Grow your career with the State of Indiana! With more than 50 executive branch agencies, the State of Indiana is a diverse workforce offering employees stimulating and challenging projects across a broad scope of career opportunities. As a State of Indiana employee, you impact the well-being of Indiana’s communities every day.

**Indiana Department of Environmental Managers (IDEM):**
Our mission is to implement federal and state regulations to protect human health and the environment while allowing the environmentally sound operations of industrial, agricultural, commercial, and governmental activities vital to a prosperous economy. We issue air, water, and solid and hazardous waste permits that restrict discharges to environmentally safe levels. Staff members inspect and monitor regulated entities; provide compliance and technical assistance; monitor and assess air, land, and water quality; use enforcement actions as necessary to ensure compliance; and respond to incidents involving spills to soil or waters of the state.

**Salary:**

The salary for this position starts at $43,342.

**About the Job:**

This position exists within the Watershed Planning and Restoration Section of the Watershed Assessment and Planning Branch, Office of Water Quality, Indiana Department of Environmental Management. The person in this position reports to the Section Chief and is responsible for coordinating, advising, and assisting locally-led watershed management activities within assigned watersheds in Northwest Indiana, working with local, state, and federal entities to integrate watershed planning into local-level planning, and managing grant projects related to Nonpoint Source pollution.

**A Day in the Life:**

- Interprets laws, regulations and guidelines within area of assignment including environmental response, solid and hazardous waste management, surveillance and standards or water management;
- Maintains a tracking system on projects to insure that state’s allocation of grant monies is in accordance with schedules(s) from original grant/loan requests through planning and implementation;
- Prepares and provides a variety of written communications including responses to letters of inquiry from concerned citizens, elected representatives and governmental officials;
- Facilitates and/or participates on a variety of work-related committees including outreach and education for the Nonpoint Source Program;
- Researches, analyzes and reports on priority projects and their progress;
- Provides technical assistance to local watershed groups and helps them to interpret industrial compliance data;
- Reviews program plans for completeness, economic and technical feasibility and environmental impact;
- Ensures that local grantee reports are properly reported to US EPA;
- Reviews and evaluates technical work reports and supporting data for acceptability and conformance with federal requirements, laws and regulations, conclusions, recommendations and completeness;

The job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Other duties, responsibilities and activities may change or be assigned at any time.

**What You'll Need For Success:**

- Professional knowledge of the physical sciences and ecological and watershed management principles;
• Extensive knowledge of how to review planning documents, such as quality assurance plans, comprehensive plans, environmental impact statements, water monitoring data and watershed management plans;

• Broad knowledge of environmental statutes and rules as they pertain to the Branch;

• Ability to effectively communicate orally and in writing including facilitating meetings and developing and giving presentations.

**Supervisory Responsibilities/Direct Reports:**

This role does not provide direct supervision to direct reports.

**Benefits of Employment with the State of Indiana:**

The State of Indiana offers a comprehensive benefit package for full-time employees which includes:

• Four (4) medical plan options (including RX coverage) and vision/dental coverages
• Wellness program (offers eligibility into a discounted medical plan)
• Health savings account (includes bi-weekly state contribution)
• Deferred compensation account (similar to 401k plan) with employer match
• Two (2) fully-funded pension plan options
• Group life insurance
• Employee assistance program that allows for covered behavioral health visits
• Paid vacation, personal and sick time off
• Competitive leave policies covering a variety of employee needs
• 12 company paid holidays, 14 on election years
• Qualified employer for the Public Service Loan Forgiveness Program
• New Parent Leave

If this is an Intermittent position, the position does not offer benefits and is limited to 180 working days in an eleven (11) month continuous period.

**Equal Employment Opportunity:**

The State of Indiana is an Equal Opportunity Employer