Seminar for Top Engineering Prospects (STEP) Code of Conduct

Students have been chosen to attend the Seminar for Top Engineering Prospects (STEP) based on academic achievement and potential. It is assumed that students attending the seminar are interested in maximizing the benefit to be received from all of the scheduled activities. In order to achieve this goal, the following behavioral guidelines have been established. In addition, participants must comply with all applicable federal, state and local laws and all university statutes and regulations while on campus. Further information is available online at www.housing.purdue.edu.

1. **Smoking/Gambling/Alcohol/Drugs/Firearms/Weapons/Sex:** All are prohibited on University premises and are met with a zero tolerance policy.

2. **Curfews:** Students must check in with their counselors by 11p.m. each night and remain in the residence hall. Students are to be in their rooms by midnight.

3. **Room Restrictions:** Under no circumstances are young women allowed on the men’s floors of the residence hall or young men on the women’s floors. (Family members are allowed during check-in and check-out.)

4. **Students should always be appropriately dressed. No spaghetti strap tank tops or muscle shirts unless covered by an over shirt. No holes in clothes. Shorts should be at least fingertip length.**

5. **Automobiles:** Students may drive to campus for the program, but may not, under any circumstance, use their cars until the seminar is over. Keys must be given to the STEP staff upon check-in. Keys will be returned at check-out.

6. **Respect and follow the direction of counselors, professors, and residence hall personnel. Respect all peers and adults with whom you come in contact.**

7. **Avoid using profane language and other lewd, indecent, and unruly behavior. Threats to harm yourself or others will not be tolerated.**

8. **Travel in pairs or a larger group.**
9. Sign out with your counselor if going anywhere other than class or a scheduled seminar event. Include the expected time of return to the residence hall.

10. Use caution when walking to and from classes or when riding bicycles.

11. If you feel ill or are injured in any way, contact your counselor immediately.

12. Report ALL injuries (no matter how minor) to a staff member immediately.

13. Report damages (unintentional or intentional) to personal property and/or Purdue University property to a staff member immediately.

14. Inform the director in writing of any medical condition which might need attention.

15. Keep your door locked when you are out of your room, even if only for a few minutes, and when you retire for the night.

16. Do not loan your key to anyone.

17. Wear your name badge at all times so that you can be easily identified.

18. Arrive to class and ALL scheduled activities on time as designated in the program agenda.

19. Eat the residence hall meals which are included with your program cost. Participants will not be allowed to leave during breakfast, lunch or dinner to eat at the local restaurants.

20. Ride in vehicles that are owned by Purdue University and driven by a STEP staff or other Purdue employee approved by the STEP program. Do not ride in any personal motorized vehicle.

21. Use of cell phones is prohibited during STEP scheduled activities (7:00am-11:00pm). Cell phones will be confiscated and returned at the end of the STEP program for those who violate this rule.