EEE Newsletter
January 10, 2020

IN THIS EDITION: * indicates attachment
• EEE Main Office - Hours of Operation
• POTR Building - Hours of Operation
• EEE Computer Lab in POTR 360: Rules of Use*
• EEE Apparel
• Job Corner with Ms. Whelton, PE*
• Coop Callout*
• How to Schedule An Appointment with Tammi Thayer
• Registration Troubleshooting
• Form 23: Paper Add-Drop form going Electronic Process
• Dates to Know!
• Purdue Span Plan *
• Foreign Language Placement Testing
• Scholarship Opportunities Available
• Summer Scholarship Opportunities at Purdue
• Professional Licensure & FE exam- What is it? When to take it? How to prepare?
• EEE Faculty Research
• ACE Campus Food Pantry *
• Actively Moving Forward - Peer Grief Support Group*
• PLaCE Short Courses*
• Academic Success Center (ASC) & SI
• Safety - All Hazards Training

EEE Main Office - Hours of Operation
• The EEE main office is located in POTR 364. Office hours are:
  o M-F 8am-5pm
  o Tammi Thayer’s hours: M-F 9am-4pm

POTR Building - Hours of Operation
• POTR building hours of operation are 6:00am - 10:30pm, 7 days a week.
• If doors are locked during these posted times, contact the Purdue Police non-emergency number at 49-48221.

EEE Computer Lab in POTR 360: Rules of Use *
• The EEE computer lab room is in POTR 360, next door to the main EEE office.
• Key pad entry instructions:
  o Pull handle down once or twice to clear.
  o Enter Code 369426, or 36Zhao referencing a phone key pad. This memory aid translates as Room 360 + Dr. Zhao, EEE faculty member who teaches EEE 360 in spring and EEE 530 in fall.
  o Pull handle down and open door.
• EEE maintains this computer center for academic & social activities. Its use is a privilege reserved for EEE students and those enrolled in EEE courses to work, study, and access dedicated EEE computers. There are 12 desktop computers with internet access and a printer/scanner. The room contains additional tables, chairs, and whiteboards.
• Please read the attached agreement sheet which details privileges and responsibilities of using this room. In general, be respectful to others and the property. Always log off of computers before leaving the room. Do not lock a computer for later use. Do not move or alter any of the computer systems.
• If you wish to place items on the wall, ask in the EEE Office for appropriate tacky putty. (No tape or staples.)
• Use discretion when determining if to print and how many copies to print.
• Food/drink is allowed but use caution. A refrigerator & microwave are available for use.

EEE Apparel

Job Corner with Ms. Whelton, PE*
Welcome back! It is almost career fair time again, so this is a great time to update your resume and LinkedIn profile. If you have questions, you can always make an appointment with me. Don’t forget that you can meet with me to look at your resume and LinkedIn profile, discuss career options, applying for jobs, and negotiating job offers.
Expo is Tuesday February 4th from 8:30am to 3:30pm at the CoRec. Expo is the largest Purdue career fair in the spring semester. In general quite of few companies will be there. Usually there are some companies that have listed EEE as an option, but there are also good companies that don’t have EEE selected. To enhance your job search look for companies seeking Environmental Health Sciences and Civil Engineering and see if they do environmental work. Many do! A list of companies will be found on the Career Fair Plus App (For Android & iPhone) or the PESC Website. They don’t have the list posted yet. I will send out an email closer to the event with more details. Hopefully they will upload the guidebook and get the app updated soon.

There will be an EXPO prep night (January 29th in PMU South Ballroom) before the fair where they will give you tips on preparing for the career fair. EXPO Seminars for specific companies will be held on February 3rd from 1:30 to 8:30pm on the 2nd and 3rd floors of the Stewart Center. Information on the seminars and the prep night is given in the guidebook: https://static1.squarespace.com/static/59ed06facf81e03309de47be/t/5d6d336414ca940001a8c2c7/1567437686860/Seminar+Schedule+2019+v2.pdf. If you are interested in a company and they are hosting a seminar, this is another chance to connect with them so you should attend if you can.

The Professional Practice Career Fair is on February 19th. Although this career fair is primarily focused on co-ops there are usually internship and permanent opportunities available. Have you thought about co-op? It is a great way to gain substantial experience as a student. For co-ops, only freshman and sophomores are applicable. Internship opportunities generally are open to all students. Some companies only put their internships on this site so it’s another way to find out about opportunities! This year co-op is in the process of changing to a new database. For co-op opportunities where you apply online prior to the fair, you need to complete the application process by January 29th through the online application process. This means you can still attend the career fair and get interviews, as long as they don’t involve the online process (some are, some aren’t). Currently there aren’t many postings. I will provide you more information on the process as we get closer to the fair. More information on co-op and how to register can be found here: https://www.opp.purdue.edu/students/

To prepare for the Professional Practice Career Fair, there is a co-op callout for all interested students on January 15th starting at 7pm in LOEB Playhouse in the Stewart Center. There is a flier with more information on the callout attached to the newsletter.

