PURDUE UNIVERSITY NORTHWEST

OFFICE OF THE REGISTRAR

Purdue University Northwest staff will be on campus to register students for summer classes on:

Date/Time: THURSDAY, MARCH 9, 2017 – 10:00 a.m. to 5:00 p.m. (EST)

Place: STEWART CENTER, EAST FOYER - Lafayette Campus

GENERAL INSTRUCTIONS

Any current Purdue University West Lafayette student wishing to enroll in Summer 2017 courses offered at Purdue University Northwest, Hammond and/or Westville locations, must complete a "Regional Campus Transfer Summer Only" application. This applies to everyone, even those who may have attended a PNW campus in the past. The application is available via the following Web site: <u>www.pnw.edu</u>.

- 1. Click on "Apply Now" at the top of the screen.
- 2. Click on "Undergraduate Application".
- 3. Click on "Apply Now".
- 4. Create a Log In name and a PIN.
- 5. Scroll down the screen to find the "Regional Campus Transfer Summer Only" application.
- 6. Complete the application and submit.
- 7. If you have questions or need assistance with the application process, contact Office of Admissions staff: Hammond (219) 989-2213; Westville (219) 785-5532.
- 8. Admissions staff will also be available to assist you with the application process in person during the campus visit on **March 9**, **2017** (see information above).

Once the Office of Admissions notifies you the application processing is complete, you will be eligible to register for Summer 2017 courses.

- 1. <u>Review</u> the Purdue Northwest Schedule of Classes online at <u>www.pnw.edu</u> to check for course selection and availability. Pay close attention to the campus location, which will be either Hammond, IN or Westville, IN.
- 2. <u>Contact</u> your current Purdue West Lafayette academic advisor for course approval.
- 3. <u>Meet with Purdue University Northwest Registration staff in the East foyer of Stewart</u> Center on **March 9, 2017**, where you will complete the registration process.