

## **EEE Computer Lab/Student Room (Potter 360) Agreement**

The EEE Student Room in Potter 360 (hereafter referred to as 360) is a place set aside for EEE students and students in EEE courses to work, study, and access dedicated EEE computers.

Use of 360 is a privilege and students are expected to treat the room and other students in the room with respect.

### **Use**

360 is restricted to EEE students and students in EEE courses. It is NOT a general-purpose room for Purdue students.

While it does not have the atmosphere of a library, students should be considerate of others attempting to work and keep noise to a minimum.

EEE students can invite other Purdue engineering students to work with them in 360 for the purpose of group work or projects. EEE students who host non-EEE students are responsible for their guests.

### **IMPORTANT:**

360 is secured by a keypad whose code will change every semester and should NEVER be distributed to anyone except at the discretion of EEE faculty and staff.

Students who give out the key code may have their 360 access privileges revoked.

DO NOT prop open the 360 door.

### **Books**

The books are for student use, however, please do not remove from POTR 360.

### **Computers**

The eleven computers (PC01-08 are running Windows 10, PC 09-11 are running Windows 7) are available for general use by EEE students. However, school work or EEE-related business takes priority and students using the computers for general purposes (web browsing, email) should log off if there is not another computer free. This is not a general use computer lab – we do monitor the computers and only EEE students and those in EEE classes should be using the computers.

### **Printing**

The use of 360 printer is limited to school work and EEE-related business. It is currently a free resource offered by EEE. Please respect this free resource (and the environment) by printing only what is necessary. We will monitor print use; excessive use or use by students who are not EEE students or in EEE courses may result in page charges.

### **SEEE Office Space**

The desk and file cabinet labeled for SEEE is for SEEE officer use only. The microwave and refrigerator are for use by all EEE students, but provided and managed by SEEE.