If you don’t have an account with the CCO online job postings—sign up! There are several opportunities currently listed that are applicable to EEEs. We have the opportunities through the CCO given on the bottom of the internship and permanent positions posting pages. Don’t forget to tab through the pages as the CCO list updates frequently on our page. Even if you click on an opportunity through our wiki, you’ll still need to have an account to apply. Set up your CCO account here: https://www.cco.purdue.edu/#myCCO

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**Coop Callout**

- Wednesday, January 15
- 7pm in Loeb Playhouse in STEW
- See attached flyer

**How to Schedule An Appointment with Tammi Thayer**

There are training resources available to students in BoilerConnect on the login page. Advisors and service offices across campus use BoilerConnect for making appointments, so these instructions are generalized. Click ‘Training & Resources’ box. Items available:

- How to reschedule an appointment
- How to cancel an appointment
- Responding to your Advisors Appointment Request
- Quick reference for students
- Using the Kiosk

Please note:

- The EEE office has a sign in kiosk at the front reception desk. When visiting EEE for your appointments you will either swipe your PUID card or enter your PUID # at the kiosk.
- There is a link to BC in my signature block and on a few EEE webpages for Current Students.
**Registration Troubleshooting**

- **Waitlists:** If you are on a waitlist for a course in myPurdue the waitlist feature closes at 5PM January 10 (always 5PM the Friday before a term begins). All the waitlists will be purged at 5PM. Students may still add classes to their schedule through the 1st full week of the term if a seat becomes available but you must monitor to catch open seats. Check in myPurdue (use Look Up Classes) and Scheduling Assistant to find if there is space.
- **Having trouble registering? Need an override for a class?** There are many resources on the [EEE Registration Tools page](https://www.purdue.edu/registration/), such as instruction links for Scheduling Assistant:
  - Scheduling Assistant - How to Submit Registration Error Override Request
  - Scheduling Assistant - How to Register using Scheduling Assistant
  - Scheduling Assistant - How to Register a specific CRN
  - Scheduling Assistant - How to ADD a course after Week 1; instructor/advisor permission required
  - Scheduling Assistant - How to DROP a course after Week 2; various permissions required
- The Registrar page also has links for most common registration issues at [https://www.purdue.edu/registrar/currentStudents/index.html](https://www.purdue.edu/registrar/currentStudents/index.html)

**Form 23: Paper Add-Drop form being replaced by Electronic Process**

The University is moving to paperless add/drop procedures when students alter their schedule and approval signatures are required; typically beginning in week 2 (adds) and 3 (drops) of a semester. (It is always wise to consult with your academic advisor prior to making the decision on whether to add or drop a course that was not previously discussed!) Instructions can be found at:
- Scheduling Assistant - How to ADD a course after Week 1; instructor/advisor permission required
- Scheduling Assistant - How to DROP a course after Week 2; various permissions required

**Dates to Know!**

Various academic calendars can be found at [https://www.purdue.edu/registrar/calendars/index.html](https://www.purdue.edu/registrar/calendars/index.html). Basic dates to know:

- January 20 - Martin Luther King Jr. Day (No Classes)
- January 21 - Last day to register without a late fee (5:00 p.m.)
- January 27 - Last day to cancel a course assignment without it appearing on record
- March 9 - Most 2nd eight-week courses begin
- March 16 - Schedule of classes published for Fall 2020 Term
- March 16-21 - Spring Break
- May 2 - Classes end
- May 4-9 - Final Exams

**Purdue Span Plan**

- Span Plan Nontraditional Student Services offers an array of support services for nontraditional undergraduate students at Purdue University. The **SPAN Spring Campus Connect** will host a variety of activities aimed at gathering new and returning Span Plan students around conversations, activities and resources to enhance their semester experience. Attached is a PDF that includes all of the events going on, Sunday, January 12th-19th as well as contact, FAQs, and links to RSVP. There is no cost for students to participate and Sunday events are family friendly!
- To meet Span Plan eligibility you must meet at least one of the following criteria:
  - 2-year delayed enrollment into post-secondary education
  - Financially independent for financial aid purposes
  - Has dependents other than a spouse or domestic partner
  - Married student/in a domestic partnership
  - Transfer student age 23 or older when beginning at Purdue University
  - If any of these apply to you, see attachment for information on student services available to you.

**Foreign Language Placement Testing**

Foreign Language Placement Testing is underway for the following languages: Mandarin Chinese, French, German, Italian, Japanese, Korean, Latin, Russian, Spanish, Spanish for Heritage Speakers. Exams last 30-60 minutes.
• Reference the FLPT website at https://cla.purdue.edu/academic/slc/placement/index.html for upcoming dates/times. Students should report to Stanley Coulter, Room 231. Students should bring their PUID and a FLPT Permission form signed by their advisor.

• Results are provided at the end of the exam, and following the conclusion of testing each night we will load students’ placement scores to Banner, providing the prerequisite for their placement course. Students earn departmental credit for the courses they skip in placement by successfully completing their placement course with a C- or higher on the WL campus.

