

Flex Lab Safety Committee
October 7th, 2021 3:30 – 4:30
Virtual Meeting
Agenda /**Minutes (in bold)**

1. Welcome
2. Review of previous meeting minutes – **Minutes reviewed with no edits.**
3. Urgent Business
 - a. Injury and/or near miss reports – **None reported**
 - i. Improper solvent evaporation – Benzene **Davin Piercy gave summary of incident and issue was immediately remedied.**
 - ii. Gas Cylinder Caps-multiple occurrences **Ashley Ancil described finding several unused and uncapped gas cylinders in building along with uncapped gas cylinder in the cage outside. Members were reminded to recap cylinders when not in use and caps must be in place when moving cylinders around the lab.**
 - iii. Contaminated fume hood (holdover from last month) - Reid found a fume hood that had material (iron oxide?) on the exterior surfaces of the hood and a “fogged” front glass panel. **No new information. Will revisit in November meeting.**
 - iv. Gas cylinder fell off a delivery truck while being unloaded (holdover from last month) —cylinder was NOT accepted and REM was notified. REM follow up? **Dave will contact Indiana oxygen and let procurement know of the incident.**
4. Old Business
5. New Business
 - a. Battery testing presentation – Conner Fear **postponed until November Meeting**
 - b. Lab air flow and snorkels –James Stoller from physical facilities or Dave Kish **Dave gave a brief description of the snorkels and reminded everyone that they are not to be turned off with damper. When directly connected to equipment a thimble needs to be in place.**

- c. Lab Trash and the use of cardboard boxes ***Cardboard boxes are not to be used as trash cans or broken glass receptacles. Broken glass boxes are available from Dave or the Building Deputy.***

Recycling of bottles for waste ***Ashley Ancil described the procedure for cleaning containers for disposal. A link for the proper method will be made available safety website*** (<https://www.youtube.com/watch?v=QmQk1oboPBQ>)

6. Other thoughts/concerns/announcements
 - a. Do not forget to flush eyewash stations.
 - b. Safety Training
 - c. Self-Audits next month!

7. Adjourn