Job Description

Position Title: Graduate Assistant for Purdue University Research Repository (PURR)

Unit: Libraries and School of Information Studies (LSIS)
Reports to: Dr. Reid Boehm, Research Data Systems Manager
Starting: September 1, 2022

Position Description: The graduate assistantship (GA) provides support to Purdue University Research Repository within the Libraries and School of Information Studies (LSIS). The GA is a halftime (20 hours/week), onsite position. Work will be done on campus (within the staff offices of Wilmeth Active Learning Center).

The primary responsibility of this GA position is to contribute to projects and support activities for the institutional data repository, as well as repository development projects and initiatives. Responsibilities for the GA position include working with the PURR team to:

- Provide support for projects and additional repository initiatives
- Participate in management processes, including assessments and planning with the potential to collaborate on a scholarly presentation.
- Engage with the PURR team in repository development and enhancement activities

Required Qualifications: PhD or master's student
- Ability to organize content, keep records and documentation in shared drives, and communicate effectively.
- Proficiency with Microsoft Software Suite
- Data skills such as data collection, analysis, cleaning, and visualization

Preferred Qualifications:
- Experience working with data analytical applications, such as MATLAB, R, or Python
- Programming experience
- Familiarity working with server-side Linux systems

About Purdue University Research Repository
PURR (https://purr.purdue.edu/) is an institutional data repository for research data produced by Purdue faculty, staff, and students. Established in 2011, PURR has grown to house over one thousand curated, archived, and preserved datasets in many formats. It is an initiative of the Purdue University Libraries and School of Information Studies, Information Technology at Purdue, and the Office of the Executive Vice President for Research and Partnerships. The GA will contribute and collaborate on projects and processes that enhance the repository and aim to strengthen and continue to foster PURR's role as an integral part of campus research services.

To apply, please send a current resume or CV and a cover letter to Reid Boehm at riboehm@purdue.edu.
IMPORTANT NOTE: You must be eligible to work a 50% appointment for this GA position. If you already have another GA position, you are likely not eligible.