Scholarship Opportunities Available!

• It is always scholarship season! If you are looking for scholarships for next semester or year, the EEE web page has a listing of private scholarships offered by organizations outside of EEE and/or Purdue. There are a number of opportunities listed there currently and the page is continually updated with more information as it is shared with our office. Get in the habit of checking this page frequently.

• You may access this page by taking this path - EEE -> Current Students -> Useful Resources -> Scholarships and Financial Aid -> Outside Scholarship Opportunities

Summer Scholarship Opportunities at Purdue

Purdue Summer Stay Scholars - If you are selected for Summer Stay Scholars, you will receive up to $2,500 to pay your estimated summer cost of attendance not already covered by other gift aid. A $2,500 scholarship would cover full tuition and fees for a resident student and offer a sizeable decrease in the total cost for non-resident or international students. You'll not only receive financial assistance, but the research or internship experience will greatly enhance your coursework as well as give you a head start on your career. Prof. Inez Hua and Prof. Hua Cai, both EEE faculty, have a research project available through this program. See description at https://www.purdue.edu/summerstay/students/index.html, click on "Research Opportunities", then “College of Engineering” then “Modeling Stocks and Flows of Consumer Electronics in Households.”

To qualify for Summer Stay Scholars, you must have:
  o Attended your first semester at a Purdue University campus in Fall 2019 or earlier
  o A GPA of at least 3.00 for research or at least 2.00 for internships
  o Undergraduate student status
  o Complete 9+ credit hours during Summer 2020

Summer Finish - Students who could graduate in August rather than waiting until December are eligible to apply for a $1,000 scholarship.

Advisor-Initiated Scholarship - Advisors can nominate three students who would benefit from online or on-campus summer courses for a scholarship. Preference is given to first-year and second-year students needing to catch up on degree requirements. Let Tammi Thayer know if you would like to be nominated.

Summer Housing Scholarship - Students experiencing homelessness and students who have spent time in foster care may apply for a summer housing scholarship. This award will be applied to room and board in University Residences for Summer 2020. Please contact John Gipson at gipsonj@purdue.edu if you would benefit from this scholarship and meet the qualifications.

Professional Licensure & FE exam- What is it? When to take it? How to prepare?

The Fundamentals of Engineering (FE) exam is typically the first step in the process leading to the P.E. license. It is designed for students close to finishing their engineering degree or recent graduates. The FE is a computer-based exam that is administered year-round at NCEES (National Council of Examiners for engineering and Surveying) approved Pearson VUE test centers. FYI - Purdue has an approved test site. The FE contains 110 multiple-choice questions. The exam appointment time is 6 hours long, which includes a nondisclosure agreement, tutorial (8 minutes), the exam (5 hours and 20 minutes), a scheduled break (25 minutes), and a brief survey.

• What is professional licensure all about and why is it important? Learn more at https://www.nspe.org/sites/default/files/resources/pdfs/GR/2017handouts/2017%20-%20What%20is%20a%20PE%20document.pdf.

• The EEE website has an information and resource page. Go to EEE > Current Students > click on Fundamentals of Engineering (FE) Exam under ‘Useful Resources’ column. This page highlights the Environmental Exam, NCEES Itself,
links to various sites to register for the FE, what study sessions are offered on campus (not all apply to EEE, though), how to purchase study guides, and other resources to consider.

- More info about resources for the FE exam... Prof. Nies has very graciously purchased a “loaner” copy of the FE Environmental Engineering Review Manual (all 754 pages!!) that will be housed in the EEE office. Seniors are welcome to “check out” this manual for a 72hr period to review/study. This will at least allow you time to see what types of problems are on the exam, and solutions are provided. See Tammi Thayer to check out the manual.

**EEE Faculty Research**

Interested in pursuing research with EEE faculty? Students are welcome to reach out to individual faculty that they feel best matches with their interests. The best resource to review faculty research paths is at [https://engineering.purdue.edu/EEE/Research](https://engineering.purdue.edu/EEE/Research). Screen shot below.

- On this page you will notice 2 blocks labeled ‘Classic Environmental Engineering’ and ‘Industrial Sustainability.’ Click on these to see further explanation of subareas within these paths. It may be best to first decide if your interests fall within ‘Classic’ or ‘Industrial’, then reach out accordingly. Names of the faculty (hyperlinked) who work in these areas are listed, and you can learn more about each of their specific areas of research, publications and contact info by clicking on each name.
- If you are approved to work with someone, there are specific steps to take to enroll a course if you wish to establish course credit, or you can work for hire. The EEE independent research/project course number is EEE 49800.

**ACE Campus Food Pantry**

ACE Campus Food Pantry is a resource to combat food insecurity on Purdue’s campus. The Pantry is available on a biweekly basis for Purdue students, staff, and faculty. All you need is your PUID. They are currently opened on Tuesdays from 2-6pm and on Sundays from 6-8pm. The pantry focuses most of its efforts on serving the immediate needs of its clients, but also focuses on the eradication of the root causes of hunger so that there is a world where ACE doesn’t need to exist. ACE is located on the Bottom Floor of the Baptist Student Foundation at 200 N. Russel St. West Lafayette, IN 47906. Any questions can be directed to acefoodpantry@gmail.com.

