REQUEST TO DELAY TAKING THE PRELIMINARY EXAM

NAME__________________________________________  DATE____________________
  Last       First

The School of Electrical & Computer Engineering requires all graduate students in the Ph.D. program to take their Preliminary (Oral) Examination within six academic semesters (eight for direct Ph.D.) of the beginning of their Ph.D. program. Once past the deadline, students will only be allowed to register for courses in subsequent semesters when they submit this form describing the reason(s) in the delay and listing specific actions they will take towards taking the Preliminary Exam. This form must be signed by every member of the student’s Doctoral Advisory Committee in the first three weeks of each semester past the deadline before the student will be allowed to register for courses.

Date Entered Ph.D. Program________________________  Date Passed QE____________
Semester Preliminary Exam is due____________________  First or Second Request¹ _____

1. Reason(s) for not meeting deadline:²

2. Specific actions be taken and proposed Preliminary Examination date:

3. Signatures³:

__________________________________________  __________________________________
Student                                    Major Professor

__________________________________________  __________________________________
Advisory Committee Member                  Advisory Committee Member

__________________________________________  __________________________________
Advisory Committee Member                  Advisory Committee Member

__________________________________________  __________________________________
Advisory Committee Member                  Advisory Committee Member

__________________________________________  __________________________________
Graduate Coordinator

¹ For second request, attach or ask your advisor to email a statement of support to the ECE Graduate Coordinator
² If additional space is needed for this and item 2 below, use the back of the form or attach a separate sheet of paper
³ An email from a Committee member approving this request would also be acceptable in lieu of actual signature