

PURDUE UNIVERSITY
REQUEST FOR ADDITION, EXPIRATION,
OR REVISION OF AN UNDERGRADUATE COURSE
(10000-40000 LEVEL)

Print Form

EFD 27-11

PARTMENT Civil Engineering

EFFECTIVE SESSION Spring 2012

INSTRUCTIONS: Please check the items below which describe the purpose of this request.

- | | |
|---|---|
| <input type="checkbox"/> 1. New course with supporting documents | <input type="checkbox"/> 7. Change in course attributes (department head signature only) |
| <input type="checkbox"/> 2. Add existing course offered at another campus | <input type="checkbox"/> 8. Change in instructional hours |
| <input checked="" type="checkbox"/> 3. Expiration of a course | <input type="checkbox"/> 9. Change in course description |
| <input type="checkbox"/> 4. Change in course number | <input type="checkbox"/> 10. Change in course requisites |
| <input type="checkbox"/> 5. Change in course title | <input type="checkbox"/> 11. Change in semesters offered (department head signature only) |
| <input type="checkbox"/> 6. Change in course credit/type | <input type="checkbox"/> 12. Transfer from one department to another |

PROPOSED:

EXISTING:

Subject Abbreviation _____ Subject Abbreviation CE
 Course Number _____ Course Number 39900
 Long Title Oral and Written Communication for Civil Engineers
 Short Title Oral & Writ Comm CE

TERMS OFFERED

Check All That Apply:

Fall Spring Summer

CAMPUS(ES) INVOLVED

Calumet N. Central
 Cont Ed Tech Statewide
 Ft. Wayne W. Lafayette
 Indianapolis

Abbreviated title will be entered by the Office of the Registrar if omitted. (30 CHARACTERS ONLY)

CREDIT TYPE

1. Fixed Credit: Cr. Hrs. 3
 2. Variable Credit Range:
 Minimum Cr. Hrs. _____
 (Check One) To Or
 Maximum Cr. Hrs. _____
 3. Equivalent Credit: Yes No

COURSE ATTRIBUTES: Check All That Apply

1. Pass/Not Pass Only
 2. Satisfactory/Unsatisfactory Only
 3. Repeatable
 Maximum Repeatable Credit: _____
 4. Credit by Examination
 5. Special Fees
 6. Registration Approval Type
 Department Instructor
 7. Variable Title
 8. Honors
 9. Full Time Privilege
 10. Off Campus Experience

ScheduleType	Minutes Per Mtg	Meetings Per Week	Weeks Offered	% of Credit Allocated
Lecture	75	1	16	50
Recitation	75	1	16	50
Presentation				
Laboratory				
Lab Prep				
Studio				
Distance				
Clinic				
Experiential				
Research				
Ind. Study				
Pract/Observ				

Cross-Listed Courses

COURSE DESCRIPTION (INCLUDE REQUISITES/RESTRICTIONS):

Oral and written communication as utilized in professional/business environments. Technical writing and presentation style; purpose, audience, voice, format, and illustration. Practice in preparing written correspondence and reports; practice in preparing and delivering oral presentations. Typically offered Fall-Spring.

***COURSE LEARNING OUTCOMES:**

Calumet Department Head _____ Date _____	Calumet School Dean _____ Date _____
Fort Wayne Department Head _____ Date _____	Fort Wayne School Dean _____ Date _____
Indianapolis Department Head _____ Date _____	Indianapolis School Dean _____ Date _____
North Central Faculty Senate Chair _____ Date _____	Vice Chancellor for Academic Affairs _____ Date _____
West Lafayette Department Head _____ Date _____	West Lafayette College/School Dean _____ Date _____

Jane A. Shaffer 2/27/12
 West Lafayette Registrar _____ Date _____

RECEIVED
 OFFICE OF THE REGISTRAR
 FEB 21 AM 9:19

2/27/12

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OR REVISION OF AN UNDERGRADUATE COURSE
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EHD 27-11

