

**CONSTITUTION
OF THE
GEO-INSTITUTE GRADUATE STUDENT ORGANIZATION
AT PURDUE UNIVERSITY**

ARTICLE I Name

Section 1 The name of this organization is the “Geo-Institute Graduate Student Organization at Purdue University”, hereinafter referred to as the G-I Graduate Student Organization.

ARTICLE II Purpose

Section 1 The purpose of the G-I Graduate Student Organization shall be the dissemination of knowledge of the theory and practice of geoen지니어ing, as well as the furtherance of the professional development of the student. The G-I Graduate Student Organization shall be a catalyst for the exchange of ideas, provide guidance towards professionalism, and enhance social interchange among its members.

ARTICLE III Aims

Section 1 The aim of the G-I Graduate Student Organization is to serve the membership as a professional/technical organization to enhance their educational and professional development and provide opportunities for networking.

Section 2 The G-I Graduate Student Organization shall seek out and embrace knowledge in fields significant to the future professions of its members.

Section 3 The G-I Graduate Student Organization shall organize activities for the educational, professional, and social benefit of its members, in order to achieve its aims. These activities may be, but not restricted to, seminars, workshops, job fairs, field trips, and social interactions.

ARTICLE IV Definition of Membership

Section 1 Regular membership to the G-I Graduate Student Organization is

eligible only to Purdue University undergraduate and graduate students who are associated with the field of geoengineering. Regular members shall be student members or must have applied for student membership to the Geo-Institute (G-I) of the American Society of Civil Engineers (ASCE).

- Section 2** Affiliate membership is eligible to Purdue University staff, faculty, and visiting scholars who are associated with the field of geoengineering. They may not vote or hold office. Affiliate members shall be members of the G-I of the ASCE.
- Section 3** The faculty advisor(s) of the **Organization** shall be a non-student member of the G-I **Graduate Student Organization**, with all rights and privileges therein, except the right to vote or hold office.
- Section 4** Upon the submission of a written petition to the Executive Committee, any member of the G-I **Graduate Student Organization** may be expelled from the **Organization** when he/she violates the Rules and Regulations of Purdue University and/or the Code of Ethics of G-I. This petition shall contain the signatures of at least thirty (30) percent of the Regular members of the G-I **Graduate Student Organization**. The Executive Committee shall give the petition serious consideration and if the petition has merit, shall notify the Regular members at least two weeks in advance that a vote on this petition will take place and that a two-thirds majority of the Regular membership will be needed to expel the member.
- Section 5** Regular members automatically become affiliate members in case of sustained absence from Purdue University campus for a period of time greater than two months, or as decided by the Executive Committee.
- Section 6** Membership and participation are free from discrimination based on race, religion, color, sex, age, national origin or ancestry, marital status, parental status, sexual orientation, disability, or status as a disabled or Vietnam-era veteran.

ARTICLE V Officers and Elections

- Section 1** The elective officers of the G-I **Graduate Student Organization** shall be a President, a Vice-President, a Secretary, a Treasurer and an Administrative Officer. These five officers constitute the Executive Committee of the G-I **Graduate Student Organization**.
- Section 2** Only Regular members of the G-I **Graduate Student Organization** have the right to vote and hold offices.

- Section 3** The election of the officers takes place during a meeting held in the month of April of each year. The Regular members must be notified two weeks in advance of the date of the election. The terms of elective officers shall be one year, commencing on the first day of May and ending the last day of April. The one-year term can be relaxed in case of an earlier graduation of the student.
- Section 4** Nominations for any office may be made from the floor during the elections-meeting. For election to office, the candidate must receive a majority of the votes among the quorum. If no candidate receives the required number on the first ballot, the candidate with the lowest number of votes shall be dropped from the list and a new ballot taken; this procedure being repeated until one candidate receives a majority.
- Section 5** In the event that the President of the G-I **Graduate Student Organization** is unable to complete his term of office, the Vice-President will assume the office of the President. A special election will be held within thirty (30) days to elect the Vice President. In the event that any officer, excluding the President, is unable to complete his term of office, a special election will be held within thirty (30) days. Nominations will be received from the floor for the special election. The candidate receiving the highest number of votes among the quorum will be declared elected.
- Section 6** At least one faculty advisor shall oversee the activities of the G-I **Graduate Student Organization**, hold meetings with the officers as necessary to discuss the progress of the G-I **Graduate Student Organization**, approve all financial transactions, and serve as a university representative in official activities of the G-I **Graduate Student Organization**.
- Section 7** Faculty advisor(s) for the G-I **Graduate Student Organization** shall be selected by the Executive Committee. They shall be designated a one-year term commencing on the first day of May and ending the last day of April. Faculty advisor(s) shall be a member of the School of Civil Engineering Geotechnical Engineering Faculty and shall be a member of the G-I of the ASCE.

ARTICLE VI Officers and Duties

- Section 1** The President shall head the Executive Committee. He/She shall preside at all meetings of the G-I **Graduate Student Organization** and have general supervision of the affairs of the G-I **Graduate Student Organization**. He/She shall promote awareness of the Constitution and Bylaws, appoint

the chairpersons and members of any committees, assign the committee's functions, and act as a formal representative of the G-I **Graduate Student Organization**.

Section 2 The Vice-President shall perform all functions/duties and exercise the powers of the President in his/her absence or disability, or at his/her request. He/She shall perform other duties assigned by the President or Executive Committee.