**Actively Moving Forward - Peer Grief Support Group**

Actively Moving Forward- Purdue University (AMF) is a peer-led grief support group that exists to create a holistic, comfortable environment for Purdue students to share their grief journeys, vent about the trials of college, and discuss healthy coping mechanisms. One in 3 students experience the death of a loved one while in college.

- Grief Gatherings are in the Honors College South Reading room from 5:30-6:30pm every other Monday with January 20 being the first meeting of the Spring 2020 semester!
**PLaCE Short Courses**

PLaCE short courses are short courses geared towards international students and focused on improving communication and English language skills. Registration for Spring 2020, Session 1 of PLaCE short course will open in mid-January.

- Registration and more information link: [www.purdue.edu/place](http://www.purdue.edu/place). Schedule of courses is included in the attachment.

Contact [place@purdue.edu](mailto:place@purdue.edu) with any questions.

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**Academic Success Center (ASC) & Supplemental Instruction (SI)**

The ASC offers a collection of services and programs designed to help Purdue students be successful in the classroom. Be proactive and review available resources now. Don't wait till things get difficult to manage. See ASC’s offerings at [https://www.purdue.edu/asc/index.html](https://www.purdue.edu/asc/index.html). There are multiple ASC flyers at the end of this newsletter.

- **LOCATION:** WILEY HALL | Visit the Academic Success Center in Wiley Hall C215.
- **HOURS** | The ASC’s academic year hours will be 8AM-8PM Monday-Thursday, and 8AM-5PM Fridays.
- **CONSULTATIONS** | Get tailored support on study strategies, time management, test-taking strategies, and other academic success topics in a 1-on-1 meeting with an academic consultant. Sign up for an appointment through BoilerConnect.
- **PEER SUCCESS COACHING PROGRAM** | Our Peer Success Coaching program is perfect if you are looking for additional support and accountability in working towards achieving your academic, social, and/or personal goals during the semester. Apply for a PSC online at [www.purdue.edu/psc](http://www.purdue.edu/psc). Contact AcademicSuccess@purdue.edu for more information.
- **SUPPLEMENTAL INSTRUCTION** | Supplemental Instruction (SI) offers free weekly, peer-led study sessions in challenging courses. The study sessions are led by SI Leaders who are undergraduate students who took the class and know what it takes to succeed in it. SI Leaders facilitate sessions using fun and collaborative activities so you can learn and apply the course material. To get the most benefit, you should attend SI early in the semester and continue coming often. You can find the SI Schedule online at [www.purdue.edu/si](http://www.purdue.edu/si) or on the PurdueGuide app.
- **WORKSHOPS** | The ASC offers free workshops available to all students on topics including time management, overcoming procrastination, and effective study strategies. The schedule is available under the Additional Resources tab, no pre-registration required! Interested in setting up a workshop for a student group? Contact AcademicSuccess@purdue.edu for more information.
- **ONLINE RESOURCES** | Want to know how to calculate your GPA, find a template on creating a study plan, or look up time management apps? We have these resources and more available for you 24-7 on The ASC website under the Additional Resources tab.
- **FIND TUTORING RESOURCES** | Did you know there are more than 15 different tutoring and academic support programs offered across campus? Find the ones that support your classes using our tutoring database, under the additional resources tab.
- **QUESTIONS?** | Email academicsuccess@purdue.edu, call 765-494-4700, or visit Wiley C215.

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**Safety - All Hazards Training**

- All-Hazards Awareness Training is offered to the Purdue community through in-person sessions and online through Blackboard Learn or WebCert websites. This training provides reminders on what constitutes an all-hazards emergency event and how faculty, staff and students in the classroom or elsewhere on campus should react in such a situation. Emergency preparedness officials explain how the campus community receives emergency notifications through the multi-layered Purdue Alert system, what “shelter in place” means and how to respond when they see the phrase in alerts sent out; evacuation procedures; what they can do to prepare; and available tools and resources.
  - **Blackboard Learn** - enter your Purdue career account, click “Browse Course Catalog.” In the “Search Catalog” section type in “All-Hazards Awareness Training” and “enroll” in the course.
  - **WebCert** - logon with your career account to review the All-Hazards Awareness Training Presentation then take the assessment as a quick review.
- Recent enhancements to campus emergency notification are listed at [www.Purdue.edu/EHPS](http://www.Purdue.edu/EHPS).
EEE Computer Lab/Student Room (Potter 360) Agreement

The EEE Student Room in Potter 360 (hereafter referred to as 360) is a place set aside for EEE students and students in EEE courses to work, study, and access dedicated EEE computers.

Use of 360 is a privilege and students are expected to treat the room and other students in the room with respect.

