

CEGSAC 2017-2018 Meeting Minutes

Fourth Executive Meeting

8/8/2017

The meeting was held at the Subway restaurant near campus and Agustin was contacted via Whatsapp.

The main topic for our meeting was the events on Welcome Week at the Civil Engineering department for the new graduate students.

For Welcome Week we will have the following event:

- **Tuesday:** Meet with Area Representatives
 - Meet with current grad students from the CE discipline, tour the building and ask questions specific to the area in Hampton Wood Commons at 4pm.
 - Agustin will send an email after our meeting to ask for volunteers from each area to meet and assist the new grad students.
- **Wednesday:** Sports Night
 - Play Frisbee, volleyball, and more while meeting other graduate students. It will be at Pickett Park at 4pm.
- **Thursday:** Welcome Breakfast
 - Meet current grad students and faculty while enjoying a free breakfast at Hampton Wood Commons at 9am.
 - Ali and some of us will buy the food for the breakfast during the weekend.
- **Friday:** Meet and Greet
 - Know new and current students at an unofficial social at Jake's Roadhouse starting at 7pm.

Emma will work and send an email to the new graduate students on Wednesday morning and a reminder email on Friday.

Agustin will start working in updating the CEGSAC website this week to start posting the events from Welcome Week.

Ali suggested to start posting the events that we have planned for the academic year on the Google calendar and to experiment with posting events on the Outlook calendar. We will need two weeks prior to confirm an event.

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Srinath also mentioned an update about the Rock Climbing event he is planning for his sports committee:

- We have the option to do the event either on the week or the weekend.
- The certification requires 3 hours.
- Showing up is enough to sign up to the event.
- Five or six people can climb.
- The event is planned for September 15.

Agustin also mentioned that the Community Service Coordinator of ITE, Hermant Gehlot, is interested in collaborating with us on outreach events. Agustin asked about the group picture that we took on the Spring Semester to see if we can use it to update our Facebook and Twitter pages and our website. Ali will give an update once he communicates with Rachel.

Ali reserved rooms for both coffee breaks and our events. We have reservations from September through November from 4:30 to 6pm and Wednesdays from 2 to 3pm for coffee breaks.

We are planning to have our first CEGSAC callout meeting on Monday, August 28, 2017.