Section 3 The Secretary shall prepare minutes for all meetings and submit them for approval to the Executive Committee within two weeks. He/She shall be responsible for: keeping an accurate record of the membership and of all activities of the G-I **Graduate Student Organization**, preparing the annual report, and archiving and maintaining all the correspondence of the G-I **Graduate Student Organization**.

Section 4 The Treasurer shall keep accounts, deposit the organization's funds, and make expenditures in a manner approved by the Business Office for Student Organizations. He/She shall be responsible to collect the dues from the members. He shall prepare a summary of income and expenditures for the annual report.

Section 5 The Administrative Officer shall be responsible for giving each activity of the G-I **Graduate Student Organization** the proper advertisement. He/She shall perform other duties assigned by the President or Executive Committee.

Section 6 If an officer proves to be incompetent, his removal shall be initiated by the submission of a written petition to the remaining officers. This petition shall contain the signatures of at least thirty (30) percent of the Regular members of the G-I **Graduate Student Organization**. The officer in question shall be removed from office upon a two-thirds majority vote of the Regular members. The officer in question must be notified two weeks in advance that such a vote will take place.

Section 7 An annual report shall be prepared by the Secretary and approved by the Executive Committee of the G-I **Graduate Student Organization**. This report shall describe all the official activities of the **Organization** and officers and contain a summary of the G-I **Graduate Student Organization** income and expenses. One copy of this report shall be placed in the G-I **Graduate Student Organization** File, one copy forwarded to the G-I of the ASCE, and one copy shall be posted to the G-I **Graduate Student Organization** Website. This report shall be presented to the G-I **Graduate Student Organization** during a meeting held before the end of April of each year.

Section 8 If the G-I Graduate Student Organization ceases to elect new officers or ceases to function for more than one semester, the faculty advisor(s) and the School of Civil Engineering Geotechnical Engineering Faculty shall serve as a temporary Executive Committee to maintain the G-I Graduate Student Organization and conduct an election for new officers.

ARTICLE VII Meetings

Section 1 At least one regular meeting shall be held during each semester of each academic year. Additionally, an election meeting shall be held in April of each year.

Section 2 For purposes of transacting business at meeting, including elections, a quorum shall consist of the majority of the Regular members of the G-I Graduate Student Organization.

ARTICLE VIII Committees

Section 1 The G-I Graduate Student Organization shall have such committees as deemed necessary by the Executive Committee. If the committees are standing committees, they shall be described in the Bylaws.

ARTICLE IX Affiliation with National Organization

Section 1 The G-I Graduate Student Organization shall be affiliated with the Geo-Institute (G-I) of the American Society of Civil Engineers (ASCE).

Section 2 When in conflict, Purdue University's policies will supersede the policies of the G-I Graduate Student Organization or of the G-I of the ASCE.

ARTICLE X Amendments

Section 1 This constitution may be amended by a two-thirds vote of the Regular members of the G-I Graduate Student Organization.

Section 2 All amendments to the constitution and bylaws are subject to the approval of the Office of the Dean of Students. They may not take effect until they have been approved.

BYLAWS

ARTICLE I Dues

- Section 1** Dues shall be paid annually and shall be in addition to the current national membership dues (if any) of the G-I of the ASCE. Dues are to be remitted at the beginning of the academic year (August), payable to the Geo-Institute **Graduate Student Organization** at Purdue University. In case of a student graduating within a semester, the dues may be prorated to one half of the yearly dues.
- Section 2** The annual dues for Regular or Affiliate membership shall be \$10.00. This amount may change upon a majority vote among the Officers.
- Section 3** A Regular member that has not paid his/her annual dues, does not have the right to vote.

ARTICLE II Activities

- Section 1** Seminars held by the G-I **Graduate Student Organization** shall fall under the Tschebotarioff Seminar Series. This seminar series shall incorporate the past history of seminars and lectures organized by the unofficial Tschebotarioff Club, which was found within the Purdue University geotechnical engineering area during the fall semester of 1985.

ARTICLE III Standing Committees

- Section 1** There shall be the Seminar Series Committee. The Committee shall consist of the Chairperson and the members. The Committee shall be responsible for issues related to the Seminar Series. These issues include, but are not restricted to, suggestions on potential speakers, contact with the speakers, logistics during the speakers presence at Purdue University, promotion of the seminars within Purdue University.

ARTICLE IV Electronic Communication

Section 1 The G-I Graduate Student Organization shall establish and maintain a website and an e-mail address, either on the Engineering Computing Network (ECN) of Purdue University, or on the Information Technology at Purdue (ITaP). The website of the G-I Graduate Student Organization shall contain a list of Regular and Affiliate members.

Section 2 If necessary, an electronic voting session among the Regular members of the G-I Graduate Student Organization can take place. An electronic voting session cannot take place for expulsion of a member, removal of an officer, and amendment of the Constitution or the Bylaws.

ARTICLE V Amendments

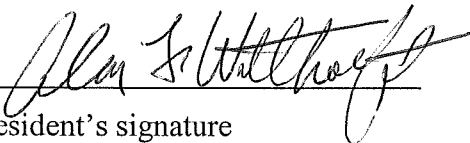
Section 1 These bylaws may be amended by a majority vote of the Regular members of the G-I Graduate Student Organization

10/17/2008

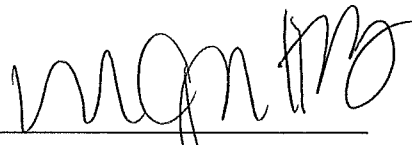
Date of Adoption

11/3/08

Date of Recognition



President's signature



Office of the Dean of Students



Advisor's signature