Use
360 is restricted to EEE students and students in EEE courses. It is NOT a general-purpose room for Purdue students.

While it does not have the atmosphere of a library, students should be considerate of others attempting to work and keep noise to a minimum.

EEE students can invite other Purdue engineering students to work with them in 360 for the purpose of group work or projects. EEE students who host non-EEE students are responsible for their guests.

IMPORTANT:
360 is secured by a keypad whose code will change every semester and should NEVER be distributed to anyone except at the discretion of EEE faculty and staff.
Students who give out the key code may have their 360 access privileges revoked.
DO NOT prop open the 360 door.

Books
The books are for student use, however, please do not remove from POTR 360.

Computers
The eleven computers (PC01-08 are running Windows 10, PC 09-11 are running Windows 7) are available for general use by EEE students. However, school work or EEE-related business takes priority and students using the computers for general purposes (web browsing, email) should log off if there is not another computer free. This is not a general use computer lab – we do monitor the computers and only EEE students and those in EEE classes should be using the computers.

Printing
The use of 360 printer is limited to school work and EEE-related business. It is currently a free resource offered by EEE. Please respect this free resource (and the environment) by printing only what is necessary. We will monitor print use; excessive use or use by students who are not EEE students or in EEE courses may result in page charges.

SEEE Office Space
The desk and file cabinet labeled for SEEE is for SEEE officer use only. The microwave and refrigerator are for use by all EEE students, but provided and managed by SEEE.
You may be eligible for admission to Purdue’s Cooperative Education Program! CO-OP: Alternate semesters of study on campus with semesters out in the field. Gain invaluable work experience in coordination with your plan of study.

12-20 Months of Paid Relevant Work Experience!

Come hear what Co-Op could do for your future career

CALLOUT
Following the callout, College of Engineering Faculty Coordinators will host discipline-specific breakout sessions.

01.15.20  7:00PM

LOEB PLAYHOUSE | IN STEWART CENTER
Returning and new undergraduate nontraditional students are invited to join in our 2020 Spring Campus Connect Welcome. Engage with the Span Plan community by connecting with students and resources to help you excel in your education experience!

Event Schedule:

Sunday, January 12th 1:00-2:30 PM
Meet in Boilermaker Station (STEW 102) for a welcome mingle that is family friendly. Light refreshments will be served and an optional campus tour will be offered. Come and go as your schedule allows! This event is made available by our friends in the Purdue Alumni Association.

Monday, January 13th 8:30 -10:30 AM
Start the week off right with a light breakfast in STEW 307 (stop by any time). City Bus will also be there for a short presentation about 9:00 AM and to answer any bus questions you might have.

Tuesday, January 14th 1:30 or 2:30 PM
ITAP will provide quick sessions each hour in Stanley Coulter (SC), 183 to guide and answer questions about some of the technology you will need to use as a student at Purdue. If new, this will be a great opportunity to learn and if a returning student you may learn some new tricks or be able to help your classmates!

Wednesday, January 15th 9:00 -10:00 AM
The library can be the key to your success as a student – join us in HIKS,G959 and learn to navigate the vast library system like a pro at Purdue!

Thursday, January 16th 10:00 AM
Need a recharge? Join us at the Fuel eatery in the CoRec for a smoothie and a little socializing to recap your first week. We will then learn lots in our time wellness workshop (maybe we’ll find out how to invent more)!

Friday, January 17th 11:30 AM
Who doesn’t love a free lunch? Meet us in the lobby of Wiley Dining Court for lunch and a quick presentation about navigating dining options on campus. You will need to arrive by 11:30 or let us know if you plan to be late so that we can get everyone in.

Sunday, January 19th 2:00 PM Tip Off at Mackey Arena
We’re hoopin it up at the women’s basketball game – enjoy a great afternoon out with a guest/family members as we experience student life at Purdue together. We will even gather for a Span Plan group picture on the court after the game!
FAQ

May I bring guests?
Yes, the events on Sunday are family friendly and you are welcome to bring your spouse/partner/guest and children. The events during the week are intended for students.

What if I cannot make all the sessions?
That’s ok! You will RSVP for those sessions that you are able to attend/are of most interest to you. We’re pretty flexible, so come and go as your schedule allows – can’t make it right when it starts? Join us when you can!

Why do I need to RSVP?
Space is limited based on classroom sizes and it helps us order enough food. If you RSVP for something and your schedule changes, please email spanplan@purdue.edu to let us know and open the spot up for another student.

What does this program cost?
There is no cost to attend the events*, this program is provided by Span Plan for the benefit of our students! Come and enjoy the program we have planned for you.

What do I have to do to sign up for Span Plan?
Span Plan is a support services program on campus that offers resources to undergraduate nontraditional students. There is no signing up necessary. Use our office as a resource, attend the events that you find the most helpful and apply for scholarships awarded through our office. To confirm Span Plan eligibility, please review the students we serve.

What should I bring?
Just yourself! Please dress in layers as a tour will be offered on Sunday (12th) and unfortunately, Indiana weather doesn’t always cooperate with our calendar!

