

Lyles School of Civil Engineering Outstanding Staff Award

Purpose: The purpose of this award is to recognize, encourage, and promote outstanding staff in the Lyles School of Civil Engineering.

Eligibility: The award is open to all administrative, professional, clerical, and service staff in the Lyles School of Civil Engineering with at least a half-time appointment and at least three years of continuous service to the School. The award may not be given to the same individual more than once in a three year period. The nominee must be an employee of the Lyles School of Civil Engineering at the time of nomination. The awardee is expected to remain an employee of the Lyles School of Civil Engineering until presentation of the award at the annual ceremony except for special cases such as retirement.

Spirit of the Award

- Continuously goes above and beyond the expectations of his/her position.
- Exhibits a consistent pattern of congenial behavior to all contacts and treats others with respect. Has a positive attitude even under the most difficult of circumstances.
- Anticipates needs and takes appropriate action.
- Implements new ideas that improve the atmosphere or efficiency of his/her area or the School.

Process:

- One award will be given annually.
- Candidates may be nominated by any faculty or staff member in the Lyles School of Civil Engineering.
- Selections will be made by the Staff Awards Committee.

The award recipient will be honored during the annual Lyles School of Civil Engineering Scholarship and Awards program and receive a \$1000 award and individual plaque. The recipient's name will also be inscribed on a plaque displayed in Hampton Hall.