DEPARTMENT Civil Engineering

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PROPOSED:	EXISTING:
Subject Abbreviation _____	Subject Abbreviation <u>CE</u>
Course Number _____	Course Number <u>39900</u>
Long Title <u>Oral and Written Communication for Civil Engineers</u>	
Short Title <u>Oral & Writ Comm CE</u>	

TERMS OFFERED
Check All That Apply:

Fall Spring Summer

CAMPUS(ES) INVOLVED

Calumet N. Central
 Cont Ed Tech Statewide
 Ft. Wayne W. Lafayette
 Indianapolis

Abbreviated title will be entered by the Office of the Registrar if omitted. (30 CHARACTERS ONLY)

CREDIT TYPE

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2. Variable Credit Range:
Minimum Cr. Hrs _____
(Check One) To Or
Maximum Cr. Hrs. _____

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COURSE ATTRIBUTES: Check All That Apply

<input type="checkbox"/> 1. Pass/Not Pass Only	<input type="checkbox"/> 6. Registration Approval Type Department <input type="checkbox"/> Instructor <input type="checkbox"/>
<input type="checkbox"/> 2. Satisfactory/Unsatisfactory Only	<input type="checkbox"/> 7. Variable Title
<input type="checkbox"/> 3. Repeatable	<input type="checkbox"/> 8. Honors
Maximum Repeatable Credit: _____	<input type="checkbox"/> 9. Full Time Privilege
<input type="checkbox"/> 4. Credit by Examination	<input type="checkbox"/> 10. Off Campus Experience
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Calumet Department Head _____ Date _____	Calumet School Dean _____ Date _____
Fort Wayne Department Head _____ Date _____	Fort Wayne School Dean _____ Date _____
Indianapolis Department Head _____ Date _____	Indianapolis School Dean _____ Date _____
Central Faculty Senate Chair _____ Date _____	Vice Chancellor for Academic Affairs _____ Date _____
<i>WLR</i> West Lafayette Department Head _____ Date <u>11/5/10</u>	<i>[Signature]</i> West Lafayette College/School Dean _____ Date <u>2/10/11</u>
West Lafayette Registrar _____ Date _____	West Lafayette Registrar _____ Date _____

TO: The Faculty of the College of Engineering
FROM: The Faculty of the School of Civil Engineering
RE: Deletion of CE 39900.

The faculty of the School Civil Engineering has approved the deletion of CE 39900. This action is now submitted to the Engineering Faculty with a recommendation for approval.

CE 39900 Oral and Written Communications for Civil Engineers

Sem.1 and 2. Class 3, cr. 3

Prerequisite: Undergraduate level COM 11400 Minimum Grade of C- or Undergraduate level COMM R1100 Minimum Grade of C- and Undergraduate level ENGL 10600 Minimum Grade of C- or Undergraduate level ENGL 10800 Minimum Grade of C- or Undergraduate level ENG W140 Minimum Grade of C- or Undergraduate level ENG W150 Minimum Grade of C-) or (Undergraduate level ENG W1310 Minimum Grade of C- and Undergraduate level ENG W1320 Minimum Grade of C- or Undergraduate level ENGL 10100 Minimum Grade of C- and Undergraduate level ENGL 10200 Minimum Grade of C-.

Oral and written communication as utilized in professional/business environments. Technical writing and presentation style; purpose, audience, voice, format, and illustration. Practice in preparing written correspondence and reports; practice in preparing and delivering oral presentations. Typically offered Fall Spring.

Reason: Course content will be taught in other CE courses. This course is no longer needed in the curriculum.



M. Katherine Banks
Bowen Engineering Head
Jack and Kay Hockema Professor of Civil Engineering

APPROVED FOR THE FACULTY
OF THE SCHOOLS OF ENGINEERING
BY THE ENGINEERING
CURRICULUM COMMITTEE

ECC Minutes #9

Date 1-12-2011

Chairman ECC R. Cipra