Span Plan students will be asked to wear a new Span Plan t-shirt for the basketball game. What’s not to love? A free t-shirt and ticket to the game!

*Your admission to the women’s basketball game will be covered by Span Plan. You will be responsible for your souvenir and concession purchases if you choose to make any.

Span Plan Contact Information
Phone: 765.494.5860
Email: spanplan@purdue.edu
1198 Third Street, Room 422
Krach Leadership Center
West Lafayette, IN 47907

Event Information
Detailed Agenda
RSVP Form
Span Plan Webpage
FAQ
ACE CAMPUS FOOD PANTRY

The ACE Campus Food Pantry makes food more readily available to members of the Purdue community who may be experiencing food insecurity on a consistent or inconsistent basis. All you need is your Purdue ID! (Students, Faculty, and Staff)

While we focus efforts on serving the immediate needs of our clients in the Purdue community, we also focus on the eradication of the root causes of hunger (culturally appropriate food access, food use, food availability) so that we may live in a world where ACE no longer needs to exist.

ADDRESS

Bottom Floor of the Baptist Student Foundation
200 N. Russell St. West Lafayette, IN 47906

HOURS

Tuesdays 12-6pm, Sundays 5-8pm

DIRECTIONS

CONTACT US

Email: acefoodpantry@gmail.com
Follow us on facebook
ACTIVELY MOVING FORWARD
PURDUE CHAPTER
GRIEF AND LOSS GATHERING

SPRING 2020 MEETINGS:
JAN 20, FEB 3, FEB 17, MAR 2,
MAR 30, APRIL 13, APRIL 27

Come join our community of
boilermakers supporting each other in
grief throughout college

EVERY OTHER MONDAY
HONORS COLLEGE SOUTH
READING ROOM
5:30-6:30 PM

WANT MORE INFO?
Contact Kayla at purdueu-amf@healgrief.org
Visit the national website:
www.healgrief.org/actively-moving-forward/

JOIN OUR GROUPME!
Are you an international student who wants to improve your communication skills and language proficiency? If so, please consider PLaCE Short Courses. These classes provide flexible, focused options for you to meet your English language needs and to fit your schedule. They:

- **last for 6 weeks** (classes meet twice a week, with an optional individual conference with the instructor)
- **are non-credit-bearing** (classes are not graded and do not appear on transcripts; however, students can earn a Certificate of Completion*),
- **require no additional fees** (costs are covered by international student fees)
- **are taught by PLaCE’s language instructors**
- **get students actively involved in language learning** (classes are small and focus on having students participate)

Current courses are listed below. Registration will open in mid-January. Go to our website for more details and registration: [www.purdue.edu/place](http://www.purdue.edu/place).

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Time</th>
<th>Course Dates</th>
</tr>
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<tbody>
<tr>
<td><strong>Monday &amp; Wednesday</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Essential Conversation and Discussion Skills – Section 1</td>
<td>9:00 - 10:15 AM</td>
<td>MW - 1/27/20 - 3/4/20</td>
</tr>
<tr>
<td>Essential Conversation and Discussion Skills – Section 2</td>
<td>1:30 – 2:45 PM</td>
<td>MW - 1/27/20 - 3/4/20</td>
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<tr>
<td><strong>Tuesday &amp; Thursday</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Structures and Functions of Academic Writing</td>
<td>9:00 - 10:15 AM</td>
<td>TTH - 1/28/20 - 3/5/20</td>
</tr>
<tr>
<td>Punctuation in Academic Writing</td>
<td>12:00 – 1:15 PM</td>
<td>TTH - 1/28/20 - 3/5/20</td>
</tr>
<tr>
<td>Writing Effective Emails in English</td>
<td>12:00 – 1:15 PM</td>
<td>TTH - 1/28/20 - 3/5/20</td>
</tr>
<tr>
<td>Writing Workshop</td>
<td>12:00 – 1:15 PM</td>
<td>TTH - 1/28/20 - 3/5/20</td>
</tr>
<tr>
<td>Conversation &amp; Discussion Skills: American Gaming Culture</td>
<td>12:00 – 1:15 PM</td>
<td>TTH - 1/28/20 - 3/5/20</td>
</tr>
<tr>
<td>Advanced Vocabulary and Idioms in American Language and Culture</td>
<td>1:30 – 2:45 PM</td>
<td>TTH - 1/28/20 - 3/5/20</td>
</tr>
<tr>
<td>Argumentation in Writing and Speaking</td>
<td>1:30 – 2:45 PM</td>
<td>TTH - 1/28/20 - 3/5/20</td>
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<tr>
<td>Topic to be determined</td>
<td>1:30 – 2:45 PM</td>
<td>TTH - 1/28/20 - 3/5/20</td>
</tr>
<tr>
<td>Intermediate Vocabulary and Idioms in American Language and Culture</td>
<td>3:00 – 4:15 PM</td>
<td>TTH - 1/28/20 - 3/5/20</td>
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</tbody>
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**WORKSHOPS**

