM: The Faculty of the School of Aeronautics and Astronautics
RE: New Undergraduate Course

The faculty of the School of Aeronautics and Astronautics has approved the following new course. This action is now submitted to the Engineering Faculty with a recommendation for approval.

AAE 395, Undergraduate Seminar
Sem. 1, 2, Class 1, cr. 0.

Prerequisite: none

Course description: The course is intended to provide a forum for guest speakers, organizational and informational meetings with undergraduates, and to provide a venue for assessment.

Reasons: The addition of the undergraduate seminar provides opportunity for undergraduates to interact with visiting experts in aerospace engineering and provides opportunity to gather program assessment and feedback information from undergraduate students.

Thomas N. Farris, Professor and Head
School of Aeronautics & Astronautics

**APPROVED FOR THE FACULTY
OF THE SCHOOLS OF ENGINEERING
BY THE COMMITTEE ON
FACULTY RELATIONS**

CFR Minutes 1018

Date 4/21

Chairman CFR Robert E. Montgomery

Supporting Documentation:

1. Level: Undergraduate
2. Course Instructor: Marc H. Williams
3. Course Outline: None

Syllabus None

Textbook: None

Grading: Pass/Fail

Students must register for AAE395 at least once each year, as specified by the academic advisor

Documentation on previous teaching : None

