# new_header_poster

# Title

Web Developer Graduate Assistant

# Functions

Under the supervision of the Director of Information Management and Analysis for the Graduate School, the successful candidate will perform the following technical and administrative functions. This position represents one 0.50 FTE, 20 hours per week, and is a fiscal year appointment.

**Responsibilities**

* Design, develop, and implement new Web pages in Cascade
* Work with staff to develop a solution that meets their need, including gaining a proper understanding of their request and timeline, and establishing realistic expectations of the completed project
* Gather feedback from staff during the process and after the implementation of the changes
* Migrate web pages remaining in ColdFusion to another language

## **Qualifications**

* Enrolled in a degree-granting graduate program at Purdue
* Programming skills to design, develop, and maintain Web pages
* Proficient in HTML, CSS, CFML and JavaScript, with experience in jQuery preferred
* Knowledge in SQL and database design
* Excellent written and oral communication skills
* Excellent analytical and problem solving skills
* Good understanding of customer service
* Good organizational skills
* Experience with a content management system such as Cascade helpful
* Experience with ColdFusion and browser compatibility issues helpful
* Experience with .NET and Java helpful
* Experience with graphic design helpful, including use of tools like Photoshop and Illustrator

## **Application Procedure**

Submit the following materials to Don Brier, Graduate School Administration, YONG B-85, brierd@purdue.edu, or 494-0304.

1. CV with cover letter highlighting relevant experience and training
2. Contact information (name, e-mail, phone) of thesis/dissertation adviser, if available
3. Contact information of two additional references

**Notice:** *Please do not apply unless you are available through at least December 2015, preferably at least May 2016*

## **Deadlines**

Submit CV by July 18, 2014

Interviews will be conducted July 21 – 31

Duties to begin on August 18, 2014 (preferred)