- “A Mouthful of Sounds!” Using the Color Vowel Chart for clear American English Pronunciation: 6:00 – 9:00 PM, Monday, February 3
- “Is your English colorful or dull?” Adding variety and sophistication to your vocabulary: 6:00 – 9:00 PM, Monday, February 10
- “Is this the right word?” Using interactive database tools to improve your language knowledge and usage: 6:00 – 9:00 PM, Monday, February 17
- “What is your body saying?” Using non-verbal communication for successful communication: 6:00 – 9:00 PM, Monday, February 24

*Continued on next page*
**WORKSHOPS continued...**

| Expressions about Work: “Are you an eager beaver?” | 9:00 AM – 12:00 PM | Wednesday, February 5 |
| Expressions about Relationships: “Is this a match made in heaven?” | 9:00 AM – 12:00 PM | Wednesday, February 12 |
| Expressions about Money: “Who brings home the bacon?” | 9:00 AM – 12:00 PM | Wednesday, February 19 |
| Expressions from Sports: “Do you have two strikes against you?” | 9:00 AM – 12:00 PM | Wednesday, February 26 |
| Expressions from the Bible: “Are you a good Samaritan?” | 9:00 AM – 12:00 PM | Wednesday, March 4 |

**Speaking and Listening**

1. **Intermediate Pronunciation & Prosody.** Do you want to have a more “listener friendly” pronunciation? This short course will help non-native speakers of English speak more clearly and fluently through practice of clear vowel sounds and the sound patterns in spoken English (including stress, rhythm, and melody).

2. **Advanced Pronunciation & Prosody.** This class is appropriate for students who have already taken Intermediate Pronunciation and Prosody and/or have control of individual sounds of English pronunciation, but still want to work on improving “listener-friendly” pronunciation. **Note:** Before taking this course, students should take the Intermediate Pronunciation and Prosody class, or get instructor approval.

3. **Essential Conversation & Discussion Skills.** Do you have difficulty listening and talking to people in English? This class will help you communicate more effectively in face-to-face interactions. Students will learn and practice language patterns of American English that they use to start, maintain, and end social conversations, or to participate more actively in class discussions.

4. **Conversation & Discussion Skills: American Gaming Culture.** Do you want to practice English in a fun, social setting? This class is an opportunity to experience modern gaming culture while learning English at the same time. The culture of board games will be introduced as part of a process of inquiry of experiencing and reflecting on American culture.

5. **Essential Presentation and Public Speaking Skills.** Do you want to feel more confident speaking English in front of an audience? This short course will give students the opportunity to practice a variety of public speaking skills. The bulk of class time will be spent preparing for and delivering short speeches and presentations for an academic audience.

6. **Presentation Skills: Sustainability in Your Field.** Do you want to develop your presentation skills in English? This course will focus on the theme of Sustainability. In the course, we look at how sustainability can be applied to different majors and academic fields. Ultimately, students will give a presentation about the connection of sustainability to their own field.

7. **Presentation Skills: Presenting with PowerPoint.** Do you want to develop your presentation skills in English? This course will help. You will learn effective principles for designing and delivering successful slideshow presentations. The first half of the session will focus on developing appropriate form and content of a slideshow. The second half will focus on verbal and non-verbal communication skills for a powerful delivery.

**Academic Writing**

1. **Essentials of Grammar: Phrases, Clauses, and Sentences.** Do you want to write clear, correct, and natural sentences in English? This class will help you understand and practice rules and patterns for the basic structures of sentences: phrases and clauses. Specific grammar topics may include articles, nouns, verbs tenses, subject-verb agreement, modifiers, relative clauses and sentence types. **Note:** Topics may vary by session, and class can be repeated.
2. **Advanced Grammar: Focus on Style.** This course will help non-native speakers of English to improve the style of their academic writing through work on sentence construction and revision. The goal is to help students write smooth, readable prose that guides the reader to the intended meaning. The course uses the model of observation, practice, and feedback. Note: This course assumes that students already have a good command of English grammar and experience with academic writing.

3. **Structures and Functions of Academic Writing.** Do you need to read and write lots of academic articles and papers? This class will help you to recognize different types (genres) of academic writing and to identify patterns of thought that academic writers use to communicate their ideas, with a focus on English language vocabulary and structures.

4. **Writing Workshop.** Are you currently working on an academic paper? This course will help you be more confident, accurate, efficient, and effective as a writer through individualized and group support from peers and the instructor. Topics include planning your writing, revising and editing, and completing a research project specific to your discipline.

5. **Argumentation in Writing and Speaking.** Argumentation plays a significant role in your ability to communicate effectively within the university and in your professional lives. Writing and speaking in a convincing way is a skill that spans all fields and disciplines. This course will help you to become more effective critical thinkers and consumers of information and arguments, with a focus on English language vocabulary and structures.

6. **Punctuation in Academic Writing:** Do you need help with punctuation rules and usage? This course helps students write more clearly by learning how to use punctuation markers correctly and consistently. Topics include how to use commas, colons, dashes, semicolons, apostrophes, quotation marks, and parentheses. Note: Topics may vary by session, and class can be repeated.

7. **Writing Effective Emails in English.** Do you struggle to write emails in English? This class will help you communicate more effectively and appropriately through email in academic and professional settings. You will also improve your overall English communicative skills through practice with grammar and vocabulary, as well as cross-cultural knowledge about politeness and pragmatics.

**Vocabulary & Reading**

1. **Increasing your Vocabulary.** Do you want to learn more words and expressions in English? This short course will help you to improve their vocabulary knowledge. Participants will set a personal goal for vocabulary development and create an action plan to achieve that goal. Activities during the course include vocabulary assessments and using a variety of strategies, resources, and tools.

2. **Intermediate Vocabulary and Idioms in American Language and Culture.** Do you want to improve your understanding of American culture through language? In this class, you will learn American idioms, expressions, collocations, and slang, while also improving your reading, listening, and speaking skills. The course examines several cultural topics, such as time, sports, interpersonal relationships, and job/work.

3. **Advanced Vocabulary and Idioms in American Language and Culture.** Do you want to continue to develop your understanding of American culture through language? In this class, you will extend your learning of American idioms, expressions, collocations, and slang, while also improving your reading, listening, and speaking skills. Note: Before taking this course, students should take the Intermediate Vocabulary and Idioms class, or get instructor approval. Topics may vary by session, and class can be repeated.

4. **Reading Fluency and Strategies.** Do you want to read faster and with better understanding and less effort? This course will help. You will learn about and practice reading fluency. You will also learn about different word parts that will help you recognize and understand words better. Additionally, you will learn active reading strategies to aid reading comprehension and vocabulary development using academic texts in your classes or field.

**Workshops**

1. **English Workshop Series: Language Learning Toolbox:** Are you busy with classes, meetings, and research, but still want to work to improve your English? This workshop series will help. Each workshop will focus on specific
language topic or skills. You will learn about tools, strategies, and resources that you can use to practice and improve your English. Note: Each workshop is a stand-alone event. Participants are welcome to attend single sessions or all sessions. Workshops can be repeated.

- “A Mouthful of Sounds!” Using the Color Vowel Chart for clear American English Pronunciation
- “Is Your English colorful or dull?” Adding variety and sophistication to your vocabulary
- “Is this the right word?” Using interactive database tools to improve your language knowledge and usage
- “What is your body saying?” Using non-verbal communication for successful communication

2. English Workshop Series: Vocabulary and Idioms in American Language and Culture

Workshop 1 Expressions about Work: “Are you an eager beaver?”
Participants will learn work-related American idioms. This workshop will help intermediate and advanced learners of English to improve their understanding of American culture and build their vocabulary of American idioms, expressions, collocations, slang, etc. Workshop activities may include individual and partner work, listening activities, Kahoot! online game, and role play.

Workshop 2 Expressions about Relationships: “Is this a match made in heaven?”
Participants will learn American idioms related to dating and male-female relationships. This workshop will help intermediate and advanced learners of English to improve their understanding of American culture and build their vocabulary of American idioms, expressions, collocations, slang, etc. Workshop activities may include individual and partner work, listening activities, Kahoot! online game, and role play.

Workshop 3 Expressions about Money: “Who brings home the bacon?”
Participants will learn American idioms related to money. This workshop will help intermediate and advanced learners of English to improve their understanding of American culture and build their vocabulary of American idioms, expressions, collocations, slang, etc. Workshop activities may include individual and partner work, listening activities, Kahoot! online game, and role play.

Workshop 4 Expressions from Sports: “Do you have two strikes against you?”
Participants will learn American idioms originated from sports (baseball, basketball, boxing, etc.). This workshop will help intermediate and advanced learners of English to improve their understanding of American culture and build their vocabulary of American idioms, expressions, collocations, slang, etc. Workshop activities may include individual and partner work, listening activities, Kahoot! online game, and role play.

Workshop 5 Expressions from the Bible: “Are you a good Samaritan?”
Participants will learn American idioms originated from the Bible. This workshop will help intermediate and advanced learners of English to improve their understanding of American culture and build their vocabulary of American idioms, expressions, collocations, slang, etc. Workshop activities may include individual and partner work, listening activities, Kahoot! online game, and role play.

*Certificate Guidelines for PLaCE Short Courses*
We appreciate your motivation to work to improve your language proficiency. We also understand that you are probably very busy and have many other commitments. To recognize your efforts to complete this course, we offer a Certificate of Completion to all students who complete the following criteria:

1. Attend 70% of your short course classes
2. Complete the required project(s) or assignments as indicated by your instructor
3. Meet with your instructor for individualized feedback (e.g., an individual conference or office hour visit)
4. Get your faculty advisor’s approval/acknowledgment/support for your participation in the short course

Note: It is not necessary to complete all these goals to take a short course, but if you want a certificate to show your participation, then this is the path for that. Please talk to your Short Course teacher if you have questions or concerns.